

Corporate Performance Report 2018-19										
Corporate Plan Objective	Subheading	Key priority	Quarter	Responsibility	Key statistics/data	Commentary	RAG Budget	RAG Performance	Progress since last quarter	Next steps & potential risks
Objective 1: We will develop strategies and support or lead strategic overarching partnerships and projects which deliver our first objective to conserve wildlife, the natural beauty of the landscape and cultural heritage - a thriving living landscape	Future of farming and agri-environment work	1. Continue to have input into national policy for future agri-environment schemes and if successful, deliver government pilot for lowland farmland	Q1 (Apr-June '18)	Nigel James		Staff continue to liaise / work with officers across the English National Parks to influence the development of the new Environmental Land Management Scheme (ELMS) and ensure a consistent approach	N/A		N/A	Defra anticipate beginning conversations with interested stakeholders from October 2018 with regard to the implementation of tests and trials for the new ELMS.
			Q2 (July-Sept '18)	Nigel James		Staff continue to liaise / work with officers across the English National Parks to influence the development of the new Environmental Land Management Scheme (ELMS) and ensure a consistent approach.	N/A			
			Q3 (Oct-Dec '18)	Nigel James						
			Q4/year end (Jan-Mar '19)	Nigel James						
		2. Provide support that promotes a consistent approach across all farm clusters	Q1 (Apr-June '18)	Nigel James	Arun to Adur Group an Open Farm Day attended by over 600 people Southern Facilitators Group comprises 15 Farm Cluster Groups across Southern England	The Farm Cluster Groups continue to look at ways to engage with the public, with the Winchester Downs Group running a successful Bioblitz and the Arun to Adur Group an Open Farm Day. Second meeting of the Southern Facilitators Group held. Following the establishment of social media channels for the South Downs Farm Cluster Network, group facilitators and farmer members have been invited to add content.	N/A		N/A	Moving forward, the group will meet twice a year to share best practice, ideas and issues.
			Q2 (July-Sept '18)	Nigel James	The South Downs Farm Cluster Network twitter account has 160 followers	All six Farm Cluster Groups are now represented on Social Media (twitter, facebook and instagram) as the South Downs Farm Cluster Network. The Operational Management Plan approach designed by the Winchester Downs Cluster has now been adopted by the other groups, providing a consistent way to present their aims, objectives and deliverables. A Farm sign template has been designed, using the shared identity, and is now available for all groups to use to promote and signpost the work they are doing.	N/A			Promote the Farm sign template to all groups
			Q3 (Oct-Dec '18)	Nigel James						
			Q4/year end (Jan-Mar '19)	Nigel James						
		1. Develop landscape scale projects which focus on restoration and management of chalk landscapes	Q1 (Apr-June '18)	Chris Fairbrother		Project in progress is the Truleigh Hill Landscape project which is on track. Re Changing chalk projects, Dewponds and Grazier posts, which were approved at P&R in March 2018 are not in delivery and are awaiting confirmation of funding for the wider National Trust led HLF project they are part of	N/A		N/A	Project evaluation due in December
			Q2 (July-Sept '18)	Chris Fairbrother		See separate project update report				
			Q3 (Oct-Dec '18)	Chris Fairbrother		See separate project update report				
			Q4/year end (Jan-Mar '19)	Chris Fairbrother		See separate project update report				
		2. Deliver Year 2 of the Woodland Trust and SDNPA woodland partnership program targeting woodland owners with support to enable sustainable management	Q1 (Apr-June '18)	Andy Player	25 visits to woodland owners in the SDNP - providing advice and follow up report	Detailed geoprocessing of mapping data regarding nature of woodlands, woodland ownership in the SDNP producing full data report with maps Completed targeting exercise to identify areas of highest priority for more targeted intervention re provision of advice Building data on supply chains in the SDNP	N/A		N/A	This will next be reported at year end
			Q2 (July-Sept '18)	Andy Player		Will next be reported at year end				
