

Item 13
Appendix 1: Corporate Performance Report Q1 (April to June) 2020/21

Corporate Plan Objective	Key priorities	In year 1 of our Corporate Plan we will:	Responsibility	Key data	Commentary	RAG Budget	RAG Performance	Next steps and/or potential risks (including impact of Covid-19)
Strategic priority 1: Enhance We will develop strategies and support or lead strategic overarching partnerships and projects which deliver the first Purpose of National Parks: to conserve wildlife, the natural beauty of the landscape and cultural heritage	Deliver the strategic approach to spatial elements of the People and Nature Network	1) Continue to develop local projects in key areas including Winchester and Truleigh Hill	Infrastructure and Environment Strategy Lead	Projects are reported on in the Tableau Dashboard showing project performance				
		2) Pilot the GI National standards working with Natural Engand	Infrastructure and Environment Strategy Lead		Awaiting further instruction from Natural England after initial contact made early June 2020	N/A		Potential risks: Restriction of stakeholder engagement to web/email based activity - could limit accessibility. Unlikely to affect overall programme depending on length of isolation due to Covid-19
	Lead the Authority's response to: i) Nationally Significant Infrastructure Proposals (NSIPs) ii) Major and strategic planning applications iii) Other ad hoc major projects as required	Respond in a timely and appropriate fashion to NSIPs and major planning applications which may impact the National Park	Major Planning Projects and Performance Manager	86% of major planning applications determined in time (Government target is 60%)	Speed of determination of major planning applications remain in excess of Government targets. All NSIP deadlines met.	N/A		Potential risks: Limited impact of Covid-19 on NSIPs as the examination of NSIPs is primarily based on written submissions. Hearings are held and these will now progress through virtual means (for example the Aquind Interconnector project).
	Provide high quality specialist advice in Design, Conservation and Landscape, predominantly within the Planning directorate but also across the organisation as required	Provide specialist advice as and when required	Major Planning Projects and Performance Manager		Specialist advice has been provided throughout the Quarter.	N/A		Next steps: There was some understandable delay in undertaking site visits in the earlier, and stricter, parts of lockdown but socially distanced site visits are now taking place and as of the end of July there is no backlog of site visits. Potential risks: Biggest Covid related risk on this matter is if a strict lockdown is re-imposed preventing our ability to undertake site visits, even where social distancing.
	Implement Local Plan Supplementary Planning Documents (SPDs) and Technical Advice Notes (TANs)	Create further guidance on Local Plan policies for Trees (SPD) and Biodiversity Net Gain (SPD)	Planning Policy Manager		Work underway on Trees SPD .	N/A		Next steps: Trees SPD due to be approved for consultation by Planning Committee November/ December 2020. Work will start on Biodiversity Net Gain SPD on enactment of the Environment Bill, which is expected to be Q2
	Environmental land management (ELM) system	Work with other organisations to develop their tests and trials and continue to build relationships through farm clusters	Countryside and Policy Manager (Access) & Farming Officer	4 Farm Clusters, including 20 farmers, involved in our Farm Cluster/Land App T&T	We continue working on our Farm Cluster/Land App ELM T&T. The four clusters involved (Winchester Downs, Selborne, Rother Valley and Eastern Downs) have now collated the relevant data/information and are working with their participating farmers using The Land App to evaluate and plan landscape scale delivery. In June we met (virtually) with the other English National Parks through the England Agriculture and Rural Development Group (EARDG). During the meeting our collective response to Defra's ELM consultation was reviewed and discussed. We have also expressed interest in involvement in the ELM National Pilot due to start in Autumn 2021 and await response from Defra.	N/A		Next steps: Case studies of this work are due to be completed by the end of July. Continue with ELM T&T for submission in August and continue to input into EARDG ELM responses Potential risks: Difficulty in running farmer meeting/workshops due to COVID-19 restrictions could delay Farm Cluster/Land App ELM T&T submission. However, our deadline had been extended to 7th August, so this unlikely
	Develop SDNPA projects as part of the National Trust led HLF funded Changing Chalk initiative	Development Phase: 1) Grazing project officer in post 2) Undertake dew ponds baseline survey	Landscape and Biodiversity Lead (Chalk)	Projects are reported on in the Tableau Dashboard showing project performance				
	Reduce nitrates into groundwater as part of Brighton ChAMP Phase 2 (TAP)	Continuation and rolling out of CHaMP Phase 1 with farmers and with communities on rain gardens	Landscape and Biodiversity Lead (Water)					

