

Report to **Policy & Resources Committee**
Date **17 February 2022**
By **Chief Finance Officer**
Title of Report **Budget Monitoring Report 2021/22: Month 9**
Decision

Recommendation: The Committee is recommended to:

- 1. Note the 2021/22 Revenue Forecast position as at month 9 of a net (£364,000) below budget variance.**
 - 2. Note the 2021/22 Capital Forecast position as at month 9 of a zero budget variance and recommend that the National Park Authority (the “NPA”) approve the additional capital variations as set out in Appendix 2.**
 - 3. Note the Reserves position as at month 9, Appendix 3**
 - 4. Note the Treasury Management overview and position as at month 9, Appendix 4**
-

1. Introduction

- 1.1 The South Downs National Park Authority (the Authority) approved the revenue and capital budget for the 2021/22 financial year on the 25 March 2021. In accordance with financial procedures, reports on the Authority’s projected income and expenditure compared with the budget shall be submitted at least quarterly to Policy & Resources Committee. This report sets out the Authority’s 2021/22 forecast financial position at the end of month 9.
- 1.2 The Treasury Management Policy Statement and Annual Investment Strategy were also approved by the Authority at its meeting on 25 March 2021. In accordance with financial procedures, the Policy & Resources Committee shall receive quarterly treasury management update reports. This report provides an overview of the current economic and treasury management position as at the end of month 9 (December) 2021/22.

2. Policy Context

- 2.1 The revenue and capital budget are developed to align with the Partnership Management Plan and Corporate Plan priorities. The budget monitoring process reports on variances against approved budgets to identify changes and resource requirements at the earliest opportunity.

3. Issues for consideration

Revenue Forecast

- 3.1 The 2021/22 forecast revenue outturn as at month 9 is a net below budget variance of (£364,000) which represents a favourable movement of (£342,000) from the month 6 net

below budget forecast variance of (£22,000). The month 9 forecast has been developed following a review of current and anticipated changes in staffing, as well as other significant known variances and the potential impact of Covid-19. A summary of the forecast revenue position is provided below and the revenue movement since month 6 and the key variances by service are provided in **Appendix I**. While the position is improving, it should be noted that there are a number of known future demands on funds. These include the need to provide for programme and project expenditure next year and to create a substantial Transition Fund to cover the impacts upon the Authority of the predicted three-year flat cash grant settlement from Defra .

2021/22 Month 6 Variance £'000	Directorate	2021/22 Budget Month 9 £'000	2021/22 Forecast Month 9 £'000	Forecast Variance Month 9 £'000	Forecast Variance Month 9 %
29	Corporate Services	4,009	4,005	(4)	-0.11%
57	Countryside Policy and Management - Seven Sisters	0	90	90	0.00%
(34)	Countryside Policy and Management	3,832	3,651	(181)	-4.74%
(74)	Planning	4,162	3,893	(269)	-6.45%
0	Strategic Investment Fund	605	605	0	0.00%
(22)	Total Directorate Budgets	12,608	12,244	(364)	-2.89%
	National Park Grant	(10,486)	(10,486)	0	0%
0	Contribution to/from Reserves	(2,122)	(2,122)	0	0%
(22)	Total Authority Budget	0	(364)	(364)	

3.2 The above budget variance on Seven Sisters referred to above relates to the delayed transfer of ownership of the site from May to the end of July and the consequent loss of income over 3 peak months, estimated at £181,000, while SDNPA also continued to incur staff costs. However, this loss is offset by salary savings of (£49,000) due to delayed recruitment of vacant posts and there is a reduction in other running costs of (£42,000). These give a net above budget variance of £90,000 for the year.

3.3 **Planning Income:** The variance has improved from the month 6 position of an anticipated variance of £25,000 to a zero budget variance for Month 9, with the full Planning Income budget of £1.250m expected to be achieved. The table below compares the number and value of planning applications received to the same period last year.

