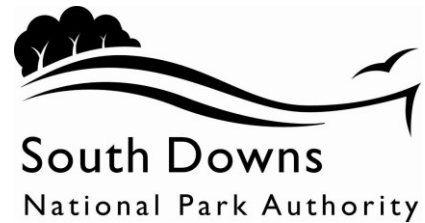


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SOUTH DOWNS NATIONAL PARK AUTHORITY POLICY & RESOURCES COMMITTEE

A meeting of the Policy & Resources Committee will be held at **10.30am 20 February 2025** at **The Memorial Hall, South Downs Centre, North Street, Midhurst, GU29 9DH.**

Siôn McGeever

Chief Executive (National Park Officer)

AGENDA

1. Apologies for absence

2. Declaration of Interests

To enable Members to declare to the meeting any disclosable interest they may have in any matter on the agenda for the meeting.

3. Minutes of previous Policy and Resources Committee meetings

To approve as a correct record the minutes of the Policy and Resources Committee meeting on 21 November 2024. (page 5)

4. Updates on previous Committee Decisions

To receive any updates on previous decisions from the Policy and Resources Committee minutes that are not covered elsewhere on this agenda.

5. Urgent Matters

To consider any matter on the agenda which the Chair agrees should be considered as a matter of urgency to due special circumstances.

6. Public participation

To hear questions or comments from members of the public present at the meeting.

7. Need for Part II Exclusion of Press and Public

The Committee is asked to consider whether, in respect of Appendix 3 of Agenda Item 14 and Appendix 4 of Agenda Item 19 the public, including the press, should be excluded from the meeting on the basis that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if a member of the public were present during the items there would be disclosure to them of exempt information for the reasons given.

8. Chair Update

To receive a verbal update from the Chair of the Policy and Resources Committee.

STRATEGIES & POLICIES

9. Lancing College Estate Whole Estate Plan

To consider a report from the Nature Based Solutions Manager (PR24/25-19 page 17)

10. Corporate Plan 2025-2026

To consider a report from the Performance and Project Manager (PR24/25-20 page 121)

11. Treasury Management Policy 2025/26

To consider a report from the Chief Financial Officer (PR24/25-21 page 145)

- 12. Diversifying the SDNPA workforce through the Recruitment Process**
To consider a report from the Human Resources Manager (PR24/25-22 page 167)
 - 13. Q3 Seven Sisters Country Park Performance Report 2024/25**
To consider a report from the Commercial and Strategic Manager (PR24/25-23 page 185)
- GOVERNANCE**
- 14. Corporate Risk Register**
To consider a report from the Head of Governance (PR24/25-24 page 189)
 - 15. Budget Monitoring Report 2024/25: Month 9**
To consider a report from the Chief Finance Officer (PR24/25-25 page 205)
 - 16. Audited Statement of Accounts 2023/24 and Letter of Representation**
To consider a report from the Chief Finance Officer (PR24/25-26 page 227)
 - 17. External Audit Findings and Opinion**
To consider a report from the External Auditor (PR24/25-27 page 333)
 - 18. Value for Money – Auditors Annual Report 2023/24**
To consider a report from the External Auditor (PR24/25-28 page 385)
 - 19. Update on Internal Audit Progress and Implementation of Actions**
To consider a report from the Internal Auditor (PR24/25-29 page 417)
 - 20. Internal Audit Strategy, Annual Audit Plan and Charter**
To consider a report from the Internal Auditor (PR24/25-30 page 429)

To all Members of the Policy & Resources Committee:

Tim Burr, Peter Diplock, Chris Dowling, Mark Fairweather, Theresa Fowler, Joan Grech, Melanie Hunt, Jerry Pett, Mark Potter, Steven Ridgeon, Vicki Wells and Stephen Whale.

Independent Members of the Committee: Catriona Aves and Tom Fourcade.

Co-opted Members of the Committee: OlaOlu Adedayo, Morris Findley and Arthur Sloman

Members' Interests

SDNPA Members have a primary responsibility for ensuring that the Authority furthers the National Park Purposes and Duty. Members regard themselves first and foremost as Members of the Authority and will act in the best interests of the National Park as a whole, rather than as representatives of their appointing body or any interest groups.

Members are required to declare any disclosable pecuniary interest that is not already entered in the Authority's register of interests, and any personal interest and/or public service interest (as defined in Paragraph 18 of the Authority's Code of Conduct) they may consider relevant to an item of business being considered at the meeting (such disclosure to be made at the commencement of the meeting, or when the interest becomes apparent).

Access to Information

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As part of the Authority's drive to increase accessibility to its public meetings, this meeting may be filmed for live and/ or subsequent broadcast via the internet; at the start of the meeting the Chair will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training or any other purposes by the Authority. Webcasting is undertaken in the public interest and in the exercise of our official authority, by entering the meeting room and using the public seating area you are consenting to being filmed, recorded or photographed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding this, please e-mail committee.officer@southdowns.gov.uk

Public Participation

Anyone wishing to speak at the meeting should register their request no later than 24 hours before the meeting by e-mailing public.speaking@southdowns.gov.uk The public participation protocol is available on our website www.southdowns.gov.uk

Feedback

If you wish to give us feedback on your experience of the meeting please e-mail committee.officer@southdowns.gov.uk