Develop nature recovery/nature based solutions as part of the climate change action plan	Develop and agree the climate change action plan with NPA and partners	Landscape and Biodiversity Lead (Chalk)	3X projects in the Climate Change Action Plan are now successfully underway: The Community Energy Pathway, Carbon Baseline for the National Park Area and the Parish Level Carbon Budget work.	The Climate Change Action Plan was taken to the April NPA meeting and received budget approval. The Community Energy Pathway project has been started, and initial contact made with Community Groups who may be interested in participating. The contract for developing a Carbon Budget for the National Park, with trajectories for achieving Net-Zero has been let. We have also set up a contract to calculate the Carbon Footprints for Parish Councils within the National Park area.	N/A		Next steps: Implementation to start late 2021/22 Potential risks: The development of the wider NRN could be significantly impacted as it is partnership collaboration, but hope to progress with partners, but dependant on partner capacity post Covid-19
Support the South Downs Forestry Champions Partnership and its action plan	1) Deliver Woodland Trust partnership project (extended by 3 years) 2) Investigate & confirm other woodland initiatives	Landscape and Biodiversity Lead (Woods)	Additional funding of £30k has been rewarded to act as a 'fighting fund' for small scale woodland enhance issues that aren't covered by other mechanisms such as stewardship by the Landscape & Biodiversity TPB.	Draft case study of partnership produced. New MOU and three year agreement signed. A considerable amount of the Woodland Officer's time is being used to support 'Trees for the South Downs' South Downs Trust project with the fund reaching its target.	N/A		Next steps: Trees for the South Downs project will begin over the winter of 20/21. Potential risks: Not able to meet woodland owners due to C19 concerns but this hasn't proved too difficult to do with social distancing, partnership meetings have continued online.
Complete Heathlands Reunited and secure ongoing commitments to heathland recovery and public engagement	1) Complete current project	Heathlands Reunited Project Manager	Projects are reported on in the Tableau Dashboard showing project performance				
	2) Define objectives & funding of Phase 2 looking at entire Wealden Heaths network	Countryside and Policy Manager (Cultural Heritage & Heaths)		HeRe legacy planning is currently focusing on opportunities for the provision of Strategic Access Management & Monitoring (SAMM) measures on Wealden Heath SPA sites which are also all HeRe project sites. These SAMM measures include: site improvements, monitoring of impact and the provision of engagement rangers and a programme of public and community engagement. All measures are fully funded through local authorities and are aimed to mitigate the impact of housing developments on protected sites. There are currently two such requirements which sit with Whitehill Town Council and East Hampshire Town Council. This provides a funded opportunity to continue to build on the HeRe project and partnership working at a landscape scale. It also has the potential to link into wider strategies which are also being explored.	N/A		Next steps: Proposals are currently being drawn up for consultation with a view to a start in early 2021 if approved.
Develop and implement a Nature Recovery Strategy and a wider campaign, working with regional partners	1) Define vision & create a Nature Recovery Strategy 2) Define the Nature Recovery Networks 3) Adopt & apply Natural Capital Investment Strategy (NCIS) 4) Create guidance for net gain - including guidance for planners	Countryside and Policy Manager (Landscape & Biodiversity)		To establish an internal Nature Recovery Working Group to define the programme of work under "Nature Recovery" including NRN, LNRS, net gain and biodiversity monitoring approach. Definition of the NRN continues in partnership with the county LNPs (Sussex & Hampshire). Collaboration at a regional level to develop SE principles and a map (through the SE Nature Partnership). SDNPA is a partner in all the aforementioned groups. The scope of a South Downs Local Nature Recovery Strategy (SD LNRS) has been drafted. Individual components of the LNRS are now being progressed. The Sussex Natural Capital Investment Strategy (NCIS) has been published and is now informing nature recovery work. Development of a SDNPA approach to Biodiversity Monitoring has started. Work on SDNPA guidance for Biodiversity Net Gain is ongoing, shaped by the emerging policy and guidance which is coming forward from key organisations such as Natural England.	N/A		Next steps: A meeting is planned for September to agree the SE joint principles for a NRN. Awaiting announcement of the 5 national LNRS pilots. Progress components of the SD LNRS. To agree the SD approach to Biodiversity Monitoring by year end. Net Gain meeting in September with our contracted ecologists who provide ecology advice on planning applications and policy requirements for biodiversity net gain. Potential risks: The development of the wider NRN could be significantly impacted as it is partnership collaboration, but hope to progress with partners, but dependant on partner capacity post Covid-19. Other risks are linked to national guidance particularly on the geographies for LNRS to be defined/ confirmed by the Environment Bill.
