

**SOUTH DOWNS NATIONAL PARK AUTHORITY  
APPOINTMENT, MANAGEMENT & STANDARDS COMMITTEE MEETING  
14 DECEMBER 2023**

Held at the South Downs Centre, Midhurst at 11.00am

Present: Vanessa Rowlands (Chair), Heather Baker, Tim Burr, Janet Duncton

SDNPA Officers: Vicky Paterson (HR Manager), Richard Sandiford (Head of Governance)

**ITEM 1: Apologies for Absence**

148 Apologies were received from Melanie Hunt.

**ITEM 2: Declarations of Interest**

149 There were none.

**ITEM 3: Minutes of the Previous Meetings held on 25 May and 19 September 2023**

150 The minutes of the previous meetings of the Committee were agreed as an accurate record and signed by the Chair subject to amending the minutes of the 19 September meeting that it was Tim Burr rather than Ian Phillips in attendance.

**ITEM 4: Urgent Matters**

151 There were none

**ITEM 5: Public Participation**

152 There was none.

**ITEM 6: Exclusion of Press and Public**

153 It was proposed and seconded in respect of **Agenda Items 7 & 8** that the public, including the press, should be excluded from the meeting on the basis that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if a member of the public were present during the items there would be disclosure to them of exempt information within Paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972, being information relating to any individual, and that in all the circumstances of the case, the public interest in maintaining the exempt information outweighs the public interest in disclosing the information, for the reasons set out.

154 **RESOLVED:**

That the Committee move into private session for Agenda Items 7 & 8 and exclude any members of the public and press from the meeting.

**PART II EXCLUSION OF PRESS AND PUBLIC**

155 The meeting was closed to the public, including the press, and moved into private session at 11.02am.

**ITEM 7: Minutes of the Previous Meeting held on 25 May 2023**

156 The minutes of the previous meeting of the Committee were agreed as an accurate record and signed by the Chair.

**ITEM 8: Terms and Conditions of the Interim Chief Executive's Employment**

157 Members considered and discussed the matters before them.

158 **RESOLVED:**

**The Committee agreed the terms and conditions and remuneration of the Interim Chief Executive as set out at Appendix I.**

159 The meeting closed at 11.15am.

**Chair**

Signed: \_\_\_\_\_