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10 December 2018

**SOUTH DOWNS NATIONAL PARK AUTHORITY
AUTHORITY MEETING**

All Members are hereby summoned to attend the Meeting of the South Downs National Park Authority to be held at **2.00pm on 18 December 2018** at the **Memorial Hall, South Downs Centre, North Street, Midhurst, West Sussex, GU29 9DH.**

Trevor Beattie

Chief Executive (National Park Officer)

AGENDA

PART I

1. Apologies for absence

2. Declaration of Interests

To enable Members to declare to the meeting any disclosable interest they may have in any matter on the agenda for the meeting.

3. Minutes of the previous meetings held on 16 October 2018 and 7 November 2018

To approve as a correct record the minutes of the Authority meetings held on 16 October 2018 (Page 1) and 7 November 2018 (Page 7).

4. Matters arising

To enable any matters arising from the 16 October 2018 or 7 November 2018 Authority Meeting minutes that are not covered elsewhere on this agenda to be raised.

5. Urgent Matters

To consider any matter on the agenda which the Chair agrees should be considered as a matter of urgency to due special circumstances (if Members have any urgent matters they are asked to consult the Chair before the meeting commences).

6. Public Participation

The Chair will allow members of the public to ask questions, make statements or present a petition on any matter on the agenda for this meeting or on any matter that falls within the Authority's powers, subject to procedures set out in Appendix 3 to the Authority's Standing Orders.

7. Need for Part II Exclusion of Press and Public

The Authority is asked to consider whether, in respect of **Agenda Item 15** the public, including the press, should be excluded from the meeting on the basis that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if a member of the public were present during the items there would be disclosure to them of exempt information within Paragraph 5 of Part I of Schedule 12A to the Local Government Act 1972, being information in respect of which a claim to legal professional privilege could be maintained in legal proceedings, and that in all the circumstances of the case, the public interest in maintaining the exempt information outweighs the public interest in disclosing the information. This conclusion was reached on the basis that whilst there is a public interest in maintaining transparency of Authority proceedings and ensuring public understanding in relation to the business of the Authority it is felt that on balance this is outweighed by the requirement of the National Park Authority to be able to take legal advice and fully consider the implications of its actions or proposed actions without confidential information being released into the public domain.

8. Authority Chair Update

To consider a report from the Authority Chair (Report NPA34/18 page 9).

9. Chief Executive's Progress Report

To consider a report from the Chief Executive Officer (Report NPA35/18 page 15).

10. Reports from Members Appointed to Outside Bodies

To receive reports from Members.

- Rural West Sussex Partnership (Report NPA36/18 page 21).

11. SDNPA Response to the Glover Landscapes Review Call for Evidence

To consider a report from the Director of Countryside and Policy Management (Report NPA37/18 page 23).

12. Changes to Partnership Management Plan Task and Finish Group Terms of Reference

To consider a report from the Head of Governance (Report NPA38/18 page 41).

THE FOLLOWING ITEMS ARE INCLUDED ON THE AGENDA FOR INFORMATION

13. Planning Committee

Minutes of the Planning Committee meetings held on the 11 October 2018 (confirmed page 47) and 8 November 2018 (unconfirmed page 53).

14. Policy & Resources Committee

Minutes of the Policy & Resources Committee meeting held on the 27 September 2018 (confirmed page 65).

PART II

The next item is for Members of the Authority only

15. Authority Minutes (Part II)

To approve as a correct record the Part II minutes of the South Downs National Park Authority meeting held on 7 November 2018 (page 71).

These minutes are not for publication as they contains exempt information within Paragraph 5 of Part I of Schedule 12A to the Local Government Act 1972, being information in respect of which a claim to legal professional privilege could be maintained in legal proceedings, and that in all the circumstances of the case, the public interest in maintaining the exempt information outweighs the public interest in disclosing the information.

TO ALL MEMBERS OF THE SOUTH DOWNS NATIONAL PARK AUTHORITY

Members' Interests

SDNPA Members have a primary responsibility for ensuring that the Authority furthers the National Park Purposes and Duty. Members regard themselves first and foremost as Members of the Authority, and will act in the best interests of the National Park as a whole, rather than as representatives of their appointing body or any interest groups.

Members are required to declare any disclosable pecuniary interest that is not already entered in the Authority's register of interests, and any personal interest and/or public service interest (as defined in Paragraph 18 of the Authority's Code of Conduct) they may consider relevant to an item of business being considered at the meeting (such disclosure to be made at the commencement of the meeting, or when the interest becomes apparent).

Access to Information

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Recording of Meetings

The Openness of Local Government Bodies Regulations give a right to members of the public to record (film, photograph and audio-record) and report on proceedings at committee meetings. The Authority has a protocol on 'Filming, Recording and Reporting of South Downs National Park Authority Meetings' which is available [on our website](#).

As part of the Authority's drive to increase accessibility to its public meetings, this meeting will be filmed for live and/ or subsequent broadcast via the internet; at the start of the meeting the Chair will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training or any other purposes by the Authority. By entering the meeting room and using the public seating area you are consenting to being filmed, recorded or photographed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding this, please contact the Governance Officer committee.officer@southdowns.gov.uk

Public Participation

Anyone wishing to speak at the meeting should register their request no later than 24 hours before the meeting by e-mailing public.speaking@southdowns.gov.uk. The public participation protocol is available on our website www.southdowns.gov.uk/

Feedback

If you wish to give us feedback on your experience of the meeting please e-mail committee.officer@southdowns.gov.uk