	5) Continue to develop satellite monitoring capability	Landscape and Biodiversity Lead (Chalk)		Report for the Earth Observation 'follow on' work was completed during Q1. An initial format for annual reporting has been agreed, and a contract to support this is in place. We are now looking at how the capabilities we have developed can be applied in terms of key programmes and projects - such a monitoring and spatial targeting. The SDNPA have also been invited to participate in a National Programme to benefit from the development of new approaches. (UK Catapult - Exeter University)	N/A		Potential risks: The development of the wider NRN could be significantly impacted as it is partnership collaboration, but hope to progress with partners, but dependant on partner capacity post Covid-19
Set up and administer Biodiversity/Natural Capital Challenge Fund	1) Investigate feasibility, define criteria & launch concept 2) Seek external funding to pump-prime	Countryside and Policy Manager (Landscape & Biodiversity)		Through the Nature Recovery Working Group, initial discussions on what a Nature Recovery Fund and Campaign might look like have started with the Fundraising Team	N/A		Next steps: JW & RJ to scope out and present some initial concepts for September. Potential risks: Fund establishment possible by end of 2020/21, but fundraising likely to be significantly impacted by Covid-19. Need to work with and be mindful of the NRN as a partnership initiative so do not want to alienate partners by seemingly "going it alone"

	Produce a Landscape Management Plan (LMP) for Seven Sisters Country Park	1) Undertake biodiversity baseline survey 2) Start drafting the Landscape Management Plan	Countryside and Policy Manager (Landscape & Biodiversity)		The SSCP Landscape Working Group is meeting monthly to develop the Landscape Management Plan (LMP). Baseline evidence and survey information continues to be collated. The Phase 1 Habitat Survey and NVC Survey have been commissioned. Development of draft objectives and scenarios is progressing. RSPB have been retained to support with Land Agency advice and options for land management. Site visits with ESCC Ranger and current tenant have taken place. An outline of "touch-points" for engagement for the LMP is in draft.	N/A		Next steps: Phase 1 Habitat & National Vegetation Classification (NVC) Survey Report and maps due in July. Land Management options to be collated for 10-Sept Project Board. Meetings with key partners Environment Agency (EA), Natural England (NE), National Trust (NT) and Cuckmere and Pevensy Levels Water Level Management Board (WLMB) planned for September/October. Potential risks: Our ability to engage with the community/wider partners has been impacted by Covid-19. Meetings with key stakeholders such as EA, NE, WLMB and NT have been impacted by Covid-19. Development work has been hampered by not being able to meet as a face-to-face group due to Covid-19. Overall delay to site transfer is impacting timeline for developing the engagement elements of the LMP as well as lack of a clear Comms & Engagement Plan.
	Create and undertake a Scheduled Monument Monitoring project	Project development, seeking funding, and liaison with partner organisations and colleagues	Cultural Heritage Lead	Projects are reported on in the Tableau Dashboard showing project performance				
	Commission and oversee Archaeology On The Edge (Stage 2) project	Project development, seeking funding, and liaison with partner organisations and colleagues	Cultural Heritage Lead					
	Roll out the Footsteps App	1) Identify organisations that may benefit from use of the App 2) Tender for package of content - secure content development (scripting, filming etc.)	Cultural Heritage Lead		We have identified organisations who may benefit from inclusion on the app platform, and we have approached ATS Heritage for a quote to cover costs for additional app content development, recording and production. The Cultural Heritage Lead has begun work to plan a framework to create an application process for partners to the app platform. This was identified as a potential way of addressing lessons learned from the pilot around partner engagement and buy in. The progress with this project has been hit by Covid-19.	N/A		Next steps: Review project with partners on their return from furlough. Chase ATS Heritage for costs and proposal for delivering further content. Continue to develop an application framework to take the project forward. Consider appropriate timeframes to engage with partners again given ongoing impacts of Covid-19 on business sustainability. Potential risks: Project timetable and delivery will have ongoing knock on impacts from Covid-19. Partners may no longer have capacity or interest in a project of this kind. Workload for SDNPA staff may be pushed into Q3 and Q4 (based on projected recovery of partners) if funding cannot be carried over into 2021-22.
	Create and Install 'Meet the Archaeologist' NFC plaques	1) Work with historic environment county and district specialists to identify key sites and relevant archaeological expertise 2) Liaise with Historic England re. locations and walking routes linked to Scheduled Monuments / areas of archaeological interest 3) Liaise with rangers re landowner permission for NFC tag signage installation	Cultural Heritage Lead		Identified Cissbury as first site to run project given works by Craig Daters to address issues at a connecting site between Worthing and Cissbury. Secured permission and interest from the National Trust in partnering on this, and potentially using video footage from Worthing Museum to make this a multi partner initiative. Progress has stalled due to Covid-19 with both National Trust and Worthing Museum archaeologists now on furlough until October. Discussions reopened with Rangers to suggest sites that would benefit from this interpretation. Archaeologists from County and District consulted, with a number of sites proposed in Chichester District. Difficulties identified in Eastern Ranger team wishing to develop a similar initiative with their own partners and grassroots funding - clarified need to work with recognised landscape archaeological specialists to ensure accuracy of info with our name on it, role of project in establishing specialist partnerships and contacts and need to ensure consistency in approach.	N/A		Next steps: Review project with partners on their return from furlough. Design a mutually agreed approach with Comms on aims, audience, etc. Potential risks: Project timetable and delivery will have ongoing knock on impacts from Covid-19. Workload for SDNPA staff may be pushed into Q3 and Q4 (based on projected recovery of partners) if funding cannot be carried over into 2021-22.
