

**SOUTH DOWNS NATIONAL PARK AUTHORITY
APPOINTMENT, MANAGEMENT & STANDARDS COMMITTEE MEETING
11 SEPTEMBER 2020**

Held via Zoom Video Conferencing, at 10.00hrs

Present:

Ian Phillips

Vanessa Rowlands

Russell Oppenheimer

SDNPA Officers: Trevor Beattie (Chief Executive), Robin Parr (Head of Governance) Louise Read (Monitoring Officer) Richard Sandiford (Senior Governance Officer)

Also Present: Sarah Harvey (Independent Advisor)

ITEM 1: Apologies for Absence

14 There were none.

ITEM 2: Declarations of Interest

15 There were none

ITEM 3: Urgent Matters

16 There were none

ITEM 4: Minutes of the Previous Meeting

17 The minutes of the previous meeting of the Committee were agreed as an accurate record and signed by the Chair.

ITEM 5: EXCLUSION of Press and Public

18 It was proposed and seconded in respect of **Agenda Items 8& 9** that the public, including the press, should be excluded from the meeting on the basis that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if a member of the public were present during the items there would be disclosure to them of exempt information within Paragraph 1 of Part I of Schedule 12A to the Local Government Act 1972, being information relating to any individual, and that in all the circumstances of the case, the public interest in maintaining the exempt information outweighs the public interest in disclosing the information, for the reasons set out.

19 RESOLVED:

That the Committee move into private session for agenda items 5, 6 & 7 and exclude any members of the public and press from the meeting.

ITEM 6: Public Participation

20 There was none.

ITEM 7: Ethical Framework update

21 The Head of Governance outlined proposed changes to the Local Protocol for Member and Officer relationships arising from a recent review of the protocol. The changes had been informed by the revised code of conduct that was due to be presented to the NPA in October. It was noted that at paper 6.5 the references to an ability to challenge a decision to withhold documents had been removed,

22 With regard to the two independent persons it was confirmed that they had both currently served only 2 years and a further recruitment exercise may be undertaken in 2022 when 4 their four years came to an end, to avoid any risk that their independence could be challenged due to the amount of time they had worked with the Authority.

23 RESOLVED:

The Committee agreed to advise the Authority to:

1. Agree the revised Local Protocol for Member and Officer Relations set out in Appendix I; and

2. Agree to extend the appointments of the Authority's two Independent Persons, on the current terms, until the 18 December 2021 pursuant to the decision taken by the Authority at its meeting on the 19 December 2017.

At this juncture the committee moved into private session.

The public session concluded at 10.25

Chair