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SOUTH DOWNS NATIONAL PARK AUTHORITY

AUTHORITY MEETING

All Members are hereby summoned to attend the Meeting of the South Downs National Park Authority to be held at **2.00pm** on **16 May 2019** at the **Memorial Hall, South Downs Centre, North Street, Midhurst, West Sussex, GU29 9DH.**

Trevor Beattie

Chief Executive (National Park Officer)

AGENDA

PART I

1. Apologies for absence

2. Declaration of Interests

To enable Members to declare to the meeting any disclosable interest they may have in any matter on the agenda for the meeting.

3. Minutes of the previous meeting held on 28 March 2019

To approve as a correct record the minutes of the Authority meetings held on 28 March 2019 (Page 1).

4. Matters arising

To enable any matters arising from the 28 March 2019 Authority Meeting minutes that are not covered elsewhere on this agenda to be raised.

5. Urgent Matters

To consider any matter on the agenda which the Chair agrees should be considered as a matter of urgency to due special circumstances (if Members have any urgent matters they are asked to consult the Chair before the meeting commences).

6. Public Participation

The Chair will allow members of the public to ask questions, make statements or present a petition on any matter on the agenda for this meeting or on any matter that falls within the Authority's powers, subject to procedures set out in Appendix 3 to the Authority's Standing Orders.

7. Need for Part II Exclusion of Press and Public

The Authority is asked to consider whether, in respect of **Agenda Items 16 and 17** the public, including the press, should be excluded from the meeting on the basis that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if a member of the public were present during the items there would be disclosure to them of exempt information within Paragraphs 2, 3, 5 and 6b (agenda items 16) and Paragraph 3 (agenda item 17) of Part I of Schedule 12A to the Local Government Act 1972, being information which is likely to reveal the identity of an individual, relates to the financial or business affairs of an individual and the Authority, information in respect of which a claim to legal professional privilege could be maintained in legal proceedings and information which reveals the Authority proposes to make an order under an enactment, and that in all the circumstances of the case, the public interest in maintaining the exempt information outweighs the public interest in disclosing the information. This conclusion was reached on

the basis that whilst there is a public interest in maintaining transparency of Authority proceedings in relation to the business of the Authority it is felt that on balance this is outweighed by the requirement of the National Park Authority to be able to undertake negotiations in relation to its business, discuss its proposed actions without the risk of causing harm to an individuals or the Authority's interests and for the authority to be able to take advice, discuss and fully consider the implications of its actions or proposed actions without information being released into the public domain that may undermine the authority's position or ability to effectively deliver its functions.

8. Authority Chair Update

To consider a report from the Authority Chair (Report NPA09/19 page 5).

9. Chief Executive's Progress Report

To consider a report from the Chief Executive (Report NPA10/19 page 7).

10. Reports from Members Appointed to Outside Bodies

To receive reports from Members.

11. Governance Matters and Standing Order Updates

To consider a report from the Head of Governance (Report NPA11/19 page 13).

12. Update on the Progress of the Review of Hampshire's Minerals and Waste Plan

To consider a report from the Director of Planning (Report NPA12/19 page 21).

13. Approach to Producing the Revised Partnership Management Plan

To consider a report from the Director of Countryside Policy and Management (Report NPA13/19 page 35).

THE FOLLOWING ITEMS ARE INCLUDED ON THE AGENDA FOR INFORMATION

14. Planning Committee

Minutes of the Planning Committee meetings held on the 14 March 2019 (confirmed page 67) and 11 April 2019 (unconfirmed page 73).

15. Policy & Resources Committee

Minutes of the Policy & Resources Committee meeting held on the 28 February 2019 (confirmed page 81).

PART II

The next items are for Members of the Authority only

16. Part II Minutes of the previous meeting held on 28 March 2019

To approve as a correct record the Part II minutes of the Authority meetings held on 28 March 2019.

17. Potential Acquisition of Seven Sisters Country Park by SDNPA

To consider a report from the Head of Business Services (Report NPA14/19).

TO ALL MEMBERS OF THE SOUTH DOWNS NATIONAL PARK AUTHORITY

Members' Interests

SDNPA Members have a primary responsibility for ensuring that the Authority furthers the National Park Purposes and Duty. Members regard themselves first and foremost as Members of the Authority, and will act in the best interests of the National Park as a whole, rather than as representatives of their appointing body or any interest groups.

Members are required to declare any disclosable pecuniary interest that is not already entered in the Authority's register of interests, and any personal interest and/or public service interest (as defined in Paragraph 18 of the Authority's Code of Conduct) they may consider relevant to an item of business being considered at the meeting (such disclosure to be made at the commencement of the meeting, or when the interest becomes apparent).

Access to Information

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Recording of Meetings

The Openness of Local Government Bodies Regulations give a right to members of the public to record (film, photograph and audio-record) and report on proceedings at committee meetings. The Authority has a protocol on 'Filming, Recording and Reporting of South Downs National Park Authority Meetings' which is available [on our website](#).

As part of the Authority's drive to increase accessibility to its public meetings, this meeting will be filmed for live and/ or subsequent broadcast via the internet; at the start of the meeting the Chair will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training or any other purposes by the Authority. By entering the meeting room and using the public seating area you are consenting to being filmed, recorded or photographed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding this, please contact the Governance Officer committee.officer@southdowns.gov.uk

Public Participation

Anyone wishing to speak at the meeting should register their request no later than 24 hours before the meeting by e-mailing public.speaking@southdowns.gov.uk. The public participation protocol is available on our website www.southdowns.gov.uk/

Feedback

If you wish to give us feedback on your experience of the meeting please e-mail committee.officer@southdowns.gov.uk