Strategic priority 2: Connect We will develop strategies and support or lead strategic overarching partnerships and projects which deliver the second Purpose of National Parks:	Increase our digital reach and engagement	Relaunch the website	Communications and Engagement Manager	During Q1 we had 346,693 unique users . That compares with 140,151 unique users for the same period in 2019.	New website successfully launched on 23 April, with an increase in users.	N/A		
	Deliver 10th Anniversary programme of celebration	Deliver programme of celebration as set out in the Comms Plan	Communications and Engagement Manager		Celebration events were cancelled due to Covid. However, we did proactive press work around the 10th anniversary achieving widespread coverage.	N/A		Next steps: It has been agreed to roll the 10th Anniversary celebrations over into 2021
	Manufacture and install 30 new entry signs inside the National Park	Successfully manufacture and install the entry signs by end 2021/22	Communications and Engagement Manager & Project Management Lead		Projects are reported on in the Tableau Dashboard showing project performance			

to promote understanding and enjoyment and improve health and well-being through volunteering & learning, high quality access management and providing information and events

Deliver Centurion Way Phase 2 from Singleton to Cocking	Undertake ecological/tunnel surveys for Centurion Way Phase II	Countryside and Policy Manager (Access)		Over this quarter, an invitation to tender was developed for the undertaking of ecological (bat species) winter and summer surveys for a period of three years within all three tunnels (West Dean, Singleton & Cocking) along the Centurion Way Phase II.	N/A		Next steps: Due to amount of spend, P&R approval is required (July). If P&R approval is obtained, we will go out to tender for this work. Potential risks: If P&R approval is not obtained, we cannot go out to tender.
Provide funding for permissive paths as a stop gap between expiring existing agri-environment schemes and the start of the new ELMs scheme	Ensure pilot agreements are in place with relevant landowners	Countryside and Policy Manager (Access) & Farming Officer	Projects are reported on in the Tableau Dashboard showing project performance				
Complete Egrets Way Phase V	Complete scheme design for Phase V, secure permissions and commence scheme construction	Access Lead	Projects are reported on in the Tableau Dashboard showing project performance				
Identify Protected Landscape issues within strategic transport policies and planning in Transport for South East region	Identify issues in partnership with the South East Protected Landscapes group and develop actions to deliver recommendations	Transport Planning Officer		Progress this quarter has included; liaising with protected landscapes (PL), inc. attending virtual meeting with heads of PL. Feeding into Transport for South East (TFSE) Transport Strategy, Forum and Studies. Responded to requests for technical input in maintenance schemes for East Sussex County Council (ESCC). Collating issues of anti-social riding (noise and speed) across Park to begin outreach with organised groups seeking solutions.	N/A		Next steps: Discuss with South East Protected Landscapes (SEPL) re; representative to TfSE. Continue to relay SEPL views to TfSE. Begin work on Communities in the South Downs project. Liase with organised groups on anti-social riding/driving to seek solutions. Potential risks: Lack of co-operation from external groups. Lack of capacity for SEPL to engage in process due to staffing.
Create a new cycle way along the Rother Valley	Complete scheme feasibility and outline design work for Phase 1 (Petersfield to Nyewood)	Access Lead	Projects are reported on in the Tableau Dashboard showing project performance				
Develop the 'Our South Downs' Learning Network	1) Pilot the ambassador schools programme with Bury Primary School and Droxford Junior School 2) Research the potential for a schools eco grant	Learning, Outreach and Volunteer Lead		Bury and Droxford Schools recruited as Ambassador Schools. Both headteachers have supported the Learning Network with advice during school closure through lockdown and advised on plans for network recovery activities. Bury School have sourced and purchased resources to support hosting other schools when this becomes viable. Schools eco-grant established with the SDNP Trust but on hold during the pandemic. We will launch once appropriate and schools are back fully.	N/A		Potential risks: Ambassador School programme and School Action Grant both suspended due to school closure. Grants will be re-launched once schools are back and we are able to promote learning outdoors again. Network being communicated with through e-newsletter updates.
