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SOUTH DOWNS NATIONAL PARK AUTHORITY POLICY & RESOURCES COMMITTEE

A meeting of the Policy & Resources Committee will be held at **10.30am on 25th November 2021** at **The Memorial Hall, South Downs Centre, North Street, Midhurst, GU29 9DH**

Trevor Beattie

Chief Executive (National Park Officer)

AGENDA

- 1. Apologies for absence**
- 2. Declaration of Interests**
To enable Members to declare to the meeting any disclosable interest they may have in any matter on the agenda for the meeting.
- 3. Minutes of previous Policy and Resources Committee meetings**
To approve as a correct record the minutes of the Policy and Resources Committee meeting on 30th September 2021. (page 1)
- 4. Matters arising**
To enable any matters arising from the Policy and Resources Committee minutes that are not covered elsewhere on this agenda to be raised.
- 5. Urgent Matters**
To consider any matter on the agenda which the Chair agrees should be considered as a matter of urgency to due special circumstances.
- 6. Public participation**
To hear questions or comments from members of the public present at the meeting.
- 7. Need for Part II Exclusion of Press and Public**
The Committee is asked to consider whether, in respect of the items indicated the public, including the press, should be excluded from the meeting on the basis that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if a member of the public were present during the items there would be disclosure to them of exempt information for the reasons given.

STRATEGIES AND POLICIES

- 8. Partnership Management Plan Delivery – Health and Wellbeing**
To consider a report from the Performance and Projects Manager (PR21/22-19 page 9)
- 9. Whole Estate Plans(WEP) update**
To consider a report from the Enterprise Development Lead (PR21/22-20 page 19).
- 10. Q2 Corporate Performance and Project Performance Report**
To consider a report from the Performance and Research Lead & Project Management Lead (PR21/22-21 page 55)
- 11. Stanmer Park Restoration Project- End of Project Report**
To consider a report from the Countryside & Policy Manager – Eastern Downes (PR21/22-22 page 85).

GOVERNANCE

- 12. Corporate Risk Register**
To consider a report from the Head of Governance & Support Services (PR21/22-23 page 93)
- 13. Legal Services and Monitoring Officer Contracts – 2022 onwards**
To consider a report from the Head of Business Services (PR21/22-24 page 101).

- 14. Wallands SuDS in Schools Contract 2021-2022**
To consider a report from the TAP Programme Delivery Manager (PR21/22-25 page 105).
- 15. Draft Operating Agreement between SDNPA and South Downs Commercial Operations Limited**
To consider a report from the Head of Governance & Support Services (PR21/22-26 page 109)
- 16. Budget Monitoring Report 2021/22: Month 6**
To consider a report from the Chief Finance Officer (PR21/22-27 page 137)
- 17. Internal Audit - Progress Report**
To consider a report from the Chief Internal Auditor (PR21/22-28 page 151)

To all Members of the Policy & Resources Committee:

Annie Brown, Tim Burr, Peter Diplock, Angus Dunn, Melanie Hunt, Doug Jones, Baroness Jones of Whitchurch, Michael Lunn, Martin Osborne, Henry Potter, Isabel Thurston and Stephen Whale.

Independent Members of the Committee	Tom Fourcade	Carole Nicholson
Co-opted Members of the Committee	Morris Findley	Lawrence Leather

Members' Interests

SDNPA Members have a primary responsibility for ensuring that the Authority furthers the National Park Purposes and Duty. Members regard themselves first and foremost as Members of the Authority, and will act in the best interests of the National Park as a whole, rather than as representatives of their appointing body or any interest groups.

Members are required to declare any disclosable pecuniary interest that is not already entered in the Authority's register of interests, and any personal interest and/or public service interest (as defined in Paragraph 18 of the Authority's Code of Conduct) they may consider relevant to an item of business being considered at the meeting (such disclosure to be made at the commencement of the meeting, or when the interest becomes apparent).

Access to Information

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Public Participation

Anyone wishing to speak at the meeting should register their request no later than 24 hours before the meeting by e-mailing public.speaking@southdowns.gov.uk The public participation protocol is available on our website www.southdowns.gov.uk

Feedback

If you wish to give us feedback on your experience of the meeting please e-mail committee.officer@southdowns.gov.uk