			Q3 (Oct-Dec '18)	Andy Player		Will next be reported at year end				Will next be reported at year end
			Q4/year end (Jan-Mar '19)	Andy Player						
		3. Facilitate the development of the South Downs Forestry Champions Group action plan	Q1 (Apr-June '18)	Andy Player		Forestry Champions subgroups established to identify and drive forward actions under the headings of People, Place and Prosperity. Clear action plans have come from each subgroup	N/A		N/A	Each subgroup to report back to the Forestry Champions Steering group in December. This will next be reported at year end
			Q2 (July-Sept '18)	Andy Player		Will next be reported at year end				
			Q3 (Oct-Dec '18)	Andy Player		Will next be reported at year end				
			Q4/year end (Jan-Mar '19)	Andy Player						

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	Lead or support projects and partnerships that deliver Objective 1 outcomes	4. With partners, deliver Phase 1 for Archaeology on the Edge	Q1 (Apr-June '18)	Liz Gent		The project was approved for funding in May 2018	N/A		N/A	Invitation to quote issued during August with interviews for consultants by the 2nd or 3rd week of September. They will be carried out jointly with East Sussex County Council. It is anticipated that the consultant(s) will be in place to deliver phase I in October 2018.
			Q2 (July-Sept '18)	Liz Gent		The tender for this project has now been awarded and is due to start imminently.				This will be reported as a project going forward.
			Q3 (Oct-Dec '18)	Liz Gent		See separate project update report				
			Q4/year end (Jan-Mar '19)	Liz Gent		See separate project update report				
		5. Develop arts and cultural projects which focus on the special qualities and promote social inclusion (Defra 8pp)	Q1 (Apr-June '18)	Liz Gent	Total project cost for Audio Trails £18,600. SDNPA contribution £12,600 Total project cost for Inn Crowd £33,000. SDNPA contribution £16,000	Two projects approved during Q1: 1) Audio Trails project aims to enable visitors to experience the landscape that inspired the artists and writers who lived and worked at and close to iconic locations within the SDNP. It will deliver an app which guides users to locations which inspired the artists/writers. The app will take visitors from the venue on a circular or linear walking route relevant to the artists/writers. There will be a series of location points (8-10) on the walk where a linked narrative will be played using audio and/or visual as appropriate to the venue. The app will add value to the visitor offer at these venues by introducing users to a rich, outdoor and immersive landscape-led experience. The first three venues are Charleston, Ditchling Museum and the Monks House in Rodmell 2) The Inn Crowd is a partnership between the South Downs National Park and Applause Rural Touring (ART) to support a Writer/performer in Residence who will work with communities at locations across the SDNP gathering material focused on the South Downs and people's relationship with it. Pubs are still a hub for many communities and this project will select and work with pubs located across the SDNP.	N/A		N/A	Audio Trails anticipated start date September 2018 Inn Crowd project start up meeting scheduled for September . Work with the Writer in Residence Marcus O'Dair, communities and a range of pubs across the SDNP to establish which ones will be used as part of the project
			Q2 (July-Sept '18)	Liz Gent		These projects have been awarded to contractors to deliver and will be reported under projects going forward. It is anticipated that the Inn Crowd project will support part of the Horsham DC Year of Culture with a venue located in Horsham DC.	N/A			This will be reported as a project going forward.
			Q3 (Oct-Dec '18)	Liz Gent		See separate project update report				
			Q4/year end (Jan-Mar '19)	Liz Gent		See separate project update report				
	Submit and adopt a sound local plan that supports the delivery of Partnership Management Plan outcomes	1. Successful defence of the approach at examination during 2018	Q1 (Apr-June '18)	Lucy Howard		Local Plan submitted to the Secretary of State for examination 26th April 2018.	N/A		N/A	Examination scheduled for November and December 2018
			Q2 (July-Sept '18)	Lucy Howard		Local Plan consultation examination ongoing.				Hearing is due November and December.
			Q3 (Oct-Dec '18)	Lucy Howard						Inspectors report due in the New Year.