Develop our Health and Wellbeing work programme by developing our partnerships	Support the delivery of the Southern National Parks and Public Health England social prescribing conference	Performance and Projects Manager & Health and Wellbeing Officer		Revised date for Southern National Parks in February 2021 has also now been cancelled. Other options for how to engage with the proposed audience will be considered.	N/A		Next steps: Meeting of PHE regional reps and the 4 Southern National Parks due on 22 July - where options are likely to be discussed. Potential risks: Restrictions on travel and meeting at large events may preclude a large scale gathering of people at one venue:
Deliver the John Muir Award (JMA) Families Inclusion Award	Deliver year 1	Learning, Outreach and Volunteer Lead & Families Outreach Officer		Due to engagement restrictions in this period, we worked with the John Muir Trust to agree a revised virtual John Muir Award (JMA) programme for families. This drew together activity and microvolunteering ideas from colleagues across the SDNPA and partner organisations to create an inspiring online engagement offer which has successfully engaged over 65 families. The project officer has maintained contact with the Year 1 Community Organisations, many of whom have promoted this award to their families. Resource development has continued with canvases and downloadable resources created for future engagement.	N/A		Next steps: Virtual JMA will be completed at end of July and certificates awarded to families that have completed the requisite hours. Potential risks: Engagement elements of the project are suspended until Government and SDNPA advises we are able to resume face to face delivery
Develop our youth engagement programme	1) Review the youth ambassador pilot and extend the role to other National Park areas 2) Extend the South Downs youth action programme to Easter and summer 2020 involving wider partners in a park-wide offer 3) Identify next steps for incorporating the Youth Voice across the SDNP	Learning, Outreach and Volunteer Lead		ITQ received 5 EOIs but none were submitted due to the changes to working patterns at early stages of COVID-19. As a result ITQ has been postponed. Funders have confirmed that we can carry forward funds for delivery at a later date. In the meantime we have been successful in securing additional funds to extend this project once engagement guidance allows.	N/A		Next steps: We are working to plan small 'pod' volunteering returning in October 2020 and SDYA will be part of this return. Potential risks: many of the smaller volunteering organisations who would be delivery partners in this project are facing severe challenges around business continuity at the moment

<p>Strategic priority 3: Thrive We will develop strategies, support or lead strategic overarching partnerships and projects which deliver the Duty of National Parks: to build sustainable communities which are engaged and shaping their environment and supporting sustainable businesses and tourism</p>	<p>Develop an annual challenge fund to support the development of community facility enhancements that contribute to multiple PMP outcomes</p>	<p>1) Launch the concept and define the criteria 2) Seek external funding to create the fund</p>	<p>Communities Lead</p>		<p>The concept of a challenge fund was developed in consultation with a number of interested parish councils. However, officers were unable to secure the necessary funding in the 2020/21 round of TPB budgets, therefore the project was put on hold. Also, the SDNPA decision to prioritise the Climate Change action plan work, means that officers are focused on developing that area of work, so the challenge fund will remain on hold until resources and funding are available</p>	<p>N/A</p>		<p>Next steps: Await availability of funding and staff resource to progress the project Potential risks: Delay of project has frustrated some parishes that have invested time and resources in developing proposals to bid to the fund. Officers are working with parishes to seek alternative funding where appropriate.</p>
	<p>Participate in the development of the Petersfield place making strategy</p>	<p>Set up governance and identify enhancements</p>	<p>Communities Lead</p>	<p>Attended 2 x Officer group meetings; Attended 2 x strategy group meeting</p>	<p>The Petersfield place making strategy board has been set up and an SDNPA member has been appointed following the appointment to external bodies process. Terms of reference for the officer and strategy group have been agreed by all parties. Some temporary measures have been implemented in Petersfield Town centre in response to COVID-19 to allow social distancing. These measures are testing some of the shared space concepts set out in the Petersfield Neighbourhood Plan. SDNPA have provided funding to support elements of the COVID-19 measures using 106 funds. These have been used to install new bike racks in the town centre.</p>	<p>N/A</p>		<p>Next steps: The project will progress once the group have received the Petersfield Junction study and the Local Cycling and Walking Infrastructure Plan. These studies will input into a wider action plan for Petersfield place making. Officer and strategy group in September to receive and review evidence received and begin work on developing an action plan Potential risks: Some negative feedback to the temporary measures installed in the town centre have the potential to challenge more permanent installations. Progress can be constrained by availability of contractors to deliver works on the ground</p>