	2020/21 QTR 1/2/3 Actuals	2021/22 QTR 1/2/3 Actuals	Variance
Number of applications under £5k	2,464	2,529	65
Value of applications under £5k	532,073	610,497	78,424
Number of applications over £5k	15	22	7
Value of applications over £5k	161,760	319,681	157,921
Total Value of Applications	693,832	930,178	236,346

The figures provided above are based on a snapshot of data available at (QTR 3), these figures may change depending on timing and reconciliation, however, provide an indicative position reflective of income received.

3.4 It is accepted that there is inherent volatility in the number and value of planning applications and pre-application enquiries that the Authority receives. The forecast is likely to vary by quarter and therefore will be regularly reviewed. Movements in income do not directly relate to changes in workload. Please see other key variances for Planning, provided in **Appendix 1**.

3.5 **Salaries:** The approved salary budgets for 2021/22 include a 10% net turnover rate, which reduces the overall salary budget by (£110,000). The net salary forecast across all services is (£200,000) below budget at month 9. The underspend includes a (£49,000) salaries variance on Seven Sisters due to the delay in the transfer to SDNPA. If the budget had not been reduced by the turnover rate, the net salary forecast for month 9 would be below budget by (£310,000). It should be noted that the forecast represents known staffing levels at the time of review. There were 6 vacant posts across all departments as at the month 9 position; The staffing structure is kept under continuous review and the replacement of vacancies and creation of new posts are only agreed following Senior Management Team approval where there is a clear operational requirement and sufficient budget identified. No organisation can expect to operate at full complement and a moderate level of turnover is both unavoidable and desirable.

Capital Forecast

3.6 The Capital programme at month 9 is showing a zero variance, subject to approval of a recommended variation to the New Vehicle scheme, National Park Signage Project, Seven Sisters Country Park to reprofile unspent funds into the 2022/23 financial year. A summary of the forecast position is given at **Appendix 2** to this report.

Capital Budget	Month 9 Budget £'000	Month 9 Actuals £'000	Month 9 Variance £'000
New Vehicle	46	0	(46)
Seven Sisters Country Park	2,265	707	(1,558)
South Downs Trading Company – provision of equity	100	0	(100)
National Park Signage Project Phase 2	275	46	(229)
New Trailer	30	21	(9)
Total Capital Budget	2,716	774	(1,942)

- The first new vehicle, to replace an ageing pick-up, has now been ordered.
- The refreshment trailer has been purchased for SSCP.
- The construction contract at SSCP is underway. Although spend is currently low, project completion is scheduled for this financial year. However, as completion will be close to the year-end, there is expected to be slippage into next financial year; see details below in Appendix 2.
- Signage installation is currently underway across SDNP. However, as completion will be close to the year-end, there will be slippage into next financial year, see details below in Appendix 2.

Review of Reserves

3.7 A schedule of reserves held by the Authority is provided at Appendix 3, which gives the purpose, movement and balance of each reserve. The movements in reserves in 2021/22 to date are shown below for information. The creation of reserves and any transfers to and from reserves are approved by the Authority. The use of reserves must be in accordance with the approved purpose of each reserve.

3.8 The movements in reserves from the month 6 position include:

- £5,000 contribution to the Vehicle Repairs and Renewals reserve following the sale of vehicles, to be earmarked for the purchase of replacement vehicles in the future.
- (£251,000) contribution from CiL funding Reserve to support projects:- £180,000 to support Seven Sisters Capital project, £61,000 to South Downs Way for improvements in Winchester and £10,000 contribution to The Aquifer Partnership project.