			Q4/year end (Jan-Mar '19)	Lucy Howard						Local Plan likely to be adopted in Spring 2019
	Develop a Natural Capital approach for the SDNP	1. Agree an integrated work programme for ecosystem services, natural capital and green infrastructure delivery	Q1 (Apr-June '18)	Claire Kerr		An internal meeting has been held to start delivery of this area of work. The incoming CPM Manager will be leading on this area of work	N/A		N/A	
			Q2 (July-Sept '18)	Claire Kerr		We have developed a project plan for finishing the GIF by the end of 2018/19 and developing a wider programme plan for taking the work forward to delivery over the new PMP period. The proposal is to widen the scope of delivering the GIF beyond the planning service.	N/A			There is £2k left from this year (2018/19) from a budget of £11K which we are hoping to spend on the GIF publishing & formating to put on the website. A request for £15K to fund the communications strategy for the GIF going forward. A paper which sets out the approach is going to P&R committee in November 2018. Staff resources and funding could be risks due to the scale of the GIF area and the range of work planned.
			Q3 (Oct-Dec '18)	Claire Kerr						
			Q4/year end (Jan-Mar '19)	Claire Kerr						

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		1. Complete ChaMP project to improve the quality of groundwater in the Brighton Chalk, to ensure it remains a sustainable resource for public water supply (Defra 8pp)	Q1 (Apr-June '18)	Jeremy Burgess	The original SDNPA contribution was £100,000 with an additional £25,000 as approved in 2017/18; the current total is £125,000. SDNPA has received an additional £60,000 from the project for hosting the project manager, thus total SDNPA spend is £185,000 . The total project budget to March 2019 is £438,966, although this will increase with the approved project extension to 2020	Project interventions are being promoted and implemented with land managers. Project funding extension to 2020 has been agreed by the key partners (Southern Water, EA, SDNPA) to align with the water company business plan cycle. The interventions are targeted on a field by field basis where they will have most impact on water quality, they include regular soil testing, precision farming and wider use of cover crops to prevent bare soils in winter			N/A	In the urban area feasibility studies are underway to look at 5 rain garden sites to intervene major road run off Offer letters have gone out for wider rural interventions to commence in autumn this year. Work continues to develop SUDS schemes in Urban environment
			Q2 (July-Sept '18)	Jeremy Burgess		See separate project update report				
			Q3 (Oct-Dec '18)	Jeremy Burgess		See separate project update report				
			Q4/year end (Jan-Mar '19)	Jeremy Burgess		See separate project update report				
		2. Deliver Year 3 of Heathlands Reunited to deliver bigger, better, joined up heathland in the South Downs National Park (Defra 8pp)	Q1 (Apr-June '18)	Colin Carre	Only 14% of planned works completed Activity and engagement element behind schedule at 31%	This period marks the end of the second year of the project. The capital (conservation) works element of the project remains behind schedule with only 14% of the planned works completed. The activity and engagement element of the project has been progressing well though it is also behind schedule at 31%. Though it is normal for most projects to deliver more in the later stages, a shortfall in delivery resources has also contributed to the lack of progress in some areas	N/A		N/A	Catch up plans for capital works are now in development with the aim for work to be back on schedule by the end of the next work season The shortfall in delivery resources is currently being addressed and a catch-up plan is being developed which will seek to engage more resources while increasing the efficiency of delivery
			Q2 (July-Sept '18)	Colin Carre		See separate project update report				
			Q3 (Oct-Dec '18)	Colin Carre		See separate project update report				
			Q4/year end (Jan-Mar '19)	Colin Carre		See separate project update report				
		3. Local environmental improvements via on the ground projects	Q1 (Apr-June '18)	Jo Glyde & Tanya Hibberd		See website for a detailed list of on the ground activities this quarter https://www.southdowns.gov.uk/national-park-authority/our-work/on-the-ground	N/A		N/A	This will continue during the year
			Q2 (July-Sept '18)	Jo Glyde & Tanya Hibberd		See website for a detailed list of on the ground activities this quarter https://www.southdowns.gov.uk/national-park-authority/our-work/on-the-ground	N/A			The Senior Media Officer and Performance and Research Lead to meet with Lead Rangers to discuss the way forward for on the ground project reporting. Currently this is collated monthly and reported through 'Highlights' however, the collection of this can be ad hoc so not all projects are reported. The plan is for the 'Highlights' spreadsheet to be adapted to collect more useful information in a more robust way and for this to be reported quarterly.