	<p>Review and update the Local Plan, including evidence gathering and engagement</p>	<p>Incorporate learning from the establishment of the first Local Plan</p>	<p>Planning Policy Manager</p>		<p>This is an ongoing process. The system of Planning Policy commenting on pre-apps and planning applications is now well established. Progress is being made on a number of SPDs and TANs as reported elsewhere. This learning is all reported in our Authority Monitoring Report (AMR) which is published in Q3 of each year.</p>	<p>N/A</p>		
	<p>Implement Local Plan Supplementary Planning Documents (SPDs) and Technical Advice Notes (TANs)</p>	<p>Create further guidance on Local Plan policies for Parking (SPD), Construction (SDP) and Viticulture (TAN)</p>	<p>Planning Policy Manager</p>		<p>Affordable Housing and Sustainable Construction SPDs adopted in July and August 2020 respectively. TAN on replacement dwellings and extensions published July 2020. Parking SPD approved for consultation July 2020.</p>	<p>N/A</p>		<p>Work on the Viticulture TAN will commence on completion of the Vinescape study in Q3. Work underway on Design SPD with Design & finish Group and consultation due Q4. TAN on Camping and Glamping due to go to PC Q3</p>
	<p>Effectively and efficiently operate all processes and systems for incoming and outgoing monies related to the Community Infrastructure Levy (CIL) and Section 106 legal agreements</p>	<p>Continue to develop the Infrastructure Business Plan (IBP) as a mechanism to direct CIL money to National Park priorities</p>	<p>Major Projects Lead</p>	<p>CIL - for 2019/20 financial yr collected a total of £1,877,567.95 and £158,643.32 has been paid directly to 21 Parishes. Over 400 projects have been assessed for inclusion on the 2020 IBP (i.e. spending of 2019/20 CIL Receipts)</p>	<p>Examples of 13 projects funded by S106 monies include, the purchase of land for ecological mitigation at Bordon, a Community running track in Petersfield and various road improvements / signage improvement projects across the National Park.</p>	<p>N/A</p>		<p>Next steps: Recommendations for the spending of CIL received in 2019/20 to be presented to Planning Committee for approval in October or November 2020. Potential risks: Covid-19 - main impact will be the total money collected from CIL and S106 will be delayed in receipt as developers / applicants will be able to request deferred payments and / or longer payment plans</p>
	<p>Develop the Sustainable Economy and Tourism Engagement Strategic Approach</p>	<p>1) Develop and launch a businesses network - including sustainable tourism 2) Create the South Downs Enterprise Partnership 3) Deliver recommendations highlighted in the 2018 Economic Profile</p>	<p>Enterprise Development Lead</p>	<p>The 2019 Business Survey focussed on 5 priority sectors following the recommendations of the 2018 Economic Profile.</p>	<p>2019 Business Survey, 2020 Covid 19 Business Impact Survey, Support Mapping and Gap Analysis have all informed the Recovery Strategy and accompanying action plan. Evidence from both surveys has supported the need for a network which will have the working title SD Enterprise Partnership. Due to the impact of the Government restrictions imposed on businesses as a direct result of the Covid-19 pandemic we have adapted our emerging Engagement Strategy into a Covid-19 Recovery Strategy. The accompanying action plan has been created following the evidence from the surveys and the data provided by the support mapping and gap analysis to ensure we are not duplicating the work of our partners. The draft Recovery Strategy has been produced and is awaiting final sign off. The action plan includes a three year funding commitment to form the SD Enterprise Partnership preceeded by a Feasibility Study to be carried out in September by an impartial consultant to provide recommendations on the best structure to adopt. The evidence gathered from the surveys has shown Advanced Manufacturing and businesses within the Knowledge sector as the least likely to accept or request support from the SDNPA. While land-based businesses and businesses within the Visitor Economy including food and drink are most likely to accept or request funding. Businesses in the Visitor Sector are also amongst the hardest hit by the Government restrictions. Therefore our Recovery Strategy will focus on these two priority sectors.</p>	<p>N/A</p>		<p>Next steps: Appoint an impartial consultant to carry out a Feasibility Study to provide recommendations on the most suitable structure to adopt for the SD Enterprise Partnership (Sept). Commence delivery on a suite of recovery projects targeting the priority sectors most affected by Covid-19 restrictions.</p>

Enhance the South Downs public realm	Develop designs and contribute to schemes to enhance the public realm on and around highways	Infrastructure and Environment Strategy Lead	£25k funding secured from Connecting People and Communities Theme Programme Board towards Communities in the South Downs pilot schemes	Pilots to be identified further to budget reduction. Working with Communities Lead and Comms on designs for spending Liss S106 contribution & developing suite of village sign options which could be rolled out to other settlements.	N/A		Potential risks: Restriction of stakeholder engagement to web/email based activity (covid)- could limit accessibility and site visits
Deliver the extended National Park Experience Collection (ENPEC), including roll out of Ranger Experiences	Deliver the Discover England Fund 2 (DEF2) project with UK National Parks	Sustainable Tourism Lead		We applied for DEF2 funding in this quarter however with the impact of COVID-19 the funding was withdrawn and postponed. We hope to re-submit the application later in the year.	N/A		Next steps: We may begin working with National Parks before the decision is announced so may utilise our internal funding allocation without the DEF2 funding decision. Potential risks: Impacted as requires public engagement. The funding application decision to the Discover England Fund has been delayed by central government.
