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SOUTH DOWNS NATIONAL PARK AUTHORITY

AUTHORITY ANNUAL GENERAL MEETING

All Members are hereby summoned to attend the Meeting of the South Downs National Park Authority to be held at **1.00pm on 9 July 2024** at the **Memorial Hall, South Downs Centre, North Street, Midhurst, West Sussex, GU29 9DH.**

Tim Slaney

Chief Executive (Interim) (National Park Officer)

AGENDA

PART I

- 1. Apologies for absence**
- 2. Election of Chair**

To elect a Chair for the following year.
- 3. Election of Deputy Chair**

To elect a Deputy Chair for the following year.
- 4. Declaration of Interests**

To enable Members to declare to the meeting any disclosable interest they may have in any matter on the agenda for the meeting.
- 5. Minutes of the previous meeting held on 28 March 2024**

To approve as a correct record the minutes of the Authority meeting held on 28 March 2024 (Page 5).
- 6. Urgent Matters**

To consider any matter on the agenda which the Chair agrees should be considered as a matter of urgency to due special circumstances (if Members have any urgent matters they are asked to consult the Chair before the meeting commences).
- 7. Public Participation**

The Chair will allow members of the public to ask questions, make statements or present a petition on any matter on the agenda for this meeting or on any matter that falls within the Authority's powers, subject to procedures set out in Appendix 3 to the Authority's Standing Orders.
- 8. Need for Part II Exclusion of Press and Public**

The Authority is asked to consider whether, in respect of Appendix 4 to Agenda Item 11, and Agenda Items 22, 23, 24, 25, and 26 the public, including the press, should be excluded from the meeting on the basis that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if a member of the public were present during the items there would be disclosure to them of exempt information within paragraphs 1, 3 and 5 of Part 1 of Schedule 12A to the Local Government Act 1972, being information relating to an individual (Appendix 4 to Agenda Item 11 and Agenda Item 26) and information relating to the financial and business affairs of a particular person including the Authority (Agenda Items 22, 23, 24, and 25) and information in respect of which a claim to legal professional privilege could be maintained in legal proceedings (Agenda Item 23) and that in all the circumstances of the case, the public interest in maintaining the exempt

information outweighs the public interest in disclosing the information. It is proposed that this conclusion be reached for the following reasons:

- in respect of Appendix 4 to Agenda Item 11 and Agenda Item 26, whilst there is a public interest in the transparency of Authority proceedings and the appointment of Co-opted Members and in relation to the Chief Executive's performance, it is felt that on balance this is outweighed by the public interest in ensuring that an individual's right to privacy, including when this is prior to their appointment and in relation to their performance, is respected;
- in respect of Agenda Items 22 and 25 whilst there is a public interest in maintaining the transparency of Authority proceedings relating to the delivery of its planning service and its day-to-day running, on balance this is outweighed by the need for the Authority to be able to consider matters in relation to its business and fully consider the implications of its proposed actions which would have implications for the agreements regarding the ongoing delivery of its planning service and the day-to-day running of the Authority without the disclosure of information that could undermine its position or its ability to deliver value for money through these arrangements or that could adversely impact the day-to-day running of the Authority and its ability to deliver its services.
- in respect of Agenda Items 23 and 24, whilst there is a public interest in the transparency of Authority proceedings and the governance of a local authority trading company, it is felt that on balance this is outweighed by the public interest in ensuring that the National Park Authority is able to fully consider matters concerning its Teckal company's business and the implications of its actions or proposed actions, with the benefit of specialist advice where appropriate, without the disclosure of information that could undermine its position and/or the position of its Teckal company, or its ability to deliver its services and value for money.

9. Authority Chair Update

To consider a report from the Chair (Report NPA24/25-1 page 13).

10. Chief Executive's Progress Report

To consider a report from the Chief Executive Officer (Report NPA24/25-2 page 17).

11. Appointment of Committees and Outside Bodies 2024/25

To consider a report from the Head of Governance (Report NPA24/25-3 page 23).

12. Green Finance Summit Update

To consider a verbal report from Communications and Engagement Manager.

