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**SOUTH DOWNS NATIONAL PARK AUTHORITY
AUTHORITY MEETING**

All Members are hereby summoned to attend the Meeting of the South Downs National Park Authority to be held at **2.00pm** on **2 July 2019** at the **Memorial Hall, South Downs Centre, North Street, Midhurst, West Sussex, GU29 9DH.**

Trevor Beattie

Chief Executive (National Park Officer)

AGENDA

PART I

- 1. Apologies for absence**
- 2. Election of Chair**
To elect a Chair for the following year.
- 3. Election of Deputy Chair**
To elect a Deputy Chair for the following year.
- 4. Declaration of Interests**
To enable Members to declare to the meeting any disclosable interest they may have in any matter on the agenda for the meeting.
- 5. Minutes of previous meeting held on 16 May 2019**
To approve as a correct record the minutes of the Authority meetings held on 16 May 2019 (Page 1).
- 6. Matters arising**
To enable any matters arising from the 16 May 2019 Authority Meeting minutes that are not covered elsewhere on this agenda to be raised.
- 7. Urgent Matters**
To consider any matter on the agenda which the Chair agrees should be considered as a matter of urgency to due special circumstances (if Members have any urgent matters they are asked to consult the Chair before the meeting commences).
- 8. Public Participation**
The Chair will allow members of the public to ask questions, make statements or present a petition on any matter on the agenda for this meeting or on any matter that falls within the Authority's powers, subject to procedures set out in Appendix 3 to the Authority's Standing Orders.
- 9. Need for Part II Exclusion of Press and Public**
The Authority is asked to consider whether, in respect of **Agenda Items 22** the public, including the press, should be excluded from the meeting on the basis that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if a member of the public were present during the items there would be disclosure to them of exempt information within Paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, being information which relates to the financial or business affairs of an individual

and the Authority and that in all the circumstances of the case, the public interest in maintaining the exempt information outweighs the public interest in disclosing the information. This conclusion was reached on the basis that whilst there is a public interest in maintaining transparency of Authority proceedings in relation to the business of the Authority it is felt that on balance this is outweighed by the requirement of the National Park Authority to be able to take advice, discuss and fully consider the implications of its actions or proposed actions without information being released into the public domain that may undermine the authority's position or ability to effectively deliver its functions.

10. Authority Chair Update

To receive a verbal report from the Authority Chair (Report NPA19/20-01 page 7).

11. Chief Executive's Progress Report

To consider a report from the Chief Executive Officer (Report NPA19/20-02 page 9).

12. Appointment of Committees and Outside Bodies

To consider a report from the Head of Governance and Support Services (Report NPA19/20-03 page 15).

13. Adoption of the South Downs Local Plan

To consider a report from the Planning Policy Manager (Report NPA19/20-04 page 27).

14. Establishment of a Task and Finish Group to Support the Production of a Design Supplementary Planning Document (SPD)

To consider a report from the Director of Planning (Report NPA19/20-05 page 115).

15. Response to Transport for South East Draft Proposal to Government Consultation

To consider a report from the Countryside and Policy Manager (Report NPA19/20-06 page 121).

16. Response to Highways England re. M3 Junction 9 at Winchester

To consider a report from the Director of Countryside Policy and Management (Report NPA19/20-07 page 153).

17. Entry Signage for the National Park: Phase II

To consider a report from the Communications and Engagement Manager (Report NPA19/20-08 page 157).

18. Budget Monitoring Report 2018/19: Provisional Outturn

To consider a report from the Chief Finance Officer (Report NPA19/20-09 page 163).

19. Access Improvements at Youth Hostel Association Truleigh Hill

To consider a report from the External Funding Co-ordinator (Report NPA19/20-10 page 177).

THE FOLLOWING ITEMS ARE INCLUDED ON THE AGENDA FOR INFORMATION

20. Planning Committee

Minutes of the Planning Committee meetings held on the 9 May 2019 (unconfirmed page 227).

21. Policy & Resources Committee

Minutes of the Policy & Resources Committee meetings held on the 25 April 2019 (unconfirmed page 237) and 6 June 2019 (unconfirmed page 241).

PART II

The next items are for Members of the Authority only

22. Authority Minutes (Part II)

To approve as a correct record the Part II minutes of the South Downs National Park Authority meeting held on 16 May 2019.

These minutes are not for publication as they contains exempt information within Paragraphs 3 of Part 1 of Schedule 12A to the Local Government Act 1972, being information relating to the financial and business affairs of the Authority, and that in all the circumstances of the case, the public interest in maintaining the exempt information outweighs the public interest in disclosing the information.

TO ALL MEMBERS OF THE SOUTH DOWNS NATIONAL PARK AUTHORITY

Members' Interests

SDNPA Members have a primary responsibility for ensuring that the Authority furthers the National Park Purposes and Duty. Members regard themselves first and foremost as Members of the Authority, and will act in the best interests of the National Park as a whole, rather than as representatives of their appointing body or any interest groups.

Members are required to declare any disclosable pecuniary interest that is not already entered in the Authority's register of interests, and any personal interest and/or public service interest (as defined in Paragraph 18 of the Authority's Code of Conduct) they may consider relevant to an item of business being considered at the meeting (such disclosure to be made at the commencement of the meeting, or when the interest becomes apparent).

Access to Information

If you would like a copy of this agenda in large print or an alternative format/language please contact the Committee Officer at committee.officer@southdowns.gov.uk or 01730 814810

Recording of Meetings

The Openness of Local Government Bodies Regulations give a right to members of the public to record (film, photograph and audio-record) and report on proceedings at committee meetings. The Authority has a protocol on 'Filming, Recording and Reporting of South Downs National Park Authority Meetings' which is available [on our website](#).

As part of the Authority's drive to increase accessibility to its public meetings, this meeting will be filmed for live and/ or subsequent broadcast via the internet; at the start of the meeting the Chair will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training or any other purposes by the Authority. By entering the meeting room and using the public seating area you are consenting to being filmed, recorded or photographed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding this, please contact the Governance Officer committee.officer@southdowns.gov.uk

Public Participation

Anyone wishing to speak at the meeting should register their request no later than 24 hours before the meeting by e-mailing public.speaking@southdowns.gov.uk. The public participation protocol is available on our website www.southdowns.gov.uk/

Feedback

If you wish to give us feedback on your experience of the meeting please e-mail committee.officer@southdowns.gov.uk

