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## **SOUTH DOWNS NATIONAL PARK AUTHORITY POLICY & RESOURCES COMMITTEE**

A meeting of the Policy & Resources Committee will be held at **10.30am on 24 November 2022** at **The Memorial Hall, South Downs Centre, North Street, Midhurst, GU29 9DH**

**Trevor Beattie**

Chief Executive (National Park Officer)

### **AGENDA**

**1. Apologies for absence**

**2. Declaration of Interests**

To enable Members to declare to the meeting any disclosable interest they may have in any matter on the agenda for the meeting.

**3. Minutes of the previous Policy and Resources Committee meeting**

To approve as a correct record the minutes of the Policy and Resources Committee meeting on 22 September 2022. (page 5)

**4. Updates on previous Committee Decisions**

To receive any updates on previous decisions from the Policy and Resources Committee minutes that are not covered elsewhere on this agenda.

**5. Urgent Matters**

To consider any matter on the agenda which the Chair agrees should be considered as a matter of urgency to due special circumstances.

**6. Public participation**

To hear questions or comments from members of the public present at the meeting.

**7. Need for Part II Exclusion of Press and Public**

The Committee is asked to consider whether, in respect of the items indicated the public, including the press, should be excluded from the meeting on the basis that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if a member of the public were present during the items there would be disclosure to them of exempt information for the reasons given.

### **STRATEGIES & POLICIES**

**8. Barlavington Estate Whole Estate Plan**

To consider a report from the Enterprise Development Lead (PR22/23-18 page 13)

**9. Climate Change Action Plan – Update 2023/24**

To consider a report from the Director of Countryside & Policy Management, and Landscape & Biodiversity Strategy Lead (PR22/23-19 page 119)

**10. Corporate Risk Register**

To consider a report from the Senior Governance Officer (PR22/23-20 page 133)

**11. Q2 Corporate & Project Performance Report 2022/23**

To consider a report from the Project Management Lead (PR22/23-21 page 151)

## **12. South Downs Centre Cleaning Contract Procurement**

To consider a report from the Head of Finance & Corporate Services & Purchasing Officer (PR2/23-22 page 181)

### **GOVERNANCE**

## **13. Budget Monitoring Report 2022/23: Month 6**

To consider a report from the Chief Finance Officer (PR22/23-23 page 187)

## **14. External Audit Findings and Opinion**

To consider a report from the External Auditor (PR22/23-24 page 209)

## **15. Audited Statement of Accounts 2021/22 and Letter of Representation**

To consider a report from the Chief Finance Officer (PR22/23-25 page 241)

## **16. Internal Audit Progress and Implementation**

To consider a report from the Chief Internal Auditor (PR22/23-26 page 331)

### **To all Members of the Policy & Resources Committee:**

Annie Brown, Tim Burr, Peter Diplock, Angus Dunn, Melanie Hunt, Doug Jones, Baroness Jones of Whitchurch, Michael Lunn, Martin Osborne, Henry Potter, Diana van de Klugt and Stephen Whale.

**Independent Members of the Committee:** Tom Fourcade, Catriona Aves.

**Co-opted Members of the Committee:** OlaOlu Adedayo, Morris Findley, Lawrence Leather.

### **Members' Interests**

SDNPA Members have a primary responsibility for ensuring that the Authority furthers the National Park Purposes and Duty. Members regard themselves first and foremost as Members of the Authority, and will act in the best interests of the National Park as a whole, rather than as representatives of their appointing body or any interest groups.

Members are required to declare any disclosable pecuniary interest that is not already entered in the Authority's register of interests, and any personal interest and/or public service interest (as defined in Paragraph 18 of the Authority's Code of Conduct) they may consider relevant to an item of business being considered at the meeting (such disclosure to be made at the commencement of the meeting, or when the interest becomes apparent).

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### **Public Participation**

Anyone wishing to speak at the meeting should register their request no later than 24 hours before the meeting by e-mailing [public.speaking@southdowns.gov.uk](mailto:public.speaking@southdowns.gov.uk) The public participation protocol is available on our website [www.southdowns.gov.uk](http://www.southdowns.gov.uk)

## **Feedback**

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