			Q3 (Oct-Dec '18)	Jo Glyde & Tanya Hibberd						Examples of On the Ground Projects will also be reported in the Annual Review.
			Q4/year end (Jan-Mar '19)	Jo Glyde & Tanya Hibberd						

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	Core work	4. Deliver priority actions from the Climate Change Adaptation Plan	Q1 (Apr-June '18)	Chris Fairbrother		Defra consultation on the next round of Adaptation Reporting (ARP3) launched. SDNPA led on co-ordinating and preparing the response on behalf of National Parks England and the other NPAs For the next round of reporting the NPAs are to combine their Climate Change risk assessment and action plan with their PMP reviews	N/A		N/A	SDNPA is the first Authority to go through this process so will be working with Defra to develop the approach based on its previous experience around planning and reporting on adaptation responses across different sectors. In the action plan the timescale is currently quoted as Management Plan cycle. The ARP plans for a medium term horizon of 2050 and a long term horizon to 2080 based on current UK climate change projections. Given that from the next round of reporting (ARP3 – due in 2020) will need to be more integrated with our Management Plan –this will need to link the priority programmes/specific projects with this. This will generally only relate to NPA Business continuity, operational impacts, NPA property and estate, staff welfare and practices.
			Q2 (July-Sept '18)	Chris Fairbrother		Will next be reported at year end				
			Q3 (Oct-Dec '18)	Chris Fairbrother		Will next be reported at year end				
			Q4/year end (Jan-Mar '19)	Chris Fairbrother						
		5. Activities to influence national networks by demonstrating approaches for payments for ecosystem services	Q1 (Apr-June '18)	Chris Fairbrother		Work has been underway to refine and develop a set of Natural Capital Accounts for the National Park – based on current best practice. Including pilot work on how to monitor improvements in environmental condition. SDNPA has contributed to the development of innovative work on Natural Capital valuation alongside key partners such as the Sussex Local Nature Partnership and the Water Companies. SDNPA have been developing and refining the process of assessing Ecosystem Services benefits and opportunities as part of developing exemplary Whole Estate Plans	N/A		N/A	This work will be continued and developed during the rest of the year
			Q2 (July-Sept '18)	Chris Fairbrother	The first of two national level 'knowledge exchange' events has been run (October 2018) to disseminate learning from the Interreg funded Channel Payments for Ecosystem Services (CPES) project	We have also attended a development workshop and seminar to help influence the design and outputs for the NEVO natural capital mapping tool being developed for national government by Exeter University.				
			Q3 (Oct-Dec '18)	Chris Fairbrother						
			Q4/year end (Jan-Mar '19)	Chris Fairbrother						
		6. In partnership with Historic England undertake condition monitoring of scheduled monuments and undertake prioritisation and associated conservation work of scheduled monuments (vulnerable/at risk)	Q1 (Apr-June '18)	Andy Beattie		Condition monitoring completed	N/A		N/A	Awaiting Historic England prioritisation, from which an action plan will be developed. This will next be reported at year end
			Q2 (July-Sept '18)	Andy Beattie		Will next be reported at year end				
			Q3 (Oct-Dec '18)	Andy Beattie		Will next be reported at year end				
			Q4/year end (Jan-Mar '19)	Andy Beattie						

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Objective 2: We will develop strategies, support or lead strategic overarching partnerships and projects which deliver our second objective to promote understanding and enjoyment through volunteering & learning, high quality access management and providing information and events - people connected to places	Lead or support projects and partnerships that deliver Objective 2 outcomes	1. Develop Centurion Way from West Dean to the South Downs Way as a 'shovel ready project'	Q1 (Apr-June '18)	Nigel James	Four route modification requests resolved	Four complex route modification requests from landowners and tenants, which have delayed the submission of the planning application, have now been successfully resolved	N/A		N/A	It is intended for the planning application to be submitted in the autumn
			Q2 (July-Sept '18)	Nigel James		Drawings and associated documents are now in the process of being finalised, with the intention of submitting the planning application in November.	N/A			There is some risk to the project if the planning application is not approved. However, the extensive process of negotiation and development of the proposal, including a successful consultation event are effective mitigations against this risk.
