JOB DESCRIPTION

Job title:	**Health and Well Being Officer**
Directorate:	**Countryside and Policy Management**
Grade:	**4**

JOB CONTEXT / DIMENSIONS / RELATIONSHIPS:

Reports to: Performance and Projects Manager
Manages: None
Liaison with: All relevant stakeholders, internal and external

JOB PURPOSE:

- Manage the development, implementation and delivery of SDNPA health and well-being outcomes
- Ensure the consistent and coordinated delivery of SDNPA health and wellbeing programmes/community engagement.

KEY ACCOUNTABILITIES:

- Develop, implement and monitor the SDNPA's strategy for health and well-being through facilitation and development of networks of health and community development organisations and providers
- Promote understanding and enjoyment of the special qualities of the SDNP to improve and increase its use to support health and wellbeing in the community
- Work with under-represented/hard to reach groups e.g. BME, disabled, young people etc. through community centres and other relevant community development organisations to increase their understanding and use of the National Park.
- Develop and improve networks with a range of public health organisations and providers to raise awareness of the National Park as a resource for supporting improved health and well-being.
- Support all relevant stakeholders with delivery of outcomes e.g. assisting with event organisation, promotion and volunteer support etc.
- Develop partnerships with a range of organisations to identify develop and deliver projects
- Identify possible funding sources, to support health and well-being outcomes
- Support and train colleagues to promote and communicate the area of work
- Represent the SDNPA at external events, committees and other meetings
- Other duties requested by the SDNPA, in line with the grading of this post

CORPORATE RESPONSIBILITIES

Maintain awareness of and compliance with the ethical, legal and policy framework within which the organisation operates including, but not limited to:
- Authority Purposes and Duty
- Performance Development Review Scheme

February 2019

- National Park Circular 2010 and any subsequent updates
- Data Protection requirements including General Data Protection Regulations (GDPR)
- Freedom of Information Act
- Officers Code of Conduct
- Member/Officer Protocol
- Health and Safety Policies and Procedures
- Equality and Diversity Policy
- Information Technology User Policy
- Information Security Policy
- All policies/procedures and guidance related to the designated role