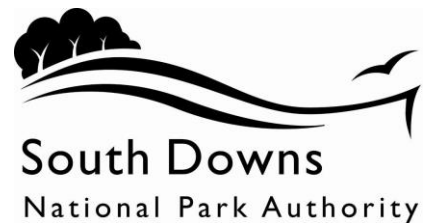


Contact details

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**SOUTH DOWNS NATIONAL PARK AUTHORITY**

**AUTHORITY MEETING**

All Members are hereby summoned to attend the Meeting of the South Downs National Park Authority to be held at **10.30am on 19 May 2022** at the **Memorial Hall, South Downs Centre, North Street, Midhurst, West Sussex, GU29 9DH.**

**Trevor Beattie**

Chief Executive (National Park Officer)

**AGENDA**

**PART I**

**1. Apologies for absence**

**2. Declaration of Interests**

To enable Members to declare to the meeting any disclosable interest they may have in any matter on the agenda for the meeting.

**3. Minutes of the previous meetings held on 24 March 2022**

To approve as a correct record the minutes of the Authority meeting held on 24 March 2022 (Page 5).

**4. Matters arising**

To enable any matters arising from the 24 March 2022 Authority Meeting minutes that are not covered elsewhere on this agenda to be raised.

**5. Urgent Matters**

To consider any matter on the agenda which the Chair agrees should be considered as a matter of urgency to due special circumstances (if Members have any urgent matters they are asked to consult the Chair before the meeting commences).

**6. Public Participation**

The Chair will allow members of the public to ask questions, make statements or present a petition on any matter on the agenda for this meeting or on any matter that falls within the Authority's powers, subject to procedures set out in Appendix 3 to the Authority's Standing Orders.

**7. Need for Part II Exclusion of Press and Public**

The Authority is asked to consider whether, in respect of Agenda Item 17, the public, including the press, should be excluded from the meeting on the basis that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if a member of the public were present during the items there would be disclosure to them of exempt information within paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, being information relating to the financial and business affairs of a particular person including the Authority and that in all the circumstances of the case, the public interest in maintaining the exempt information outweighs the public interest in disclosing the information. This conclusion was reached on the basis that whilst there was a public interest in the transparency of Authority proceedings, it is felt that on balance this was outweighed by the requirement of the National Park Authority to be able to consider matters concerning its business and fully consider the implications of its actions or proposed actions particularly in relation to decisions which will have implications for the agreements regarding

its ongoing delivery of its services, including its planning service, without the disclosure of information that could undermine its position or its ability to deliver value for money through these processes.

**8. Authority Chair Update**

To receive a verbal update from the Authority Chair.

**9. Chief Executive's Progress Report**

To consider a report from the Chief Executive (Report NPA21/22-27 Page 15).

**10. Report of the Governance Task and Finish Group**

To consider a report from the Head of Governance and Support Services (Report NPA21/22-28 Page 21).

**11. Shoreham Cement Works Area Action Plan Issues & Options for Regulation 18 Consultation**

To consider a report from Director of Planning (Report NPA21/22-29 Page 27).

**12. Local Plan Review and the Local Development Scheme**

To consider a report from Director of Planning (Report NPA21/22-30 Page 291).

**13. External Audit Plan 2021/22**

To consider a report from the External Auditor (Report NPA21/22-31 Page 309).

**14. Informing the audit risk assessment for the South Downs National Park Authority 2021/22**

To consider a report from the External Auditor (Report NPA21/22-32 Page 335).

**15. Value For Money – Auditors Annual Report 2020/21**

To consider a report from the External Auditor (Report NPA21/22-33 Page 367).

**THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY**

**16. Planning Committee**

Minutes of the Planning Committee meetings held on 10 March 2022 (Page 395).

**PART II**

**THE FOLLOWING ITEMS ARE FOR MEMBERS OF THE AUTHORITY ONLY**

**17. Part II Minutes of the previous meetings held on 24 March 2022**

To approve as a correct record the part II minutes of the Authority meeting held on 24 March 2022.

**TO ALL MEMBERS OF THE SOUTH DOWNS NATIONAL PARK AUTHORITY**

**Members' Interests**

SDNPA Members have a primary responsibility for ensuring that the Authority furthers the National Park Purposes and Duty. Members regard themselves first and foremost as Members of the Authority, and will act in the best interests of the National Park as a whole, rather than as representatives of their appointing body or any interest groups.

Members are required to declare any disclosable pecuniary interest that is not already entered in the Authority's register of interests, and any personal interest and/or public service interest (as defined in Paragraph 18 of the Authority's Code of Conduct) they may consider relevant to an item of business being considered at the meeting (such disclosure to be made at the commencement of the meeting, or when the interest becomes apparent).

## **Access to Information**

If you would like a copy of this agenda in large print or an alternative format/language please contact the Committee Officer at [committee.officer@southdowns.gov.uk](mailto:committee.officer@southdowns.gov.uk) or 01730 814810

## **Recording of Meetings**

The Openness of Local Government Bodies Regulations give a right to members of the public to record (film, photograph and audio-record) and report on proceedings at committee meetings. The Authority has a protocol on 'Filming, Recording and Reporting of South Downs National Park Authority Meetings' which is available [on our website](#).

As part of the Authority's drive to increase accessibility to its public meetings, this meeting will be filmed for live and/ or subsequent broadcast via the internet; at the start of the meeting the Chair will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training or any other purposes by the Authority. By entering the virtual meeting room you are consenting to being filmed, recorded or photographed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding this, please contact the Governance Officer [committee.officer@southdowns.gov.uk](mailto:committee.officer@southdowns.gov.uk)

## **Public Participation and Meeting Attendance**

Anyone wishing to speak at the meeting should register their request no later than 24 hours before the meeting by emailing [public.speaking@southdowns.gov.uk](mailto:public.speaking@southdowns.gov.uk). The public participation protocol is available on our website [www.southdowns.gov.uk/](http://www.southdowns.gov.uk/)

## **Feedback**

If you wish to give us feedback on your experience of the meeting please e-mail [committee.officer@southdowns.gov.uk](mailto:committee.officer@southdowns.gov.uk)