			Q3 (Oct-Dec '18)	Nigel James						
			Q4/year end (Jan-Mar '19)	Nigel James						
		2. Agree approach to Health and Wellbeing work, establish relevant partnerships and identify sources of funding and develop projects to promote health and wellbeing	Q1 (Apr-June '18)	Anne Rehill		Strategic review being developed as part of the PMP review process. Overarching approach is beginning to be defined. More detailed work will emerge as the strategy is developed. There are some arts and health related projects in development phase, which may come forward for funding during the year	N/A		N/A	Develop partnerships and networks as required and identify projects to deliver added value
			Q2 (July-Sept '18)	Anne Rehill		Work is ongoing to define what specific activity is required for this are of work. The PMP workshop identified one are of suggested priority of supporting communities and individuals to improve helath and well being and this will be the focus of the specific activities				Identify and contact key stakeholders who we will need to work with to deliver added value. Explore the appropriateness of developing a South Downs Health partnership, to bring relevant partners and stakeholders together.
			Q3 (Oct-Dec '18)	Anne Rehill						
			Q4/year end (Jan-Mar '19)	Anne Rehill						
		3. Develop new sustainable partnerships with the arts and culture sector leading to development and delivery of projects (Defra 8pp)	Q1 (Apr-June '18)	Andrew Lee/Andy Beattie		Draft MOU established with the Arts Council which gives SDNPA enhanced status when bidding for project funding	N/A		N/A	Projects and partnerships being developed as part of PMP review
			Q2 (July-Sept '18)	Andrew Lee/Andy Beattie		See project reporting for specific projects				Projects and partnerships being developed as part of PMP review a consultant has been engaged to take this work forward in the absence of Strategy Lead for Cultural Heritage after the former postholder left to take up another role.
			Q3 (Oct-Dec '18)	Andrew Lee/Andy Beattie						
			Q4/year end (Jan-Mar '19)	Andrew Lee/Andy Beattie						
		4. Implement Lewes North Street Quarter Community Heritage project	Q1 (Apr-June '18)	Liz Gent		This is dependent on the development starting. A project manager has been appointed internally to oversee this project once it goes into delivery	N/A		N/A	
			Q2 (July-Sept '18)	Liz Gent		The development has yet to start so we haven't yet progressed to delivery.	N/A		N/A	
			Q3 (Oct-Dec '18)	Liz Gent						
			Q4/year end (Jan-Mar '19)	Liz Gent						

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Position the National Park as a visitor destination	1. Increase the awareness of the South Downs National Park, particularly in the south east of England (Defra 8pp)		Q1 (Apr-June '18)	Ruth James	Raised our profile with over 30,000 attendees of Big Church Day Out Ran a SDNP 'village' at Winchester cycle fest, attended by 5,000 people	Following an update of the Communications Strategy and an Events Review, we have focused much of our events activity in this first quarter on reaching new audiences in the South East. This has included attending the Lord Mayors Show on Southsea Seafront, and spending two days at the Big Church Day Out at Wiston, the country's largest Christian music festival attracting over 30,000 visitors from all over the south-east including many fom BME background. We also supported the Arun to Adur Farm Cluster Opën Day, piloting the new 'meet the farmer' plaques with the public, sponsored a highly successful Family Bike Ride as part of the Winchester Cycle Fest, and took part in the 'community rail in the city day' at London Bridge station. Work has also progressed on the National Park Entry Signage, with the focus on Q1 on safety, finalising the production quality etc.	N/A		details for Q1 updated as one or two events in early July were wrongly accounted for in Q1 and a number of key Q1 events were omitted.	Entry signs will be installed later between mid October–mid December
