

Report to	<b>Planning Committee</b>
Date	<b>14 February 2019</b>
By	<b>Director of Planning</b>
Title of Report	<b>Quarterly Update on the Progress of Neighbourhood Planning</b>
Purpose of Report	<b>To update Members of the progress of Neighbourhood Development Plans across the South Downs National Park</b>

**Recommendation: The Committee is recommended to note the progress to date on the preparation of Neighbourhood Development Plans across the National Park.**

## **I. Summary**

- I.1 Support for neighbourhood planning is a very important aspect of the South Downs National Park Authority's role. Once Neighbourhood Development Plans (NDPs) have successfully passed a community Referendum, they become part of the development plan for the National Park, alongside joint core strategies, saved Local Plan policies, minerals and waste plans and the emerging South Downs Local Plan (SDLP). They are also subsequently 'Made' i.e. adopted by the National Park Authority (NPA). NDP's reflect the vision and aims of the local community and will help to deliver the objectives and strategy of the emerging SDLP by making positive provision for development, in line with the Local Plan's development strategy. They will also be used to determine planning applications within the parish.
- I.2 These reports are produced quarterly for presentation at Planning Committee as many responses on NDPs are made by Officers under delegated powers. This update enables Members to be aware of the breadth of NDP's across the National Park as well as the work officers are undertaking with respect to progressing these. The quarterly reports will also be used to inform the Authority Monitoring Report published at the end of the year.
- I.3 Some of the main highlights this quarter are:
- The Lewes examination finished and the Examiner's report was published in December. The Examiner recommended the NDP proceeds to referendum with modifications. Planning Committee agreed the Decision Statement containing modifications to the NDP in January. A community referendum will be held on the 7 March 2019.
  - Fittleworth NDP has been submitted to the SDNPA.
  - Submission consultation on the Stedham with Iping NDP ran from 20 November to 1 February.
  - A neighbourhood area partially within the SDNP was designated at Lyminster & Crossbush (Arun District).

1.4 A summary of the current status of NDPs across the National Park is provided in **Table 1**.

**Table 1: Status of NDPs as of September 2018**

Stage	Total NDPs	SDNPA lead
Made	26	14
Submission (Reg16) and Examination	3	1
Pre-submission (Reg 14) draft	10 (Findon revised)	4
Designated neighbourhood areas	55 (inc. Sheet, Singleton and Steyning Cluster which have abandoned)	21

1.5 Reports relating to NDPs presented to Planning Committee in the last quarter are listed in the following section of this report. Key areas of work carried out under delegated powers by the Authority since 1 October 2018 are set out in Appendix I of this report. Details of all the made NDPs are also provided in the appendix.

## 2. Planning Committee

2.1 In the third quarter of 2018 the following report was considered by Planning Committee:

- [Lewes NDP Decision Statement \(17 January 2019\)](#)

## 3. Resource implications

3.1 The SDNPA receives funding from the Ministry of Housing, Communities & Local Government (MHCLG) to support work on neighbourhood planning. For each NDP the SDNPA leads on, the Authority can claim £20k (previously £30K) to cover the cost of the examination and referendum. The cost of Neighbourhood Planning to the SDNPA (excluding staff costs) is normally covered by the grants received from MHCLG. This remains the case despite the reduction in grant from MHCLG. A table listing the Made Neighbourhood Development Plans in the South Downs National Park is shown at the end of Appendix I of this report.

3.2 There are further emerging NDPs yet to be 'Made' in the National Park. With the exception of Lewes, these are NDPs for villages where the cost of examination and referendum is unlikely to exceed the available grant.

## 4. Other Activity

4.1 Since April 2017, officers have been working with parishes and local planning authorities outside the National Park to share best practice. Currently this includes the following work:

- Hook – Submission Plan and supporting documentation (Hart)
- Kings Somborne – preparing a draft NDP and SA/SEA (Test Valley)
- Dover District Council – NDP training for 15 parish councils

## 5. Other Implications

Implication	Yes*/No
Will further decisions be required by another committee/full authority?	No
Does the proposal raise any Resource implications?	No

Has due regard been taken of the South Downs National Park Authority's equality duty as contained within the Equality Act 2010?	Due regard has been taken of the South Downs National Park Authority's equality duty as contained within the Equalities Act 2010. The qualifying body with responsibility for preparing the neighbourhood plan must prepare a Consultation Statement demonstrating how they have consulted the local community and statutory consultees. The examiner who assesses the plan will consider whether the Consultation Statement meets regulatory requirements.
Are there any Human Rights implications arising from the proposal?	None
Are there any Crime & Disorder implications arising from the proposal?	None
Are there any Health & Safety implications arising from the proposal?	None
Are there any Sustainability implications based on the 5 principles set out in the SDNPA Sustainability Strategy: 1. Living within environmental limits 2. Ensuring a strong healthy and just society 3. Achieving a sustainable economy 4. Promoting good governance 5. Using sound science responsibly	The qualifying body with responsibility for preparing the neighbourhood plan must demonstrate how its plan will contribute to the achievement of sustainable development. This is set out in the Basic Conditions Statement. The examiner who assessed the plan considered that it met the requirements. Please note that the sustainability objectives used by qualifying bodies may not be the same as used by the SDNPA, but they will follow similar themes.