4. Treasury Management Overview and Position

- 4.1 The Bank of England MPC surprised markets for a second consecutive meeting in December, raising Bank Rate by 0.15% to 0.25%. In doing so, it became the first major central bank to raise official policy rates since the onset of the pandemic. The Committee voted 8-1 for the change in the policy rate.
- 4.2 The minutes showed that the Bank expected inflation to peak at 6% in April, and while Omicron was already having an impact on some sectors, the Committee felt it had to act because it saw "some signs of greater persistence in domestic costs and price pressures". It also stressed how it had stated at its November meeting that it would raise rates if the economy evolved as expected and that "these conditions had been met". Looking ahead, unlike in November, there were no references to inflation being expected to be below the 2% target over its forecast period, which may suggest that the Committee is contemplating raising rates further than it had been at its previous meeting. While this may underpin market expectations that Bank Rate will rise to 1% in the second half of 2022, the minutes also retained the comment that a "modest tightening" in policy will be required over its 3-year forecast period. Further, it did caveat that inflation could yet prove weaker or stronger than expected. Market expectations for future hikes have increased in the aftermath of the decision, with the potential for the next hike in Q1 2022, with a move to 0.75% by May and the 1% level potentially being hit in August / September, compared to November, ahead of the meeting.
- 4.3 The Authority's investments as at 31 December 2021 were made up of the following:
- £2m fixed deposit held with Santander (UK) plc.
 - The remaining cash balance is invested via Brighton & Hove City Council (£14.042m as at 31 December 2021).
- 4.4 The table at **Appendix 4** summarises the performance of these investments to 31 December 2021. The actual average interest rate earned in period was 0.29% (down from 0.30% average for months 5-6). The reduction in the average interest rate is as a result of investments in the BHCC pool maturing, and new investments being undertaken at lower investment rates. However, the increase in the Bank of England Base rate in December is expected to lead to a small and gradual increase in the average investment rate to the end of the financial year.
- 4.5 Officers review cash flow forecasts closely and regularly to ensure sufficient liquidity remains within the portfolio. Whilst the strategy for the last year has been to invest surplus cash into the BHCC pool to maximise yield, officers continue to monitor and investigate external investment options. With the recent increase in Bank base rate and the possibility of further interest rate increases while inflation remains high, it is expected that improved investment yields should become available in coming weeks and months and officers will monitor available products closely. However, it should be noted that while the market reacts to increasing interest rates quickly in relation to loans and mortgages, it is usually slower to recognise increasing interest rates for investment products.
- #### **5. Options & cost implications**
- 5.1 By continuously identifying and explaining variances against budgets, the Authority can identify risks, changes and new resource requirements at the earliest opportunity. A below budget variance at the end of the financial year could increase reserve levels and have implications for the Medium Term Financial Strategy of the Authority.

6. Next steps

- 6.1 Annual budgets are approved by the National Park Authority (NPA). Budget monitoring is a key component of the Authority's overall performance monitoring and control framework and is reported at least quarterly to the Policy & Resources Committee.

7. Other implications

Implication	Yes*/No
Will further decisions be required by another committee/full authority?	No
Does the proposal raise any Resource implications?	Yes. Budget monitoring requires action plans to mitigate above budget variances to ensure that the Authority does not overspend on its available resources. A below budget variance at the end of the financial year could increase reserve levels and may have implications for the Medium Term Financial Strategy of the Authority. This section needs to explain the resource implications of what is being proposed. It should identify costs and how and when these will be met.
How does the proposal represent Value for Money?	Internal controls and governance are in place to ensure the economical, efficient and effective use of resources.
Which PMP Outcomes/ Corporate plan objectives does this deliver against	None
Links to other projects or partner organisations	No
How does this decision contribute to the Authority's climate change objectives	None
Are there any Social Value implications arising from the proposal?	No
Have you taken regard of the South Downs National Park Authority's equality duty as contained within the Equality Act 2010?	There are no implications arising directly from this report. The Authority's equality duty shall be taken into account in respect to all expenditure and programmes undertaken by the National Park Authority.
Are there any Human Rights implications arising from the proposal?	No
Are there any Crime & Disorder implications arising from the proposal?	No

Implication	Yes*/No
Are there any Health & Safety implications arising from the proposal?	No
Are there any Data Protection implications?	No
<p>Are there any Sustainability implications based on the 5 principles set out in the SDNPA Sustainability Strategy?</p> <ol style="list-style-type: none"> 1. Living within environmental limits 2. Ensuring a strong healthy and just society 3. Achieving a sustainable economy 4. Promoting good governance 5. Using sound science responsibly 	<p>No</p> <p>None directly.</p>

8. Risks Associated with the Proposed Decision

8.1 There are no risks directly associated with this report.

NIGEL MANVELL

Chief Finance Officer

South Downs National Park Authority

Contact Officer:

Nigel Manvell

Tel:

01273 293104

Email:

Nigel.Manvell@brighton-hove.gov.uk

Appendices

1. 2021/22 Revenue Key Variance by Service Area – explanation of movement since last quarter
2. 2021/22 details of capital variation requests
3. 2021/22 Reserves Position
4. 2021/22 Treasury Management Performance
5. Explanation of Key Terms

SDNPA Consultees

Chief Executive; Director of Countryside Policy and Management; Director of Planning; Chief Finance Officer; Monitoring Officer; Legal Services, Business Service Manager

External Consultees

None.

