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SOUTH DOWNS NATIONAL PARK AUTHORITY POLICY & RESOURCES COMMITTEE

A meeting of the Policy & Resources Committee will be held at **10am on 25 April 2019** at **The Memorial Hall, South Downs Centre, North Street, Midhurst, GU29 9DH.**

Trevor Beattie
Chief Executive (National Park Officer)

AGENDA

- 1. Apologies for absence**
- 2. Election of Chair**
To elect a Chair for the Policy and Resources Committee
- 3. Declaration of Interests**
To enable Members to declare to the meeting any disclosable interest they may have in any matter on the agenda for the meeting.
- 4. Minutes of previous Policy and Resources Committee meetings**
To approve as a correct record the minutes of the Policy and Resources Committee meeting on 28 February 2019 (page 1).
- 5. Matters arising**
To enable any matters arising from the Policy and Resources Committee minutes that are not covered elsewhere on this agenda to be raised.
- 6. Urgent Matters**
To consider any matter on the agenda which the Chair agrees should be considered as a matter of urgency to due special circumstances.
- 7. Public participation**
To hear questions or comments from members of the public present at the meeting.

AUDIT

- 8. Internal Audit – Progress Report**
To consider a report from the Internal Auditor (PR13/19 page 9).
- 9. Internal Audit – Strategy and Annual Audit Plan 2019/20**
To consider a report from the Internal Auditor (PR14/19 page 21).

PERFORMANCE & PROCEDURES

- 10. Approach to Producing the Revised Partnership Management Plan**
To consider a report from the Performance and Projects Manager (PR15/19 page 37).
- 11. Corporate Risk Register**
To consider a report from the Head of Governance (PR16/19 page 87).

To all Members of the Policy & Resources Committee:

Sebastian Anstruther	Ken Bodfish	Tim Burr	Jo Carr
Chris Dowling	Janet Duncton	Mark Dunn	Philip Ede
Daniel Humphreys	Helen Jackson	Graham Morrison	Russell Oppenheimer
Pete West			

Independent Members of the Committee

Tom Fourcade Carole Nicholson

Ex officio Members

Margaret Paren Norman Dingemans

(may participate but not vote):

Members' Interests

SDNPA Members have a primary responsibility for ensuring that the Authority furthers the National Park Purposes and Duty. Members regard themselves first and foremost as Members of the Authority, and will act in the best interests of the National Park as a whole, rather than as representatives of their appointing body or any interest groups.

Members are required to declare any disclosable pecuniary interest that is not already entered in the Authority's register of interests, and any personal interest and/or public service interest (as defined in Paragraph 18 of the Authority's Code of Conduct) they may consider relevant to an item of business being considered at the meeting (such disclosure to be made at the commencement of the meeting, or when the interest becomes apparent).

Access to Information

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Recording of Meetings

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As part of the Authority's drive to increase accessibility to its public meetings, this meeting may be filmed for live and/ or subsequent broadcast via the internet; at the start of the meeting the Chair will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training or any other purposes by the Authority. Webcasting is undertaken in the public interest and in the exercise of our official authority, by entering the meeting room and using the public seating area you are consenting to being filmed, recorded or photographed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding this, please e-mail committee.officer@southdowns.gov.uk

Public Participation

Anyone wishing to speak at the meeting should register their request no later than 24 hours before the meeting by e-mailing public.speaking@southdowns.gov.uk The public participation protocol is available on our website www.southdowns.gov.uk

Feedback

If you wish to give us feedback on your experience of the meeting please e-mail committee.officer@southdowns.gov.uk