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**SOUTH DOWNS NATIONAL PARK AUTHORITY**

**AUTHORITY MEETING**

All Members are hereby summoned to attend the Meeting of the South Downs National Park Authority to be held at **2.00pm** on **28 March 2019** at the **Memorial Hall, South Downs Centre, North Street, Midhurst, West Sussex, GU29 9DH.**

**Trevor Beattie**

Chief Executive (National Park Officer)

**AGENDA**

**PART I**

**1. Apologies for absence**

**2. Declaration of Interests**

To enable Members to declare to the meeting any disclosable interest they may have in any matter on the agenda for the meeting.

**3. Minutes of the previous meetings held on 18 December 2018**

To approve as a correct record the minutes of the Authority meetings held on 18 December 2018 (Page 1).

**4. Matters arising**

To enable any matters arising from the 18 December 2018 Authority Meeting minutes that are not covered elsewhere on this agenda to be raised.

**5. Urgent Matters**

To consider any matter on the agenda which the Chair agrees should be considered as a matter of urgency to due special circumstances (if Members have any urgent matters they are asked to consult the Chair before the meeting commences).

**6. Public Participation**

The Chair will allow members of the public to ask questions, make statements or present a petition on any matter on the agenda for this meeting or on any matter that falls within the Authority's powers, subject to procedures set out in Appendix 3 to the Authority's Standing Orders.

**7. Need for Part II Exclusion of Press and Public**

The Authority is asked to consider whether, in respect of **Agenda Items 17 and 18** the public, including the press, should be excluded from the meeting on the basis that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if a member of the public were present during the items there would be disclosure to them of exempt information within Paragraphs 2, 3, 5 and 6b (agenda items 17) and Paragraph 3 (agenda item 18) of Part I of Schedule 12A to the Local Government Act 1972, being information which is likely to reveal the identity of an individual, relates to the financial or business affairs of an individual and the Authority, information in respect of which a claim to legal professional privilege could be maintained in legal proceedings and information which reveals the Authority proposes to make an order under an enactment, and that in all the circumstances of the case, the public interest in maintaining the exempt information outweighs the public interest in disclosing the information. This conclusion was reached on

the basis that whilst there is a public interest in maintaining transparency of Authority proceedings in relation to the business of the Authority it is felt that on balance this is outweighed by the requirement of the National Park Authority to be able to undertake negotiations in relation to its business, discuss its proposed actions without the risk of causing harm to an individuals or the Authority's interests and for the authority to be able to take advice, discuss and fully consider the implications of its actions or proposed actions without information being released into the public domain that may undermine the authority's ability to effectively deliver its functions.

**8. Authority Chair Update**

To consider a report from the Authority Chair (Report NPA01/19 page 5).

**9. Chief Executive's Progress Report**

To consider a report from the Chief Executive (Report NPA02/19 page 7).

**10. Reports from Members Appointed to Outside Bodies**

To receive reports from Members.

- Sustainable Communities Fund (Report NPA03/19 page 13).

**11. Revenue Budget 2019/20, Capital Strategy 2019/20 and Medium Term Financial Strategy**

To consider a report from the Chief Finance Officer (Report NPA04/19 page 15).

**12. Corporate Plan – Second Bridge Year 2019/20**

To consider a report from the Director of Countryside and Policy Management (Report NPA05/19 page 41).

**13. South Downs National Park Trust Update**

To consider a verbal report and presentation from the Head of Marketing and Income Generation.

**14. Recruitment Advertising Framework Contract**

To consider a report from the Head of Business Services (Report NPA06/19 page 49).

**THE FOLLOWING ITEMS ARE INCLUDED ON THE AGENDA FOR INFORMATION**

**15. Planning Committee**

Minutes of the Planning Committee meetings held on the 13 December 2018, (confirmed page 53), 17 January 2019 (confirmed page 59) and 14 February 2019 (confirmed page 63).

**16. Policy & Resources Committee**

Minutes of the Policy & Resources Committee meeting held on the 22 November 2018 (confirmed page 69).

**PART II**

**The next items are for Members of the Authority only**

**17. Instigation of Compulsory Purchase Proceedings**

To consider a report from the Major Planning Projects and Performance Manager (Report NPA07/19 page 77).

**18. National Parks Partnership**

To consider a report from the Head of Business Services/ Chief Executive (Report NPA08/19 page 121).

## **TO ALL MEMBERS OF THE SOUTH DOWNS NATIONAL PARK AUTHORITY**

### **Members' Interests**

SDNPA Members have a primary responsibility for ensuring that the Authority furthers the National Park Purposes and Duty. Members regard themselves first and foremost as Members of the Authority, and will act in the best interests of the National Park as a whole, rather than as representatives of their appointing body or any interest groups.

Members are required to declare any disclosable pecuniary interest that is not already entered in the Authority's register of interests, and any personal interest and/or public service interest (as defined in Paragraph 18 of the Authority's Code of Conduct) they may consider relevant to an item of business being considered at the meeting (such disclosure to be made at the commencement of the meeting, or when the interest becomes apparent).

### **Access to Information**

If you would like a copy of this agenda in large print or an alternative format/language please contact the Committee Officer at [committee.officer@southdowns.gov.uk](mailto:committee.officer@southdowns.gov.uk) or 01730 814810

### **Recording of Meetings**

The Openness of Local Government Bodies Regulations give a right to members of the public to record (film, photograph and audio-record) and report on proceedings at committee meetings. The Authority has a protocol on 'Filming, Recording and Reporting of South Downs National Park Authority Meetings' which is available [on our website](#).

As part of the Authority's drive to increase accessibility to its public meetings, this meeting will be filmed for live and/ or subsequent broadcast via the internet; at the start of the meeting the Chair will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training or any other purposes by the Authority. By entering the meeting room and using the public seating area you are consenting to being filmed, recorded or photographed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding this, please contact the Governance Officer [committee.officer@southdowns.gov.uk](mailto:committee.officer@southdowns.gov.uk)

### **Public Participation**

Anyone wishing to speak at the meeting should register their request no later than 24 hours before the meeting by e-mailing [public.speaking@southdowns.gov.uk](mailto:public.speaking@southdowns.gov.uk). The public participation protocol is available on our website [www.southdowns.gov.uk/](http://www.southdowns.gov.uk/)

### **Feedback**

If you wish to give us feedback on your experience of the meeting please e-mail [committee.officer@southdowns.gov.uk](mailto:committee.officer@southdowns.gov.uk)

