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SOUTH DOWNS NATIONAL PARK AUTHORITY POLICY & RESOURCES COMMITTEE

A meeting of the Policy & Resources Committee will be held at **10am on 18 July 2019** at **The Memorial Hall, South Downs Centre, North Street, Midhurst, GU29 9DH**

Trevor Beattie
Chief Executive (National Park Officer)

AGENDA

- 1. Apologies for absence**
- 2. Election of Chair**
To elect a chair for the Policy and Resources Committee.
- 3. Election of Deputy Chair(s)**
To elect up to 2 Deputy Chairs for the Policy and Resources Committee.
- 4. Declaration of Interests**
To enable Members to declare to the meeting any disclosable interest they may have in any matter on the agenda for the meeting.
- 5. Minutes of previous Policy and Resources Committee meetings**
 - a. To ratify as a correct record the minutes of the Policy and Resources Committee meeting on 25 April 2019 (page 1).
 - b. To approve as a correct record the minutes of the inquorate Policy and Resources Committee meeting on 6 June 2019 (page 5).
- 6. Matters arising**
To enable any matters arising from the Policy and Resources Committee minutes that are not covered elsewhere on this agenda to be raised.
- 7. Urgent Matters**
To consider any matter on the agenda which the Chair agrees should be considered as a matter of urgency to due special circumstances.
- 8. Public participation**
To hear questions or comments from members of the public present at the meeting.

PERFORMANCE AND PROCEDURES

- 9. Year End Performance Report 2018/19**
To consider a report from the Performance and Research Lead (PR19/20-01 page 11).

AUDIT

- 10. Audited Statement of Accounts and Letter of Representation**
To consider a report from the Chief Finance Officer (PR19/20-02 - paper to follow)
- 11. Audit Results Report 18/19**
To consider a report from the External Auditors (PR19/20-03 – paper to follow).
- 12. Annual Governance Statement and Updated Local Code of Corporate Governance**
To consider a report from the Head of Governance (PR19/20-04 page 61).

PERFORMANCE & PROCEDURES

13. Corporate Risk Register

To consider a report from the Head of Governance (PR19/20-05 page 91)

14. Quarter 4 Project Update

To consider a report from the Project Management Officer (PR19/20-06 page 99).

15. Annual Review of Strategic Fund, Projects, the Sustainable Communities Fund and Ranger Project Support

To consider a report from the Project Management Officer (PR19/20-07 page 105).

To all Members of the Policy & Resources Committee:

Sebastian Anstruther	Ken Bodfish	Helen Burton	Chris Dowling
Chris Henry	Helen Jackson	Doug Jones	Michael Lunn
Russell Oppenheimer	Henry Potter	Vanessa Rowlands	Andrew Shaxson
Isabel Thurston	Richard Waring		

Independent Members of the Committee

Tom Fourcade Carole Nicholson

Ex officio Members

Margaret Paren Ian Phillips

(may participate but not vote):

Members' Interests

SDNPA Members have a primary responsibility for ensuring that the Authority furthers the National Park Purposes and Duty. Members regard themselves first and foremost as Members of the Authority, and will act in the best interests of the National Park as a whole, rather than as representatives of their appointing body or any interest groups.

Members are required to declare any disclosable pecuniary interest that is not already entered in the Authority's register of interests, and any personal interest and/or public service interest (as defined in Paragraph 18 of the Authority's Code of Conduct) they may consider relevant to an item of business being considered at the meeting (such disclosure to be made at the commencement of the meeting, or when the interest becomes apparent).

Access to Information

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Public Participation

Anyone wishing to speak at the meeting should register their request no later than 24 hours before the meeting by e-mailing public.speaking@southdowns.gov.uk The public participation protocol is available on our website www.southdowns.gov.uk

Feedback

If you wish to give us feedback on your experience of the meeting please e-mail committee.officer@southdowns.gov.uk