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16 September 2020

SOUTH DOWNS NATIONAL PARK AUTHORITY POLICY & RESOURCES COMMITTEE

A meeting of the Policy & Resources Committee will be held online at **1.30pm on 24th September 2020** using the Zoom Cloud meetings software.

Trevor Beattie

Chief Executive (National Park Officer)

AGENDA

- 1. Apologies for absence**
- 2. Declaration of Interests**
To enable Members to declare to the meeting any disclosable interest they may have in any matter on the agenda for the meeting.
- 3. Minutes of previous Policy and Resources Committee meetings**
To approve as a correct record the minutes of the Policy and Resources Committee meeting on 16th July 2020. (page 1)
- 4. Matters arising**
To enable any matters arising from the Policy and Resources Committee minutes that are not covered elsewhere on this agenda to be raised.
- 5. Urgent Matters**
To consider any matter on the agenda which the Chair agrees should be considered as a matter of urgency to due special circumstances.
- 6. Public participation**
To hear questions or comments from members of the public present at the meeting.
- 7. Need for Part II Exclusion of Press and Public**
The Committee is asked to consider whether, in respect of the items indicated the public, including the press, should be excluded from the meeting on the basis that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if a member of the public were present during the items there would be disclosure to them of exempt information for the reasons given.
- 8. Eastbourne Downland Estate Whole Estate Plan**
To consider a report from the Major Projects Lead (PR20/21-11 page 9)
- 9. Partnership Management Plan Thematic Update – People and Nature Network**
To consider a report from the Director of Countryside and Policy Management (PR20/21-12 page 15)
- 10. Engagement: Our Strategic Focus Going Forward**
To consider a report from the Communications and Engagement Manager (PR20/21-13 page 21)
- 11. Budget Monitoring Report 2020/21: Month 4**
To consider a report from the Chief Finance Officer (PR20/21-14 page 33)
- 12. External Audit Progress Report and Sector Update**
To consider a report from the External Auditor - Grant Thornton (PR20/21-15 page 45).
- 13. Quarter 1 Corporate Performance and Project Performance Report**
To consider a report from the Performance and Research Lead and Project Management Lead (PR20/21-16 page 59).
- 14. Corporate Risk Register**
To consider a report from the Head of Governance and Support Services (PR20/21-17 page 79)

To all Members of the Policy & Resources Committee:

Annie Brown, Helen Burton, Tim Burr, Chris Dowling, Chris Henry, Melanie Hunt, Doug Jones, Baroness Jones of Whitchurch, Michael Lunn, Russell Oppenheimer, Henry Potter, Isabel Thurston, Richard Waring and Stephen Whale.

Independent Members of the Committee

Tom Fourcade

Carole Nicholson

Ex officio Members

Ian Phillips

Vanessa Rowlands

(may participate but not vote):

Members' Interests

SDNPA Members have a primary responsibility for ensuring that the Authority furthers the National Park Purposes and Duty. Members regard themselves first and foremost as Members of the Authority, and will act in the best interests of the National Park as a whole, rather than as representatives of their appointing body or any interest groups.

Members are required to declare any disclosable pecuniary interest that is not already entered in the Authority's register of interests, and any personal interest and/or public service interest (as defined in Paragraph 18 of the Authority's Code of Conduct) they may consider relevant to an item of business being considered at the meeting (such disclosure to be made at the commencement of the meeting, or when the interest becomes apparent).

Access to Information

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Recording of Meetings

The Openness of Local Government Bodies Regulations give a right to members of the public to record (film, photograph and audio-record) and report on proceedings at committee meetings. The Authority has a protocol on 'Filming, Recording and Reporting of South Downs National Park Authority Meetings' which is available on our website www.southdowns.gov.uk

As part of the Authority's drive to increase accessibility to its public meetings, this meeting may be filmed for live and/ or subsequent broadcast via the internet; at the start of the meeting the Chair will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training or any other purposes by the Authority. Webcasting is undertaken in the public interest and in the exercise of our official authority, by entering the meeting room and using the public seating area you are consenting to being filmed, recorded or photographed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding this, please e-mail committee.officer@southdowns.gov.uk

Public Participation

Anyone wishing to speak at the meeting should register their request no later than 24 hours before the meeting by e-mailing public.speaking@southdowns.gov.uk The public participation protocol is available on our website www.southdowns.gov.uk

Feedback

If you wish to give us feedback on your experience of the meeting please e-mail committee.officer@southdowns.gov.uk