Background Documents

Information in this report is taken from audited Financial Management Information Systems maintained by the Corporate Financial Services provider, Brighton & Hove City Council.

This report is presented in accordance with the Authority's Financial Regulations and Standard Financial Procedure.

2021/22 Revenue Key Variance by Service Area – Explanation of Movements since last Quarter

Service	Forecast Variance Month 6 £'000	Forecast Variance Month 9 £'000	Movement £'000	Explanation of Main Movements
Corporate Services	29	(4)	(33)	The movements are due to a reduction of (£12,000) in IDOX Development costs and (£10,000) in salaries costs due to vacant post within apprentices, which now are recruited and other minor movement within supplies and services.
Seven Sisters Country Park	57	90	33	The movement is due to the reduction of income due to the delay in handover of Seven Sisters. See the detailed explanation of the variance in the table below.
Countryside Policy & Management	(34)	(181)	(147)	The movement is due to a reduction of (£29,000) in salaries due to vacant posts, which are now recruited, (£87,000) below budget variance within the Performance and Projects team, this is due to several factors such as research and evidence projects completed in house and a delay to recruiting to the Research and Evidence Officer post. Also, there are lower requirements for research and evidence projects this financial year than originally budgeted. (£11,000) in mileage and public transport forecasts due to the impact of Covid-19 and the reduction of face to face meetings, both internally and externally and other minder movement within supplies and services.
Planning	(74)	(269)	(195)	The movements are due to an increase of (£25,000) planning income and (£25,000) increase in CiL Admin in income, (£65,000) reduction in consultancy costs/legal costs for CiL and Planning management, this is adhoc budget that is used when required, (£25,000) reduction in delegated agreements costs, this is a result of good contract management and an example of 'payment per application' working within the revised agreements.

Service	Forecast Variance Month 6 £'000	Forecast Variance Month 9 £'000	Movement £'000	Explanation of Main Movements
				(£50,000) movement on salaries, this is due to vacant posts within the service and other minor movements with mileage and hospitality costs.
Strategic Investment Fund	0	0	0	
Total Authority Variance	(22)	(364)	(342)	

2021/22 Revenue Key Variance by Service Area – Explanation of Main Variances

2021/22 Variance Month 9 £'000	Service Area	Explanation of Main Variances
(14)	Chief Executive's Service	Net variance due to staff vacancy.
8	Business Services	(£61,000) below budget costs for Premises and General office costs such as business rates, utilities, office stationery, fuel/ mileage costs, Idox development and training costs due to the impact of Covid-19. £62,000 above budget costs for the following additional one-off costs; consultancy costs for valuation reports for Seven Sisters and office equipment/ IT costs for the new flexible working arrangements. Other minor above/below budget variance on supplies and services.
14	Marketing and Income Generation	Salary variance due to employee turnover rate and additional staff required to cover maternity leave.
(12)	Governance and Support Services	(£8,000) below budget costs for mileage and hospitality variance due to the impact of Covid-19 and the reduction of face to face meetings both internally and externally and minor below budget costs for Salaries.

