

# PERSON SPECIFICATION

**Job title: Conservation Officer**

**Directorate: Planning**

Requirements & Criteria	Essential/ Desirable	Criteria marked with a star will be assessed from your application form. Please see below for further details
<b>Knowledge/Experience</b>		
Significant experience of built heritage work	E	★
Experience of development management planning work	E	★
Experience of planning policy work	D	
Experience of creating conservation area appraisal documents	D	★
Experience of delivering built heritage training	D	★
Up to date knowledge of current planning practice, legislation and procedures and of historic buildings and conservation/landscape conservation good practices.	E	★
Some experience of presenting items to Committees and/or public meetings	D	★
Experience of presenting to planning hearings and/or appeals	D	★
Understanding of the ethos of National Parks	D	
<b>Education/Qualifications</b>		
A degree/postgraduate qualification in planning, conservation, design or a related subject	E	★
Membership of an appropriate design and/or conservation body	D	★
<b>Skills/Abilities</b>		
High level communication skills to ensure effective delivery of messages to officers, Members and the public.	E	
Project management skills to ensure delivery of outcomes on time and within budget.	E	★
High level analytical ability with clear logical thinking to bring a constructive approach to the delivery of built heritage/planning matters in the context of the SDNPA	E	★
Ability to use relevant IT and graphic design packages	E	★
High level of motivation and commitment with ability to work collaboratively in a multi-disciplinary team	E	

**Completing your application form** – Those criteria marked with a star ★ above will be assessed from your application form and will determine which candidates are shortlisted for interview.

You are advised to ensure that you demonstrate on your application form how you meet each of these criteria, giving details of your qualifications and examples of specific experience.