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**SOUTH DOWNS NATIONAL PARK AUTHORITY**

**AUTHORITY ANNUAL GENERAL MEETING**

All Members are hereby summoned to attend the Meeting of the South Downs National Park Authority to be held at **1.00pm on 8 July 2025** at the **Memorial Hall, South Downs Centre, North Street, Midhurst, West Sussex, GU29 9DH.**

**Siôn McGeever**

Chief Executive (National Park Officer)

**AGENDA**

**PART I**

**1. Apologies for absence**

**2. Election of Chair**

To elect a Chair for the following year.

**3. Election of Deputy Chair**

To elect a Deputy Chair for the following year.

**4. Declaration of Interests**

To enable Members to declare to the meeting any disclosable interest they may have in any matter on the agenda for the meeting.

**5. Minutes of the previous meetings held on 27 March and 22 May 2025**

To approve as a correct record the minutes of the Authority meetings held on 27 March and 22 May 2025 (Page 5).

**6. Urgent Matters**

To consider any matter on the agenda which the Chair agrees should be considered as a matter of urgency to due special circumstances (if Members have any urgent matters they are asked to consult the Chair before the meeting commences).

**7. Public Participation**

The Chair will allow members of the public to ask questions, make statements or present a petition on any matter on the agenda for this meeting or on any matter that falls within the Authority's powers, subject to procedures set out in Appendix 3 to the Authority's Standing Orders.

**8. Need for Part II Exclusion of Press and Public**

The Authority is asked to consider whether, in respect of Appendix 5 to Agenda Item 12, and Agenda Items 19 and 20 the public, including the press, should be excluded from the meeting on the basis that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if a member of the public were present during the items there would be disclosure to them of exempt information within paragraphs 1 and 3 of Part I of Schedule 12A to the Local Government Act 1972, being information relating to an individual (Appendix 5 to Agenda Item 12 and Agenda Item 20) and information relating to the financial and business affairs of a particular person including the Authority (Agenda Item 19) and that in all the circumstances of the case, the public interest in maintaining the exempt information outweighs the public interest in disclosing the information. It is proposed on the basis that whilst there is a public interest in the transparency of Authority

proceedings in relation to the appointment of Co-opted Members, the Chief Executive's performance, and the consideration of corporate risks it is felt that on balance this is outweighed by the public interest in ensuring that an individual's right to privacy is respected and by the requirement of the National Park Authority to be able to consider matters in relation to its business and fully consider the implications of its actions or proposed actions particularly in relation to decisions which may have implications on the effective day-to-day running of the Authority without the disclosure of information that could adversely impact the day-to-day running of the Authority and its ability to deliver its services.

**9. Authority Chair Update**

To consider a report from the Chair of the Authority (Report NPA25/26-01 page 23).

**10. Chief Executive's Progress Report**

To consider a report from the Chief Executive (Report NPA25/26-02 page 27).

**11. Ouse Valley Climate Action update**

To receive a verbal report from the Project Manager for Ouse Valley Climate Action.

**12. Appointment of Committees and Outside Bodies 2025-26**

To consider a report from the Head of Governance and Monitoring Officer (Report NPA25/26-03 page 37).

**13. Revisions to Authority Standing Orders**

To consider a report from the Head of Governance and Monitoring Officer (Report NPA25/26-04 page 53).

**14. Revised Capital Programme**

To consider a report from the Interim Chief Finance Officer (Report NPA25/26-05 page 107).

**15. Budget Monitoring Report Provisional Outturn 2024-25**

To consider a report from the Interim Chief Finance Officer (Report NPA25/26-06 page 115).

**THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY**

**16. Planning Committee**

Minutes of the Planning Committee meetings held on 13 March and 10 April 2025 (page 137).

**17. Policy & Resources Committee**

Minutes of the Policy & Resources Committee meeting held on 20 February 2025 (Page 149).

**18. Appointment, Management and Standards Committee**

Minutes of the Appointment, Management and Standards Committee meeting held on 19 December 2024 (page 163).

**PART II**

**THE FOLLOWING ITEM IS FOR THE INFORMATION OF MEMBERS OF THE AUTHORITY ONLY**

**19. Policy & Resources Committee**

Part II minutes of the Policy & Resources Committee meeting held on 20 February 2025.

**20. Appointment, Management and Standards Committee**

Part II minutes of the Appointment, Management and Standards Committee meeting held on 19 December 2024.

## **TO ALL MEMBERS OF THE SOUTH DOWNS NATIONAL PARK AUTHORITY**

### **Members' Interests**

SDNPA Members have a primary responsibility for ensuring that the Authority furthers the National Park Purposes and Duty. Members regard themselves first and foremost as Members of the Authority, and will act in the best interests of the National Park as a whole, rather than as representatives of their appointing body or any interest groups.

Members are required to declare any disclosable pecuniary interest that is not already entered in the Authority's register of interests, and any personal interest and/or public service interest (as defined in Paragraph 18 of the Authority's Code of Conduct) they may consider relevant to an item of business being considered at the meeting (such disclosure to be made at the commencement of the meeting, or when the interest becomes apparent).

### **Access to Information**

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### **Recording of Meetings**

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As part of the Authority's drive to increase accessibility to its public meetings, this meeting will be filmed for live and/ or subsequent broadcast via the internet; at the start of the meeting the Chair will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training or any other purposes by the Authority. By entering the virtual meeting room you are consenting to being filmed, recorded or photographed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding this, please contact the Governance Officer [committee.officer@southdowns.gov.uk](mailto:committee.officer@southdowns.gov.uk)

### **Public Participation and Meeting Attendance**

Anyone wishing to speak at the meeting should register their request no later than 24 hours before the meeting by emailing [public.speaking@southdowns.gov.uk](mailto:public.speaking@southdowns.gov.uk). The public participation protocol is available on our website [www.southdowns.gov.uk/](http://www.southdowns.gov.uk/)

### **Feedback**

If you wish to give us feedback on your experience of the meeting please e-mail [committee.officer@southdowns.gov.uk](mailto:committee.officer@southdowns.gov.uk)

