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SOUTH DOWNS NATIONAL PARK AUTHORITY AUTHORITY MEETING

All Members are hereby summoned to attend the Meeting of the South Downs National Park Authority to be held at **2pm on 23 June 2016** at the **Memorial Hall, South Downs Centre, North Street, Midhurst, West Sussex, GU29 9DH**

Trevor Beattie
Chief Executive (National Park Officer)

Please note that prior to the start of the meeting there will be a presentation on the Secret of the High Woods Project. The presentation will run from 1pm to 1.45pm

AGENDA

PART I

- 1. Apologies for absence**
- 2. Election of Chair**
To elect a Chair for the following year.
- 3. Election of Deputy Chair**
To elect a Deputy Chair for the following year.
- 4. Declaration of Interests**
To enable Members to declare to the meeting any disclosable interest they may have in any matter on the agenda for the meeting.
- 5. Minutes of previous meeting held on 24 March 2016**
To approve as a correct record the minutes of the Authority meeting held on 24 March 2016 (page 1).
- 6. Matters arising**
To enable any matters arising from the 24 March 2016 Authority Meeting minutes that are not covered elsewhere on this agenda to be raised.
- 7. Urgent Matters**
To consider any matter on the agenda which the Chair agrees should be considered as a matter of urgency to due special circumstances (if Members have any urgent matters they are asked to consult the Chair before the meeting commences).
- 8. Public Participation**
The Chair will allow members of the public to ask questions, make statements or present a petition on any matter on the agenda for this meeting or on any matter that falls within the Authority's powers, subject to procedures set out in Appendix 3 to the Authority's Standing Orders.
- 9. Need for Part II Exclusion of Press and Public**
The Authority is asked to consider whether, in respect of **Agenda Item 19, 20 & 21** the public, including the press, should be excluded from the meeting on the basis that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if a member of the public were present during the items there would be disclosure to them of exempt information within Paragraphs 3 & 5 of Part I of Schedule 12A to the Local Government Act 1972, being (3) information relating to the financial and business affairs of the Authority, and (5) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings, and that in all the circumstances of the case, the public interest in maintaining the exempt information outweighs the public interest in disclosing the information, for the reasons set out in the report.

- 10. Authority Chair Update**
To receive a verbal report from the Authority Chair
- 11. Chief Executive's Progress Report**
To consider a report from the Chief Executive (Report 13/16 page 7)
- 12. Adoption of the Lewes District Local Plan: Part 1, Joint Core Strategy**
To consider a report by the Director of Planning (Report 14/16 page 13).
- 13. Policy Framework and Standing Order Updates**
To consider a report by the Head of Governance (Report 15/16 page 19).
- 14. Appointments of Committees and Outside Bodies**
To consider a report by the Head of Governance (Report 16/16 page 23)
- 15. Policy & Programme Committee**
To agree recommendations from the unconfirmed minutes of the Policy & Programme Committee meeting held on the 26 May 2016 (page 31)

THE FOLLOWING ITEMS ARE INCLUDED ON THE AGENDA FOR INFORMATION

- 16. Planning Committee**
Minutes of the Planning Committee meetings held on the 10 March, 14 April and the 12 May 2016 (pages 37, 43 & 51)
- 17. Policy & Programme Committee**
Minutes of the Policy & Programme Committee meeting held on the 1 March 2016 (page 61).
- 18. Reports from Members Appointed to External Bodies** (page 67)

PART II

<p>The paper for the next item is enclosed for Members of the Authority only (pink paper). However, a summary of the matters dealt with under the Part II item referred to is attached for all recipients of the Agenda</p>
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- 19. Authority Minutes (Part II)**
To approve as a correct record the Part II minutes of the South Downs National Park Authority meeting held on 24 March 2016 (page 71). These minutes are not for publication as they contains exempt information within Paragraphs 3 of Part I of Schedule 12A to the Local Government Act 1972, being information relating to the financial and business affairs of the Authority, and that in all the circumstances of the case, the public interest in maintaining the exempt information outweighs the public interest in disclosing the information.
- 20. Matters arising**
To enable any matters arising from the 24 March 2016 Authority Meeting PART II minutes that are not covered elsewhere on this agenda to be raised.
- 21. An update on the legal opinion regarding the creation of charitable and trading entities to support delivery of National Park purposes and duty and the SDNP Partnership Management Plan**
Report from the Director of Corporate Services (Report 17/16 page 75)

TO ALL MEMBERS OF THE SOUTH DOWNS NATIONAL PARK AUTHORITY

Members' Interests

Please note that SDNPA Members do not represent their appointing bodies on the Authority, but will, as a Member, be responsible for ensuring that the Authority achieves the National Park Purposes & Duty, in a way that best suits the special characteristics of the National Park as a whole.

Members are required to declare any disclosable pecuniary interest that is not already entered in the Authority's register of interests, and any personal interest and/or public service interest (as defined in Paragraph 18 of the Authority's Code of Conduct) they may consider relevant to an item of business being considered at the meeting (such disclosure to be made at the commencement of the meeting, or when the interest becomes apparent).

Access to Information

If you would like a copy of this agenda in large print or an alternative format/language please contact the Committee Officer at committee.officer@southdowns.gov.uk or 01730 814810

Recording of Meetings

The Openness of Local Government Bodies Regulations give a right to members of the public to record (film, photograph and audio-record) and report on proceedings at committee meetings. The Authority has a protocol on 'Filming, Recording and Reporting of South Downs National Park Authority Meetings' which is available [on our website](#).

As part of the Authority's drive to increase accessibility to its public meetings, this meeting will be filmed for live and/ or subsequent broadcast via the internet; at the start of the meeting the Chair will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training or any other purposes by the Authority. By entering the meeting room and using the public seating area you are consenting to being filmed, recorded or photographed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding this, please contact the Governance Officer committee.officer@southdowns.gov.uk

Public Participation

Anyone wishing to speak at the meeting should register their request no later than 24 hours before the meeting by e-mailing committee.officer@southdowns.gov.uk The public participation protocol is available on our website www.southdowns.gov.uk

Feedback

If you wish to give us feedback on your experience of the meeting please e-mail committee.officer@southdowns.gov.uk