2021/22 Variance Month 9 £'000	Service Area	Explanation of Main Variances
(4)	Total Corporate Services Variance	
90	Seven Sisters (SSCP)	<p>The original budget was based on SDNPA taking ownership of SSCP in early May 2021. This would have produced car parking income through peak season months of May, June and July. The programme of refurbishments would have completed in January, with a May start and this would have allowed SDNPA to pass the operation of the Country Park to the trading company at the end of January. In reality, the transfer of ownership didn't take place until 29th July 2021. This means that three peak months were lost in terms of income, while SDNPA continued to incur staff costs. The refurbishment works are expected to complete late March and the transfer of operation to the trading company will now take place on the 1 April. The variance is explained as follows:</p> <ul style="list-style-type: none"> • £181,000 loss of income through the delay in transfer causing the loss of income during three profitable months (May, June and July), offset by; • a net below salary forecast of (£49,000) due to the delayed recruitment of vacant posts, and; • a reduction in other costs of (£42,000).
90	Total Corporate Services – Seven Sisters County Park Variance	
(50)	Director of Countryside Policy and Management	<p>(£30,000) below budget salary variance is due to the transfer of costs for staff seconded to the Farmers in Protected Landscape project. (£15,000) budget not required for allowances for the South Downs Partnership. Other minor below budget variance on mileage.</p>
(21)	Countryside and Policy Central	<p>(£17,000) below budget salary variance is due to the transfer of costs for staff seconded to the Farmers in Protected Landscape project. Other minor below budget variance on mileage.</p>

2021/22 Variance Month 9 £'000	Service Area	Explanation of Main Variances
(14)	Countryside and Policy Wealden Heath	Net underspend is due to a vacant post, now filled, and minor below budget variance on mileage.
(19)	Countryside and Policy Eastern	(£18,000) below budget salary variance is due to the transfer of costs for staff seconded to the Farmers in Protected Landscape project.
32	Countryside and Policy Western	£31,000 additional costs for Centurion Way for the removal of ash trees, due to die back.
(109)	Research and Performance	(£20,000) below budget salary variance is due to vacant post within the team (Research and Evidence Officer), which is now filled. (£87,000) below variance on supplies and services due to several factors such as research and evidence projects completed in house and a delay to recruiting to the Research and Evidence Officer post. Also, there are less than required research and evidence projects this financial year than originally budgeted and other minor underspends on transport costs such as mileage.
(181)	Total Countryside Policy and Management Variance	
(12)	Director of Planning	(£15,000) below budget on consultancy costs, adhoc budget used when required.
(36)	Planning Development Management	(£31,000) below budget salary variance due to vacant post, other minor below budget variance on mileage.
(202)	Performance and Technical Management	(£50,000) below budget costs for delegated agreements payments, this is a result of good contract management and an example of 'payment per application' working within the revised agreements (£45,000) below budget variance on salaries, due to vacant post within the service. (£50,000) net above budget variance on CiL admin income, this is due to more developments than anticipated for 2021/22. (£50,000) below budget variance on consultancy costs/legal costs for CiL, this is adhoc budget that is used when required, the budget is reduced for 2022/23 financial year. Other minor below budget variance on mileage.

2021/22 Variance Month 9 £'000	Service Area	Explanation of Main Variances
(19)	Planning Policy	(£18,000) below budget salary variance due to vacant post, other minor below budget variance on mileage.
(269)	Total Planning Variance	
0	Strategic fund Projects	Net Zero variance.
0	Strategic Fund Projects	
(364)	Total Revenue Budget Variance	

2021/22 Capital Forecast

Capital Project	2021/22 Month 9 Original Budget £'000	2021/22 Month 9 Variation £'000	2021/22 Month 9 Adjusted Budget £'000	2021/22 Month 9 Forecast £'000	2021/22 Month 9 Variance £'000	2021/22 Month 9 Variance %
New Vehicle	46	(23)	23	23	0	0%
Seven Sisters	2,265	(200)	2,065	2,065	0	0%
South Downs Trading Company – provision of equity	100	0	100	100	0	0%
National Park Signage Project Phase 2	275	(79)	196	196	0	0%
New Trailer	30	0	30	30	0	0%
Total Capital Budget	2,716	(302)	2,414	2,414	0	0.0%

Details of variation requests and explanation of significant variances

Capital Project	Variation Type	Value	Description
Vehicles	Reprofile (subject to NPA approval)	(23)	The variation is due to the reallocation of a vehicle from the Heathlands Reunited project that has now finished. Therefore, only one new vehicle is to be purchased in 2021/22 resulting in the requested variation (reprofile). Please note that this variation was recommended to the NPA by Policy & Resources at its meeting of 25 November 2021.
National Park Signage Project Phase 2	Reprofile (subject to NPA approval)	(79)	The variation is due to the impact of Covid on the ability of suppliers to both source material and to manufacture due to staff sickness and absence. There have also been delays in obtaining license from some of the highways authorities.
Seven Sisters	Reprofile (subject to NPA approval)	(200)	The variation is due to the contract slippage due to supply chain issues.