## 6. Risks Associated with the Proposed Decision

6.1 No decision proposed so no risks identified.

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Appendices I. Neighbourhood Development Plan Update  
 SDNPA Consultees Legal Services; Chief Finance Officer; Monitoring Officer; Director of Planning  
 External Consultees None  
 Background Documents All plans referred to and responses made by the SDNPA are available at <https://www.southdowns.gov.uk/planning/community-planning/neighbourhood-development-plans/>

<b>SDNPA Led NDPs</b>	<b>Update</b>	<b>Housing Numbers Compared with Existing LP and Submission SDLP</b>	<b>Links to relevant documents (where applicable)</b>
Findon	Findon PC are awaiting the publication of the South Downs Local Plan modifications before determining how to proceed with their NDP. The recent Pre Submission consultation was held on the updated Findon Neighbourhood Plan	NDP: 33-38 Submission SDLP: 30 Arun District Local Plan: 0	<a href="#">Findon pre-submission NDP</a>
Fittleworth	The Fittleworth NDP was submitted to the SDNPA on the 24 January 2019. Reg 16 Submission consultation will commence in Feb – March, prior to an independent examination.	NDP: 18 Submission SDLP: 6 Chichester 1999 Local Plan: 0	<a href="#">Fittleworth pre-submission NDP</a>
Lewes	The examination of the Lewes NDP took place following the submission consultation in July 2018. The Examiner asked the SDNPA and qualifying body a series of clarifying questions before publishing his final report in December 2018. The modifications proposed by the Examiner were agreed by Planning Committee on the 17 January. The referendum will be held on the 7 March 2019.	NDP: 220 + 10% Submission SDLP: 875 Lewes JCS: minimum 220 through NDP	<a href="#">Lewes Neighbourhood Plan – Referendum Version</a>
Rogate and Rake	This NDP has been delayed because a review of the Habitats Regulations Assessment (HRA) is needed. This also triggers the need for SEA/SA. Therefore the Regulation 16 Submission version is anticipated later in 2019.	NDP: 15 Submission SDLP: 11 Chichester 1999 Local Plan: 0	
Stedham with Iping	The Parish Council has now submitted the NDP to SDNPA and will be starting the Regulation 16 Submission consultation in October 2018.	NDP: 0 Submission SDLP: 16 Chichester 1999 Local Plan: 0	<a href="#">Pre-submission (reg 14) version Stedham with Iping NDP</a>

Other Local Authority-Led NDPs	Update	Housing Numbers Compared with Existing LP and Submission SDLP	Links to relevant documents (where applicable)
Arundel	Arundel Town Council consulted on their Reg 14 Pre-submission draft of the reviewed Arundel NDP from 9 November to 21 December 2018. Officer comments were made on the plan including comments on a site outside the National Park considered to have an impact on the setting of the SDNP.	NDP: 126 (outside the SDNP) Submission SDLP: 0 Arun District Local Plan:	<a href="#">Arundel Neighbourhood Plan Review 2018-2036</a>
Boxgrove	Boxgrove NDP is currently at Examination. Progress on the NDP has been delayed because a review of the Habitats Regulations Assessment (HRA) is needed. This also triggers the need for SEA/SA. Chichester DC are the Lead Authority for this NDP and they anticipate the Examination will resume by April/May 2019.	NDP: 3-6 Submission SDLP: 0 Chichester Local Plan (delivered through planning permission on one site) 25	<a href="#">Boxgrove Submission NDP 2017-2029</a>
Hassocks	Consultation on a revised pre-submission NDP runs from 7 January to 18 February. Officer level comments will be made in response to the consultation.	NDP: 0 Submission SDLP: 0 Mid Sussex Local Plan: 0	<a href="#">Hassocks Neighbourhood Plan – Pre-submission January 2019</a>
Lyminster & Crossbush	The SDNPA designated the area of Lyminster and Crossbush Neighbourhood Area within the South Downs National Park on 3 January 2019 following an application from Lyminster and Crossbush Parish Council.	NDP: TBC Submission SDLP: 0 Arun District Local Plan: 0	<a href="#">Designated Neighbourhood Area</a>
Peacehaven and Telscombe	Officer comments were made on a SEA Screening Opinion following an invitation from the lead authority, Lewes District Council. A draft NDP is still in preparation.	NDP: TBC Submission SDLP: 0 Lewes JCS: minimum 255	
Plaistow and Ifold	This NDP has been delayed because a review of the Habitats Regulations Assessment (HRA) is needed. This also triggers the need for SEA/SA. Chichester DC are the Lead Authority for this NDP.	NDP: TBC Submission SDLP: 0 Chichester Local Plan: 10	
Seaford	Seaford Parish Council undertook a second Reg 14 pre-submission consultation on the draft Seaford NDP from 3 <sup>rd</sup> November to 2 <sup>nd</sup> January 2019. Officer level comments were made in response to the consultation and	NDP: 218 Submission SDLP: 0 Lewes JCS: minimum 185	<a href="#">SDNPA response to pre-submission consultation</a>

