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SOUTH DOWNS NATIONAL PARK AUTHORITY

POLICY & RESOURCES COMMITTEE

A meeting of the Policy & Resources Committee will be held at **10.30am 20 February 2025** at **The Memorial Hall, South Downs Centre, North Street, Midhurst, GU29 9DH.**

Siôn McGeever

Chief Executive (National Park Officer)

AGENDA

1. Apologies for absence

2. Declaration of Interests

To enable Members to declare to the meeting any disclosable interest they may have in any matter on the agenda for the meeting.

3. Minutes of previous Policy and Resources Committee meetings

To approve as a correct record the minutes of the Policy and Resources Committee meeting on 21 November 2024. (page 5)

4. Updates on previous Committee Decisions

To receive any updates on previous decisions from the Policy and Resources Committee minutes that are not covered elsewhere on this agenda.

5. Urgent Matters

To consider any matter on the agenda which the Chair agrees should be considered as a matter of urgency to due special circumstances.

6. Public participation

To hear questions or comments from members of the public present at the meeting.

7. Need for Part II Exclusion of Press and Public

The Committee is asked to consider whether, in respect of Agenda Item 15 and Appendix 4 of Agenda Item 20 the public, including the press, should be excluded from the meeting on the basis that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if a member of the public were present during the items there would be disclosure to them of exempt information for the reasons given.

8. Chair Update

To receive a verbal update from the Chair of the Policy and Resources Committee.

STRATEGIES & POLICIES

9. Lancing College Estate Whole Estate Plan

To consider a report from the Nature Based Solutions Manager (PR24/25-19 page 17)

10. Corporate Plan 2025-2026

To consider a report from the Performance and Project Manager (PR24/25-20 page 121)

11. Treasury Management Policy 2025/26

To consider a report from the Chief Financial Officer (PR24/25-21 page 145)

12. Diversifying the SDNPA workforce through the Recruitment Process

To consider a report from the Human Resources Manager (PR24/25-22 page 167)

13. Q3 Seven Sisters Country Park Performance Report 2024/25

To consider a report from the Commercial and Strategic Manager (PR24/25-23 page 185)

GOVERNANCE

14. Corporate Risk Register

To consider a report from the Head of Governance (PR24/25-24 page 189)

15. Budget Monitoring Report 2024/25: Month 9

To consider a report from the Chief Finance Officer (PR24/25-25 page 205)

16. Audited Statement of Accounts 2023/24 and Letter of Representation

To consider a report from the Chief Finance Officer (PR24/25-26 page 227)

17. External Audit Findings and Opinion

To consider a report from the External Auditor (PR24/25-27 page 333)

18. Value for Money – Auditors Annual Report 2023/24

To consider a report from the External Auditor (PR24/25-28 page 385)

19. Update on Internal Audit Progress and Implementation of Actions

To consider a report from the Internal Auditor (PR24/25-29 page 417)

20. Internal Audit Strategy, Annual Audit Plan and Charter

To consider a report from the Internal Auditor (PR24/25-30 page 429)

To all Members of the Policy & Resources Committee:

Tim Burr, Peter Diplock, Chris Dowling, Mark Fairweather, Theresa Fowler, Joan Grech, Melanie Hunt, Jerry Pett, Mark Potter, Steven Ridgeon, Vicki Wells and Stephen Whale.

Independent Members of the Committee: Catriona Aves and Tom Fourcade.

Co-opted Members of the Committee: OlaOlu Adedayo, Morris Findley and Arthur Sloman

Members' Interests

SDNPA Members have a primary responsibility for ensuring that the Authority furthers the National Park Purposes and Duty. Members regard themselves first and foremost as Members of the Authority and will act in the best interests of the National Park as a whole, rather than as representatives of their appointing body or any interest groups.

Members are required to declare any disclosable pecuniary interest that is not already entered in the Authority's register of interests, and any personal interest and/or public service interest (as defined in Paragraph 18 of the Authority's Code of Conduct) they may consider relevant to an item of business being considered at the meeting (such disclosure to be made at the commencement of the meeting, or when the interest becomes apparent).

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Public Participation

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Feedback

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