

SOUTH DOWNS NATIONAL PARK AUTHORITY

APPOINTMENT, MANAGEMENT & STANDARDS COMMITTEE MEETING

Held via Zoom Video Conferencing on 24 February at 10.00am.

Present: Ian Phillips, Janet Duncton and Russell Oppenheimer

SDNPA Officers: Trevor Beattie (Chief Executive), Robin Parr (Head of Governance) Louise Read (Monitoring Officer) Richard Sandiford (Senior Governance Officer)

ITEM 1. APOLOGIES FOR ABSENCE

27 An apology for absence was received from Vanessa Rowlands. Janet Duncton was in attendance as a substitute member.

ITEM 2. DECLARATIONS OF INTEREST

28 There were none

ITEM 3. URGENT MATTERS

29 There were none

ITEM 4. MINUTES OF THE PREVIOUS MEETING

30 The part 1 and part 2 minutes of the previous meeting of the Committee were agreed as an accurate record and signed by the Chair.

ITEM 5. EXCLUSION OF PRESS AND PUBLIC

31 The Chair asked the Committee if any Member wished to discuss any matters contained in the part 2 minutes set out at item 9. As no Member wished to discuss any matters contained in the part 2 minutes set out at item 9 the Chair informed the Committee that the meeting would not move into private session.

ITEM 6. PUBLIC PARTICIPATION

32 There was none.

ITEM 7. REVIEW OF ARRANGEMENTS FOR ASSESSMENT, INVESTIGATION AND DETERMINATION OF A COMPLAINT THAT A MEMBER HAS FAILED TO COMPLY WITH THE MEMBERS' CODE OF CONDUCT

33 The Head of Governance & support Services outlined proposed changes to the Arrangements for Assessment, Investigation and Determination of a Complaint that a Member has failed to Comply with the Members' Code of Conduct arising from a recent review of the arrangements. The changes had been informed by the revised code of conduct that was due to be presented to the NPA in October 2020 and the Authority's agreed response to the report of the Committee on Standards in public life.

34 The Committee noted the changes set out and in relation to paragraph 10.1.3 of the arrangements it was proposed that the a further amendment should be made to include removal of a member from any authority appointed position as a possible sanction.

35 **RESOLVED:** The Committee Agreed to recommend that the Authority agree the revised Arrangements for Assessment, Investigation and Determination of a Complaint that a Member has failed to Comply with the Member Code of Conduct set out at Appendix I subject to the amendment proposed by the committee to be finalised by the Chief Executive.

ITEM 8. REVIEW OF LOCAL PROTOCOL FOR MEMBERS AND OFFICERS DEALING WITH PLANNING MATTERS

36 The Head of Governance & support services outlined a series of proposals to update the Local Protocol for Members and Officers Dealing with Planning Matters following a review of the protocol. The Monitoring Officer confirmed that changes had been made to the protocol under

delegated authority to ensure this reflected the recent changes to the Member Code of Conduct.

37 **RESOLVED:** The Committee agreed to advise the Authority to:

1. Agree the revised Local Protocol for Member and Officer Relations set out in Appendix I;
and
2. Agree to extend the appointments of the Authority's two Independent Persons, on the current terms, until the 18 December 2021 pursuant to the decision taken by the Authority at its meeting on the 19 December 2017.

38 There being no further business the meeting concluded at 10.27am.

Chair