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**SOUTH DOWNS NATIONAL PARK AUTHORITY**

**AUTHORITY MEETING**

All Members are hereby summoned to attend the Meeting of the South Downs National Park Authority to be held at **12.00pm on 25 March 2021** on **Zoom Cloud Meetings**.

**Trevor Beattie**

Chief Executive (National Park Officer)

**This Agenda was amended and republished on Tuesday 23 March 2021.**

**AGENDA**

**PART I**

**1. Apologies for absence**

**2. Declaration of Interests**

To enable Members to declare to the meeting any disclosable interest they may have in any matter on the agenda for the meeting.

**3. Minutes of the previous meetings held on 17 December 2020**

To approve as a correct record the minutes of the Authority meetings held on 17 December 2020 (Page 5).

**4. Matters arising**

To enable any matters arising from the 17 December 2020 Authority Meeting minutes that are not covered elsewhere on this agenda to be raised.

**5. Urgent Matters**

To consider any matter on the agenda which the Chair agrees should be considered as a matter of urgency to due special circumstances (if Members have any urgent matters they are asked to consult the Chair before the meeting commences).

The following urgent item has been added to the agenda:

- Agenda Item 21, Seven Sisters Country Park – Additional Contingency Funds and Allocation of Grant Funding

**6. Public Participation**

The Chair will allow members of the public to ask questions, make statements or present a petition on any matter on the agenda for this meeting or on any matter that falls within the Authority's powers, subject to procedures set out in Appendix 3 to the Authority's Standing Orders.

**7. Need for Part II Exclusion of Press and Public**

The Authority is asked to consider whether, in respect of Appendix 2 to Agenda Item 18 and the urgent Agenda Item 21, the public, including the press, should be excluded from the meeting on the basis that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if a member of the public were present during the items there would be disclosure to them of exempt information within paragraphs 1 (Appendix 2 to Agenda Item 18) and 3 (Agenda Item 21) of Part I of Schedule 12A to the Local

Government Act 1972, being information relating to an individual and information relating to the financial and business affairs of a particular person including the Authority, and that in all the circumstances of the case, the public interest in maintaining the exempt information outweighs the public interest in disclosing the information. This conclusion is reached on the basis that whilst there is a public interest in maintaining the transparency of Authority proceedings, the individual's right to privacy outweighs any public interest in releasing this information at this time. Further, in relation to the business of the Authority it is felt that on balance this is outweighed by the requirement of the National Park Authority to be able to consider matters in relation to its business and fully consider the implications of its actions or proposed actions particularly in relation to decisions which may have implications for an ongoing competitive tendering process without the disclosure of information that could undermine its position or its ability to deliver value for money through its procurement processes.

**8. Authority Chair Update**

To consider a report from the Authority Chair (Report NPA20/21-24 Page 15).

**9. Chief Executive's Progress Report**

To consider a report from the Chief Executive (Report NPA20/21-25 Page 19).

**10. Dark Skies Festival Update**

To receive a verbal update from the Communications and Engagement Manager.

**11. Corporate Plan 2020-25 Year 2 Action Plan for 2021/22**

To consider a report from the Performance and Research Lead (Report NPA20/21-26 Page 25).

**12. Revenue Budget 2021/22, Capital Strategy 2021/22, Treasury Management Strategy 2021/22 and Medium Term Financial Strategy**

To consider a report from the Chief Finance Officer (Report NPA20/21-27 Page 61).

**13. SDNPA Health and Wellbeing Strategy**

To consider a report from the Performance and Projects Manager (Report NPA20/21-28 Page 97).

**14. Adoption of the Soft Sand Review of the West Sussex and SDNPA Joint Minerals Plan**

To consider a report from the Director of Planning (Report NPA20/21-29 Page 119).

**15. Update on the progress of the Review of the Hampshire Minerals and Waste Plan (2013)**

To consider a report from the Director of Planning (Report NPA20/21-30 Page 197).

**16. SDNP Teckal Company – Provision of Equity**

To consider a report from the Head of Business Services (Report NPA20/21-31 Page 413).

**17. Governance Matters and Ethical Framework Updates**

To consider a report from the Head of Governance & Support services (Report NPA20/21-32 Page 417).

**18. Appointment of Co-opted Members to the Policy and Resources Committee**

To consider a report from the Head of Governance & Support Services (Report NPA20/21-33 Page 501).

## **THE FOLLOWING ITEMS ARE INCLUDED ON THE AGENDA FOR INFORMATION ONLY**

### **19. Planning Committee**

Minutes of the Planning Committee meetings held on the 10 December 2020 (Page 507), 21 January 2020 (Page 513) and 11 February 2021 (Page 517).

### **20. Policy & Resources Committee**

Minutes of the Policy & Resources Committee meeting held on the 26 November 2020 (Page 525).

## **PART II**

### **THE NEXT ITEM IS FOR MEMBERS OF THE AUTHORITY ONLY**

### **21. Seven Sister Country Park – Additional Contingency Funds and Allocation of Grant Funding**

To consider a report from the Head of Business Services (Report NPA20/21-34).

## **TO ALL MEMBERS OF THE SOUTH DOWNS NATIONAL PARK AUTHORITY**

### **Members' Interests**

SDNPA Members have a primary responsibility for ensuring that the Authority furthers the National Park Purposes and Duty. Members regard themselves first and foremost as Members of the Authority, and will act in the best interests of the National Park as a whole, rather than as representatives of their appointing body or any interest groups.

Members are required to declare any disclosable pecuniary interest that is not already entered in the Authority's register of interests, and any personal interest and/or public service interest (as defined in Paragraph 18 of the Authority's Code of Conduct) they may consider relevant to an item of business being considered at the meeting (such disclosure to be made at the commencement of the meeting, or when the interest becomes apparent).

### **Access to Information**

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### **Recording of Meetings**

The Openness of Local Government Bodies Regulations give a right to members of the public to record (film, photograph and audio-record) and report on proceedings at committee meetings. The Authority has a protocol on 'Filming, Recording and Reporting of South Downs National Park Authority Meetings' which is available [on our website](#).

As part of the Authority's drive to increase accessibility to its public meetings, this meeting will be filmed for live and/ or subsequent broadcast via the internet; at the start of the meeting the Chair will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training or any other purposes by the Authority. By entering the virtual meeting room you are consenting to being filmed, recorded or photographed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding this, please contact the Governance Officer [committee.officer@southdowns.gov.uk](mailto:committee.officer@southdowns.gov.uk)

### **Public Participation**

Anyone wishing to speak at the meeting should register their request no later than 24 hours before the meeting by e-mailing [public.speaking@southdowns.gov.uk](mailto:public.speaking@southdowns.gov.uk). The public participation protocol is available on our website [www.southdowns.gov.uk/](http://www.southdowns.gov.uk/)

**Feedback**

If you wish to give us feedback on your experience of the meeting please e-mail [committee.officer@southdowns.gov.uk](mailto:committee.officer@southdowns.gov.uk)