2021/22 Reserves Position

Reserve Type and Title	Purpose of Reserve	2021/22 Month 6 £'000	Movement Between Reserves £'000	Contributions to/from Reserves £'000	2021/22 Month 9 £'000
Working Balance	Working Balance	595	0	0	595
General Reserve	General Reserve representing the 2020/21 approved budget surplus	279	0	0	279

Earmarked Reserves

Reserve Type and Title	Purpose of Reserve	2021/22 Month 6 £'000	Movement Between Reserves £'000	Contributions to/from Reserves £'000	2021/22 Month 9 £'000
Partnership Management Plan Reserve	To fund outcomes identified in the Partnership Management Plan	301	0	0	301
Planning Reserve	To fund unforeseen planning inquires, changes to future delegation arrangements, significant income falls and support for neighbourhood plans	558	0	0	558
Strategic Fund	Reserve to hold unspent Strategic Fund allocations.	458	0	0	458
Affordable Housing	Funds to implement an Affordable Housing Strategy within the National Park	161	0	0	161
Climate Change Fund Reserve	Funds to support the Authority becoming a 'net-zero' organisation by 2030.	2	0	0	2

Reserve Type and Title	Purpose of Reserve	2021/22 Month 6 £'000	Movement Between Reserves £'000	Contributions to/from Reserves £'000	2021/22 Month 9 £'000
South Downs Way	Funding transferred from South Downs Joint Committee	20	0	0	20
Section 106 Receipts Reserve	Receipts primarily used to develop infrastructure within the National Park	524	0	0	524
Section 106 Interest on Statutory Receipts	Receipts primarily used to develop infrastructure within the National Park	177	0	0	177
Community Infrastructure Levy Reserve*	Receipts to fund infrastructure in development areas	5,332	0	(251)	5,081

