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20 February 2019

## **SOUTH DOWNS NATIONAL PARK AUTHORITY POLICY & RESOURCES COMMITTEE**

A meeting of the Policy & Resources Committee will be held at **1pm on 28 February 2019** at **The Memorial Hall, South Downs Centre, North Street, Midhurst, GU29 9DH.**

**Trevor Beattie**

Chief Executive (National Park Officer)

### **AGENDA**

- 1. Apologies for absence**
- 2. Declaration of Interests**  
To enable Members to declare to the meeting any disclosable interest they may have in any matter on the agenda for the meeting.
- 3. Minutes of previous Policy and Resources Committee meetings**  
To approve as a correct record the minutes of the Policy and Resources Committee meeting on 22 November 2018 (page 1).
- 4. Matters arising**  
To enable any matters arising from the Policy and Resources Committee minutes that are not covered elsewhere on this agenda to be raised.
- 5. Urgent Matters**  
To consider any matter on the agenda which the Chair agrees should be considered as a matter of urgency to due special circumstances.
- 6. Public participation**  
To hear questions or comments from members of the public present at the meeting.

### **AUDIT**

- 7. Budget Monitoring Report 2018/19: Month 9**  
To consider a report from the Chief Finance Officer (PR01/19 page 9).
- 8. Treasury Management Policy Statements and Annual Investment Strategy 2019/20**  
To consider a report from the Chief Finance Officer (PR02/19 page 21).
- 9. Internal Audit 2018/19 Progress Report**  
To consider a report from the Internal Auditor (PR03/19 page 33).
- 10. External Audit Plan 2018/19**  
To consider a report from Grant Thornton, External Auditor (PR04/19 page 41).

### **PERFORMANCE & PROCEDURES**

- 11. Q3 Performance Report 2018/19**  
To consider a report from the Performance and Projects Manager (PR05/19 page 57).
- 12. Corporate Risk Register**  
To consider a report from the Head of Governance (PR06/19 page 73).
- 13. Corporate Plan - Second Bridge Year 2019/20**  
To consider a report from the Performance and Projects Manager (PR07/19 page 81).

## STRATEGY

14. **West Dean Whole Estate Plan**  
To consider a report from the Director of Countryside and Policy Management (PR08/19 page 89).
15. **Enterprise and Investment Task and Finish Group Update and Amendment to Terms of Reference**  
To consider a report from the Head of Governance (PR09/19 page 187).

## GRANTS & PROJECTS

16. **Project Management Update**  
To consider a report from the Project Management Officer (PR10/19 page 193).
17. **Q3 Project Update**  
To consider a report from the Project Management Officer (PR11/19 page 197).
18. **Project Evaluation Report - Active Access**  
To consider a report from the Access and Recreation Strategy Lead (PR12/19 page 205).

### To all Members of the Policy & Resources Committee:

Sebastian Anstruther	Ken Bodfish (Chair)	Tim Burr	Jo Carr
Chris Dowling	Janet Duncton	Mark Dunn	Philip Ede
Daniel Humphreys	Helen Jackson	Graham Morrison	Russell Oppenheimer
Pete West			

### Independent Members of the Committee

Tom Fourcade	Carole Nicholson
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### Ex officio Members

Margaret Paren	Norman Dingemans
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(may participate but not vote):

### Members' Interests

SDNPA Members have a primary responsibility for ensuring that the Authority furthers the National Park Purposes and Duty. Members regard themselves first and foremost as Members of the Authority, and will act in the best interests of the National Park as a whole, rather than as representatives of their appointing body or any interest groups.

Members are required to declare any disclosable pecuniary interest that is not already entered in the Authority's register of interests, and any personal interest and/or public service interest (as defined in Paragraph 18 of the Authority's Code of Conduct) they may consider relevant to an item of business being considered at the meeting (such disclosure to be made at the commencement of the meeting, or when the interest becomes apparent).

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**Public Participation**

Anyone wishing to speak at the meeting should register their request no later than 24 hours before the meeting by e-mailing [public.speaking@southdowns.gov.uk](mailto:public.speaking@southdowns.gov.uk) The public participation protocol is available on our website [www.southdowns.gov.uk](http://www.southdowns.gov.uk)

**Feedback**

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