Assist in the development of the Sussex Heritage Coast Visitor Management Plan	Commission the development of a Visitor Management Plan with Heritage Coast Partners	Sustainable Tourism Lead		Delayed due to COVID-19, partners on furlough. Internal discussions took place with SDW, infrastructure and transport lead.	N/A		Potential risks: Impacted by Covid-19. Limited engagement although some desk work is possible, quality will suffer
Develop and launch the SDNP Dark Skies Welcome scheme	Develop criteria and branding	Sustainable Tourism Lead		Delayed due to COVID-19 response. Visitor Economy closed down.	N/A		Next steps: Good opportunity to promote winter destination to help support businesses raise revenue. Hope to resume end of 2020
Complete Phase 1 & Phase 2 scope of works at Seven Sisters Country Park	1) Complete Phase 1: refurbishment of buildings (starting Sep 2020). 2) Feed Phase 2 design into the overall masterplan	Project Management Lead	Sevens Sisters is reported on separately				
Work towards building Seven Sisters Country Park into a world class visitor attraction	1) Develop Seven Sisters Country Park holiday accommodation offering 2) Achieve Visitor Attraction Quality Assurance Service (VAQAS) baseline accreditation	Project Management Lead & Sustainable Tourism Lead	Sevens Sisters is reported on separately				
Organisational priorities We will develop strategies, support or lead strategic overarching partnerships and projects which deliver our organisational objective: to be a confident and secure organisation exercising effective influence; providing excellent customer service, and value for money and generating income to support our work	Set up a trading company for Seven Sisters Country Park	Form a trading company and commence operations (subject to Authority approval)	Head of Governance and Support Services		NPA decision to establish the company taken May 2020	N/A	Next steps: commission legal work to deliver necessary documentation and inform future decision. Member workshop to present company articles and documentation scheduled for 15 September 2020. Final decision expected on establishing company and appointing directors at 17 Dec NPA. Company to go live Jan 2021
	Maintain a robust and well performing host authority development management system	Monitor service and deliver continued improvements	Major Planning Projects and Performance Manager	Approximately 80% of all planning decisions taken in the National Park are taken by the 5 host authorities	Although host authority performance is generally good there is some variation in host authority performance (albeit less than in any previous year).	N/A	Next steps: A comprehensive report on host authorities (and our own) planning performance was provided to the Policy and Resources Committee at its meeting in July 2020. Potential risks: Both ourselves and the hosts have seen a reduction in planning application fee income. Local Government is also facing challenging financial times given the reduction in income coming into Councils as a direct result of the pandemic and because of an associated increase in costs.
	Complete Soft Sand Single Issue Review	Submit for examination and adopt	Planning Policy Manager		Submitted in Q1	N/A	Next steps: virtual hearings to be held in August Potential risks: the examination will undoubtedly be delayed by Covid-19
	Provide Local Plan training for officers, members and agents	Train officers, members and agents on the Local Plan	Planning Policy Manager		Training to take place later in 2020.	N/A	Next steps: Next training for SDNPA and host authorities on Local Plan implementation scheduled for Q4. Agents' Forum cancelled March 2020. To be re-scheduled

Deliver a robust and well performing development management and Minerals & Waste service	Exceed the performance indicators for issue of decisions whilst adding value	Development Manager	The Authority continue to meet performance targets. In Q1 the Authority achieved the following: Majors 86%, Minors 82% and Others 92%.	The Authority has continued to issue decisions in a timely manner, even though there have been logistical challenges in relation to carrying out their duties given the lockdown restrictions and impact temporarily on site visits being undertaken.	N/A		Next steps: Systems in place to seek to secure extensions of time Potential risks: Whilst DM are able to continue to deliver the service, due to Covid-19 this has not always been within usual timeframes. Lack of on-site meetings provided a challenge in terms of issuing decisions
Deliver a robust and well performing development management service in terms of Appeals performance	Respond swiftly to appeals and measure the rate of dismissals	Development Manager	The Authority has not had sufficient appeals decisions for the data to be meaningful at the end of Q1. Full data will be supplied at the end of Q2.	Details of all appeal decisions are reported to Members on a quarterly basis with a commentary on each decision, highlighting salient points in the Inspector's report.	N/A		Next steps: In terms of the quality of our defence of our decisions the service was not overly affected by Covid-19 Potential risks: Appeals performance will depend on PINS (Planning Inspectorate) being able to deliver the service from their end. Officers can issue statements to PINS remotely.