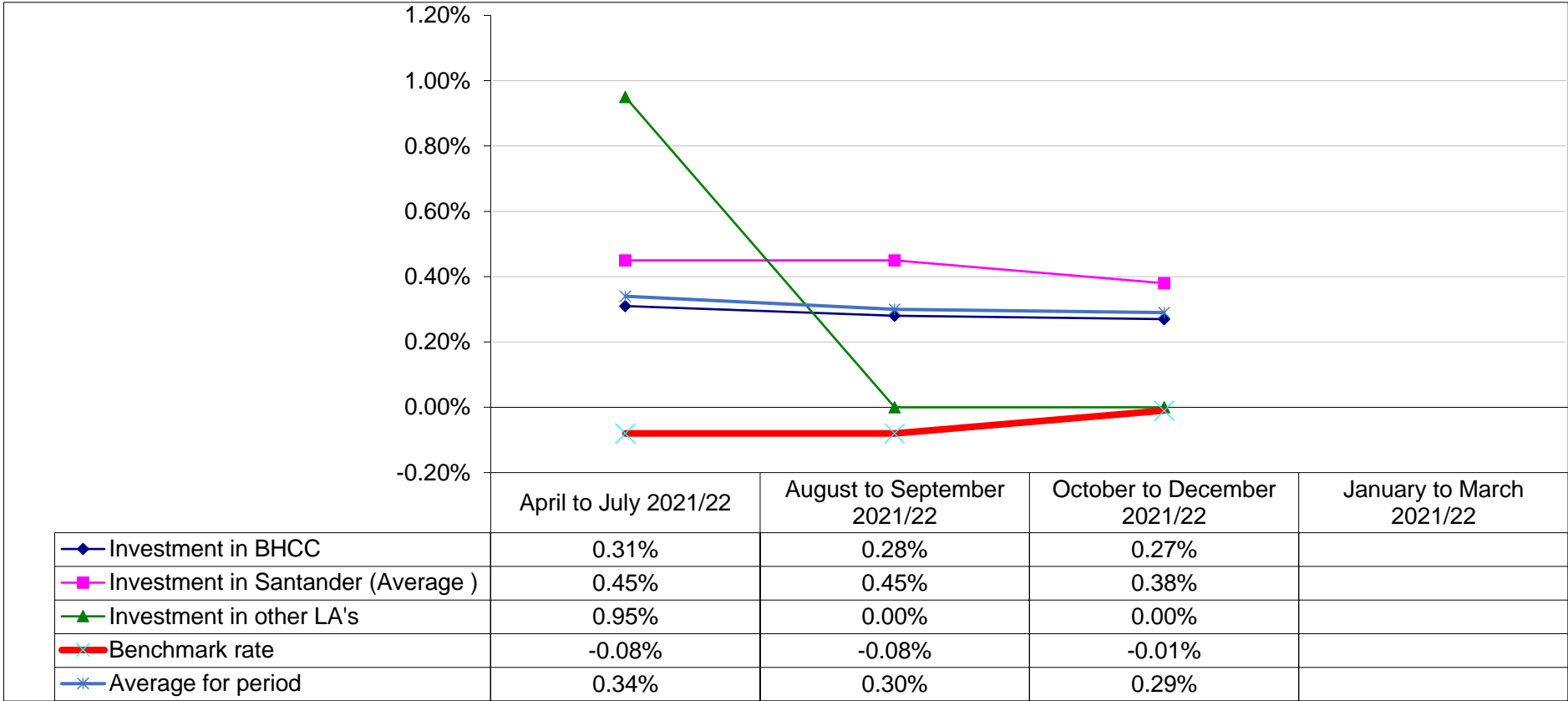
Capital Reserves

Reserve Type and Title	Purpose of Reserve	2021/22 Month 6 £'000	Movement Between Reserves £'000	Contributions to/from Reserves £'000	2021/22 Month 9 £'000
Capital Receipts	Proceeds from disposal of assets available for use on capital expenditure	23	0	0	23
Estates Management Reserve	To support refurbishment of area offices.	878	0	0	878
Vehicle Repairs and Renewals	To fund purchase of replacement vehicles	32	0	5	37
Total Reserves Balance		9,340	0	(246)	9,094

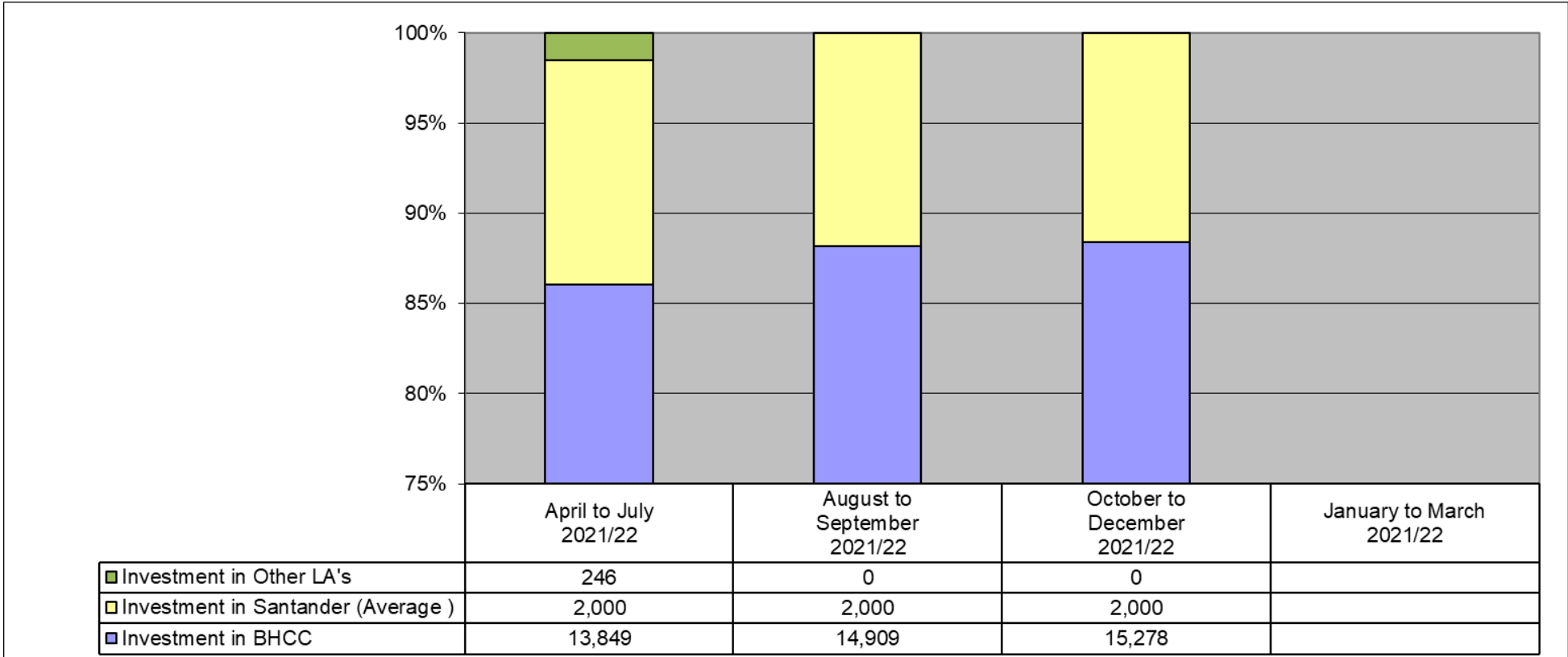
*The value of the Community Infrastructure Levy reserve represents amounts receivable in accordance with Financial Regulations and the Town and County Planning Act 1990. The reserve value may not represent the value of actual income received due to agreed payment terms and profile of payments for some developments