13. Budget Monitoring Report: Provisional Outturn 2023/24

To consider a report from the Chief Finance Officer (Report NPA24/25-4 page 39).

14. Adoption of the East Sussex, South Downs and Brighton & Hove Waste Minerals Local Plan (WMLP) Revised Policies Document (RPD) and Revised Policies Map

To consider a report from the Senior Planning Policy Officer (Report NPA24/25-5 page 65).

15. West Sussex Joint Waste Local Plan (WLP) – A Five-Year Assessment of Relevance and Effectiveness

To consider a report from the Senior Planning Policy Officer (Report NPA24/25-6 page 225).

16. Member Allowances

To consider a report from the Head of Governance (Report NPA24/25-7 page 291).

17. Updates to Standing Orders

To consider a report from the Head of Governance (Report NPA24/25-8 page 477).

18. Appointment of Monitoring Officer

To consider a report from the Chief Executive Officer (Report NPA24/25-9 page 533).

THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY

19. Planning Committee Minutes

Minutes of the Planning Committee meetings held on 9 March and 13 April 2024 (page 541).

20. Policy & Resources Committee Minutes

Minutes of the Policy and Resources Committee meeting held on 29 February 2024 (page 557).

21. Appointment, Management and Standards Committee

Minutes of the Appointment, Management and Standards Committee meetings held on 14 February 2024 (page 569).

PART II

THE FOLLOWING ITEM IS FOR THE INFORMATION OF MEMBERS OF THE AUTHORITY ONLY

22. Part II minutes of the previous meeting held on 28 March 2024

To approve as a correct record the part II minutes of the Authority meeting held on 28 March 2024.

23. Future Management of Seven Sisters Country Park

To consider a report from the Chief Executive Officer (Report NPA24/25-10).

24. South Downs Commercial Operations Ltd Business Plan

To consider a report from the Chief Executive Officer (Report NPA24/25-11).

THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY

25. Policy & Resources Committee

Part II minutes of the Policy and Resources Committee meeting held on 29 February 2024.

26. Appointment, Management and Standards Committee

Part II minutes of the Appointment, Management and Standards Committee meetings held on 14 February 2024.

TO ALL MEMBERS OF THE SOUTH DOWNS NATIONAL PARK AUTHORITY

Members' Interests

SDNPA Members have a primary responsibility for ensuring that the Authority furthers the National Park Purposes and Duty. Members regard themselves first and foremost as Members of the Authority, and will act in the best interests of the National Park as a whole, rather than as representatives of their appointing body or any interest groups.

Members are required to declare any disclosable pecuniary interest that is not already entered in the Authority's register of interests, and any personal interest and/or public service interest (as defined in Paragraph 18 of the Authority's Code of Conduct) they may consider relevant to an item of business being considered at the meeting (such disclosure to be made at the commencement of the meeting, or when the interest becomes apparent).

Access to Information

If you would like a copy of this agenda in large print or an alternative format/language please contact the Committee Officer at committee.officer@southdowns.gov.uk or 01730 814810

Recording of Meetings

The Openness of Local Government Bodies Regulations give a right to members of the public to record (film, photograph and audio-record) and report on proceedings at committee meetings. The Authority has a protocol on 'Filming, Recording and Reporting of South Downs National Park Authority Meetings' which is available [on our website](#).

As part of the Authority's drive to increase accessibility to its public meetings, this meeting will be filmed for live and/ or subsequent broadcast via the internet; at the start of the meeting the Chair will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training or any other purposes by the Authority. By entering the virtual meeting room you are consenting to being filmed, recorded or photographed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding this, please contact the Governance Officer committee.officer@southdowns.gov.uk

Public Participation and Meeting Attendance

Anyone wishing to speak at the meeting should register their request no later than 24 hours before the meeting by emailing public.speaking@southdowns.gov.uk. The public participation protocol is available on our website www.southdowns.gov.uk/

Feedback

If you wish to give us feedback on your experience of the meeting please e-mail committee.officer@southdowns.gov.uk