Deliver a robust and well performing enforcement service	1) Undertake investigations within agreed timetables 2) Ensure swift resolution and conclusion of investigations	Development Manager		Due to Covid-19, we have not been able to fully perform our enforcement function.	N/A		Potential risks: Covid-19 had an impact as Officers cannot currently visit sites, and will only do so if there is a serious breach. Officers can carry out work remotely and continue to progress current cases, but naturally there will be a number of outstanding breaches to deal with once the situation changes. There are also potential logistical challenges in terms of posting enforcement notices/stop notices should serious breaches occur.
Deliver ongoing process and procedure improvements as set out in the Development Management Improvement Plan	Introduce a new Pre-application Service Charging Schedule	Development Manager		The upside of many staff working remotely, and the anticipated reduction in fresh applications will be that officers will be able to give some time to working through process and procedure improvements	N/A		
Set up thematic research networks with academics and sector specialists based on research requirements highlighted through strategic reviews and in the PMP	Identify themes and potential partners	Research and Evidence Officer		This work is on hold due to Covid-19. It will be undertaken in Q3/4 once universities and partner organisations are back to 'normal'.	N/A		Next steps: Define the priority subject areas for thematic research networks. Build a contacts list of relevant academics in these fields from our current database.
Undertake a systematic assessment of the way the organisation acquires, stores and maintains its spatial and generic data	Assess current data holding and produce plan for solution implementation	Research and Evidence Officer		The GIS team have been exploring the use of PostGIS databases as a new way to store our spatial data. Non spatial data is currently being organised into a data catalogue in a similar format to the Evidence Catalogue that was released earlier this year.	N/A		Next steps: Finish testing of Post GIS for the maintenance of GIS data
Progress the Citizens Panel beyond the pilot phase	1) Award new three year contract 2) Revise the Panel membership	Performance and Research Lead		New three year contract awarded to MEL Research. They bring with them new ideas for the panel as regards improved engagement with existing panel members and ideas for recruitment of a more diverse range of people	N/A		Next steps: Additional panel members to be recruited in August and September to bring the panel closer to 1,000 people again
Improve performance and project reporting information on the SDNPA website	Provide accessible information for stakeholders on our website	Performance and Research Lead & Project Management Lead		We are currently reviewing the current content on our website and formulating a plan to improve the information for stakeholders	N/A		Next steps: Ensure new content is uploaded by beginning Q3
Establish, manage and monitor an evaluation framework tasked to carry out external evaluations of SDNPA corporate and project work	Establish the framework and procure evaluations. <i>First evaluation: PMP process review</i>	Performance and Research Lead		An Evaluation Framework has been set up with five agencies, each offering different expertise. The first evaluation - PMP process review - has been commissioned and interviews, survey and desk research commenced	N/A		Next steps: validations and action planning session on 5th October with Officers, Members and partner organisations

Continue to review opportunities to secure suitable long term accommodation for our area offices that meets the aspirations of the Authority	Relocate the Weald and Downland (Central) area team to new suitable accommodation	Head of Business Services		Examining alternative sites for Wealden Area Office	N/A		
Commission a new Staff Survey and create an action plan	Plan the survey ready for commission and implementation the following year	HR Manager		No action has been taken on this objective at the present time due to a change in HR priorities in relation to the Covid situation.	N/A		
Aim to achieve Climate neutrality for the SDNPA	1) Carry out a carbon audit 2) Agree and implement a climate change action plan	Head of Business Services		Commissioned Carbon Audit with Research and Evidence Officer and Landscape and Biodiversity Lead (Chalk).	N/A		
SDNPA to continue to support the Trust	To continue ongoing support, incl. financial support [subject to Authority budgetary approval]	Head of Marketing and Income Generation	Despite COVID the Trust has had a good first quarter with £200k secured and around £250k of warm prospects.	Projects supported include both the Trust's 2019 campaigns: Beelines and Trees for the Downs. Trees for the Downs opened for applications with planting planned for Q3. Beelines will open in Q2 for planting in Q3.	N/A		Next steps: Planning a follow up fundraising campaign for Q3 focused on Nature Recovery Potential risks: COVID presents an ongoing risk for Income Generation more broadly and although the Trust currently forecasts to reach the £500k target, this will be interrelated to how the economy performs for the remainder of the year