2021/22 Treasury Management Performance

Average Interest rate achieved on Investments compared to Benchmark (7 Day-LIBID)



Average amount invested (weighted by amount per day)



Explanation of Key Terms

Key Term	Explanation
Above budget Variance	Difference between budgeted and actual/forecasted activity which would have an adverse impact on the Authority’s financial position, e.g. expenditure in excess of available budget, or less income than budgeted.
Below budget variance	Difference between budgeted and actual/forecasted activity which would have a favourable impact the Authority’s financial position, e.g. less expenditure than budgeted, or more income than budgeted.
Budget Carry Forward	Unspent revenue budgets to be moved from one financial year to another where circumstances mean that it is not possible to spend budgets in the current financial year.
Capital Expenditure	Expenditure involving the acquisition or enhancement of assets with a long term value to the Authority, such as land, buildings, and major items of plant, equipment or vehicles.
Capital Programme	Approved budgets for capital expenditure over the Medium Term Financial Strategy period which supports priorities informed by the Members’ Budget Workshops and outcomes identified in the PMP.
Capital Reprofile	Unspent capital budgets to be moved from one financial year to another where circumstances mean that it is not possible to spend capital budgets in the current financial year.
Financial Procedures	Approved procedures which set out the responsibilities of Members and officers of how Financial Regulations are to be applied in practice.
Financial Regulations	Approved responsibilities of Members, directors, statutory officers and managers in looking after the financial affairs of the Authority. It seeks to ensure high standards of financial conduct, and probity in dealing with public money.
Medium Term Financial Strategy (MTFS)	Planned use of resources over a five year period taking into consideration assumptions for anticipated changes in commitments, savings and grant income.

Key Term	Explanation
Movement	Changes in actual/forecasted activity compared to previously reported forecasts.
Non-Grant Funded Budgets	Expenditure budgets that are not funded by grants from external bodies
Provisional Outturn Position	The anticipated year-end financial position of the Authority subject to any required approvals and assessment from external auditors.
Reserves	Funds retained to provide for future services and activities, usually earmarked for specific purposes, subject to maintaining prudent levels and any statutory limitations
Revenue	Expenditure and income required to meet ongoing day-to-day activities of the Authority. Examples include salaries, wages, material, supplies and services.
Ringfenced Grants	Financial assistance from external bodies to fund specific activity, where conditions exist to repay the grant should it not be used to fund the specified activity.
Unringfenced Grants	Financial assistance from external bodies to fund activity, where no conditions exist to repay the grant.

