



Register of interest in Self-Build and Custom Association Application Form

The Self-build and Custom Housebuilding Act 2015 places a duty on relevant authorities in England, to keep and have regard to a register of people (individuals or groups), who are interested in self-build or custom build projects in their area. This register will help inform the authority of the level of demand, for self-build and custom build plots in the South Downs National Park.

We shall use the information to explore ways in which it might be possible, for people and plots to be brought together. Registration does not however guarantee that a suitable plot will be identified, or become available.

Anyone seeking to land to build their own home can apply to be on the register providing they are eligible, that is they are at least 18 years of age and they are a British citizen, or a national of a European Economic Area State or a national of Switzerland.

The register is in two parts. Part 1 is all applicants meeting the criteria for a local connection to the South Downs National Park. Part 2 is all other applicants. A local connection is based on the responses given to this application form. The local connection criteria are shown on page 2 of this application form.

South Downs National Park Authority (SDNPA) has a duty to permit sufficient plots to meet the demand evidenced by the entries on Part 1 of the register. The entries on Part 1 and 2 of the register will be taken into account by SDNPA when making planning decisions in the National Park. Those on Part 2 of the register can still build their own home in the National Park. Being on Part 1 of the register provides no entitlement to receive any plot permitted by the SDNPA.

If you have any queries, please contact the Planning Policy Team by calling 01730 814810 or emailing: planningpolicy@southdowns.gov.uk.

NOTES:

This application form is for any group wishing to register an interest in self-build or custom build. For the purposes of the Self-Build and Custom Build Register, a group wishing to register is referred to as an Association. If you are wishing to register as an individual, please complete the Individual Application Form.

To notify us of any changes to the information provided, for any member of the association, please complete a new application form and send this to the South Downs National Park Authority (SDNPA).

If you would like to be removed from the SDNPA's Self-Build and Custom Build Register, please make this request in writing to the SDNPA.

Once the application has been determined, we will contact you to notify you of the outcome. If your application has been successful, the information you provided will be recorded in the Self-Build and Custom Build Register.

Application Form for Association Registration

Local Connection criteria

Any group applying for the register, whose individual members all meet at least one of the following criteria, a) to f), is considered to have a local connection and will be entered into Part I:

- a) Have lived (as only home or principal residence) in the National Park continuously for at least the last two years; and/or
- b) Have lived (as only home or principal residence) in the National Park continuously for three out of the last five years; and/or
- c) Have lived (as only home or principal residence) in the National Park for a total of 15 years or more; and/or
- d) Have immediate family* who have lived continuously in the National Park for at least the previous five years; and/or
- e) Have been employed in the National Park for a minimum of 16 hours per week continuously for the last two years; and/or
- f) You are a member of the UK armed forces, or an ex-member of the UK armed forces whose service ended within the last 5 years.

* Definition of immediate family

A person shall be taken to be an immediate family member of another's family if he or she is the spouse, civil partner, mother, father, sister, brother, daughter, son of that other person or if he or she ordinarily resides with that other person as husband or wife or partner but without being legally married to (or in a civil partnership with) that person. Immediate family includes relationships as described above with adopted and step relatives.

I. Personal Details – Association (If you wish to register as an individual, please complete the relevant Individual Application Form)

For the entry of an Association (group) on to the Self-Build and Custom Build Register, the following information is required for **each member** of the Association. The Association should nominate a Lead Contact, who will act on behalf of the Association, for the purposes of correspondence with the Authority.

First Name

Last Name

Email address

Telephone Number

Home address

Correspondence address (if different from above)

How would you prefer to be contacted?

Email:

Phone:

Post:

Are you over 18?

Only those aged 18 or over are eligible for entry on the Self Build Register

Yes

No

Your nationality

UK Citizen

European Economic Area Citizen

National of Switzerland

None of the above

Are you the nominated Lead Contact for this Association?

Yes

No

Number of individuals in your Association

How many building plots of land are required by the Association (total number)

2. Additional Information

Connection to the South Downs National Park

I live, or have lived, in the South Downs National Park [Check if you live in the National Park][#]

[How long have you lived, or did you live, in the South Downs National Park? State in years/months for example 5 years 8 months

Between what dates have you lived, or did you live, in the South Downs National Park? State month/year for example, June 2020 to July 2021 or September 2019 to now]

I work in South Downs National Park

[How long have you worked in the National Park? State in years/months for example 4 years 2 months. (This excludes working from home with an office or work base outside the National Park)

How many hours per week do you work in the National Park? (This excludes working from home with an office or work base outside the National Park)]

I have a family* connection in the South Downs National Park (* see page 2 for family definition)

[How long have your immediate family lived in the National Park? State in years/months for example 5 years 8 months

Between what dates have your immediate family lived in the National Park? State month/year, for example, January 2018 to now]

I am a serving member of the UK armed forces, or I am an ex-member of the UK armed forces whose service ended in the last five years

None of the above (please give details below)

Have you had previous experience of a self-build or custom build project?

Yes

No

What type of custom build plot are you interested in?

Individual custom build

Purchase of a single plot of land to build your own home to live in. You may do some or all of the build yourself, or employ someone to build the house for you.

Developer-led custom build

A developer divides a larger site into individual plots and provides a design and build service, to purchasers enabling people to customise existing house designs. It is likely that these plots will be part of a larger housing scheme. This gives people a chance to tailor existing house designs, to suit their own preference and needs.

Other (please describe below)

[#]Do I Live in the National Park? <https://www.southdowns.gov.uk/planning-applications/residents/>

What location are you looking for?

Town

Village

Countryside

Please specify which town, village or parish

What type of property would you like to build?

Detached house

Semi-detached house

Terrace house

Detached bungalow

Semi-detached bungalow

Apartment / flat

Other (please describe type below)

How many people would be living in the property?

How many bedrooms do you require?

1

2

3

4

5+

Would you like a garage?

Yes

No

What is the maximum amount you could afford for the purchase of a plot and the build of the property?

Under £75,000

£75,000 to £100,000

£100,000 to £125,000

£125,000 to £150,000

£150,000 to £175,000

£175,000 to £200,000

£200,000 to £250,000

£250,000 to £300,000

£300,000+

How will you finance your custom build?

Owned outright by you without a mortgage

Owned by you with a mortgage

Part owned with a Housing Association to share the cost of the project

If you are a home owner, would you have to sell your property in order to proceed with custom build?

Yes

No

How quickly do you think you would be able to progress if a site became available?

Under 6 months

6-12 months

18-24 months

24 months

3. Declaration

Will this custom build property be your sole or main residence?

Yes

No

Signature

Date

Thank you for completing this form.

Please return this form to us by any of the following:

Email: planningpolicy@southdowns.gov.uk

Post: Planning Policy Team
South Downs National Park Authority
South Downs Centre
North Street
Midhurst
West Sussex
GU29 9DH

Use of information

The SDNPA will use the information from the Self-Build and Custom Build Register, to gain a greater understanding of the demand, for self-build or custom build projects in the National Park. Your information will be held securely and processed, in accordance with the Data Protection Act. We will not pass personal identifiable information onto anyone outside the Authority, without your written consent. Further information about how we use and store your personal information, including how to contact the Data Protection Officer, can be found be in our [Privacy Statement](#).