	were largely supportive of the draft plan. No allocations are proposed inside the National Park.		
Storrington, Sullington and Washington	The Examiner's report for the SSW NDP was published in November 2018. The report contained a number of recommended modifications to the NDP including the addition of a new site (outside the SDNP) which will be subject to a further round of consultation.	NDP: 146 Submission SDLP: 0 Horsham 2007 CS: Storrington/Sullington & Washington amongst a number of settlements felt to be 'suitable...for varying levels of residential development'	<a href="#">Examiner's Report</a>
Westbourne	This NDP has been delayed because a review of the Habitats Regulations Assessment (HRA) is needed. This also triggers the need for SEA/SA. Chichester DC are the Lead Authority for this NDP.	NDP: 28 Submission SDLP: 0 Chichester Local Plan: 25	

**Made Neighbourhood Development Plans**

<b>Made Plans</b>	<b>Date Made by SDNPA</b>	<b>Date of SDNPA Area Designation</b>	<b>Referendum Turnout</b>	<b>Cost *</b>
Albourne	13 October 2016	13 September 2012	43.4%	N/A
Aldingbourne	8 December 2016	7 November 2013	24%	N/A
Amberley	15 June 2017	5 March 2015	57.7%	£12,125
Angmering	14 March 2015	14 March 2013	31.3%	N/A
Arundel (being revised)	12 June 2014	14 March 2013	26.6%	N/A
Bury	12 April 2018	12 December 2015	38%	£9571.50 <sup>1</sup>
Clapham	12 May 2016	13 November 2014	52.7%	£3,664.98
Ditchling, Westmeston and Streat	10 May 2018	13 June 2013 and extension 16 January 2014	34.0%	£6789.50 <sup>1</sup>
East Meon	14 December 2017	14 August 2014	37%	£13,868.15
Fernhurst	14 April 2016	13 September 2012	18.2%	£33,703.94
Ferring	12 March 2015	14 March 2013	45.2%	N/A
Findon (now being revised 2018)	8 December 2016	12 October 2012	25.5%	£35,518.40
Hamsey	14 July 2016	13 September 2012	28.0%	N/A
Hurstpierpoint & Sayers Common	14 March 2015	13 September 2012	42.0%	N/A
Kirdford	12 June 2014	13 September 2012	44.0%	N/A
Lavant	10 August 2017	18 March 2013	24%	£15,926 <sup>1</sup>
Liss	14 December 2017	14 August 2017	30%	£26,069.84

<sup>1</sup> Excluding referendum costs which the SDNPA has yet to invoice for.

\*refer to item 3.1 for detail of funding from the Ministry of Housing, Communities & Local Government (MHCLG) to support work on neighbourhood planning.

<b>Made Plans</b>	<b>Date Made by SDNPA</b>	<b>Date of SDNPA Area Designation</b>	<b>Referendum Turnout</b>	<b>Cost *</b>
Milland	9 June 2016	13 June 2013	33.8%	£1,986.50
Patching	12 April 2016	14 March 2013	21%	£7368.90
Petworth	12 <sup>th</sup> July 2018	16 Jan 2014	36.32%	£23443.26 <sup>1</sup>
Petersfield	21 January 2016	13 September 2012	26.0%	£45,209.01
Plumpton	12 April 2018	28 April 2014	47.0%	N/A
Ringmer	21 January 2016	13 September 2012	42.0%	N/A
Walberton	9 March 2017	14 March 2013	48%	N/A
Wisborough Green	9 June 2016	13 September 2012	36.6%	N/A
Woodmancote	15 June 2017	17 February 2014	46%	N/A