			Q2 (July-Sept '18)	Ruth James	Attended 31 events duringthis period. Over 1,000 people attending Wild Chalk event, and engagement with a further 500 during National Parks week. Raising our profile with 60,000 attendees of Boomtown, with direct engagement with over 1,200 young people. Speaking with over 600 at Southampton Mela	This quarter saw us attend nearly half of our events programme. The focus was on new audiences in the urban fringe and on hard to reach groups: - NP Week saw us take the National Park into the urban fringe with four events - in Brighton, Crawley, Southsea and Worthing. One of these events was our new flagship Chlak event in Brighton, which attracted over 1,000 people and a fantastic response. - We had stands at the Boomtown Festival with nearly 60,000 young people and direct engagement with 12000, and direct engagement with 600 people at Southampton Mela, an Asian festival in the heart of Southampton.			Working with Community lead to build on Parish Workshops	
			Q3 (Oct-Dec '18)	Ruth James						
			Q4/year end (Jan-Mar '19)	Ruth James		Work has also progressed on the National Park Entry Signage, with the focus on Q1 on safety, finalising the production quality etc.				
	2. Development of mutually beneficial promotional opportunities, including use of the shared identity between National Park based tourism businesses and the SDNPA (Defra 8pp)		Q1 (Apr-June '18)	Ruth James/Sandra Grant	Two information sessions held for 60 tourism providers	The roll out of the Discover England Tourism project was underway in Q1 with two information sessions held for 60 tourism providers, explaining how they could join the programme to develop their experiences for the international markets and be part of England's National Park Experience Collection. Work took place to extend the 'Cyclists and Walkers Welcome' scheme around West Sussex, taking advantage of the Velo South cycle event happening in September 2018 A pilot took place for signing up tourism businesses to deliver a visitor giving programme	N/A		N/A	In Q2 Discover England work will move into one to one training sessions for signed up providers in and three general sessions open for all National Park tourism businesses. Q2 will also see the central programme team delivering the selling of the experiences to the overseas travel trade and online travel providers. In Q2/Q3 – Q2/ Q3 the Visitor Giving programme will be extended to other tourism businesses
			Q2 (July-Sept '18)	Ruth James/Sandra Grant	88 businesses promoting Cyclists & Walkers Welcome scheme. Over 130 projects now using the shared identity	Discussions are underway to extend the cycle and walkers scheme to Horsham, Chichester and Eastbourne areas. Visitor Giving scheme programme in development following the pilot and rolling out to tourism businesses in and around the national park. We are currently working with partners on 10 projects where shared identity will be included.			In Q3, 2 x 'Growing your International Visitor Numbers' workshops open to all businesses will be delivered in Midhurst and Cowdray. Visitor Giving discussions on-going with potential businesses supporters looking at Dec scheme start.	
			Q3 (Oct-Dec '18)	Ruth James/Sandra Grant						
			Q4/year end (Jan-Mar '19)	Ruth James/Sandra Grant						

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	Core work	1. Establish a monitoring and maintenance programme for CROW Access Land furniture and signage. Repairing and replacing infrastructure on a prioritised basis for 2018-19	Q1 <i>(Apr-June '18)</i>	Allison Thorpe		A programme of work managed and monitored via CAMS is underway led by Area Ranger teams	N/A		N/A	Outputs will be reported on an annual basis
			Q2 <i>(July-Sept '18)</i>	Allison Thorpe		Will next be reported at year end				
			Q3 <i>(Oct-Dec '18)</i>	Allison Thorpe		Will next be reported at year end				
			Q4/year end <i>(Jan-Mar '19)</i>	Allison Thorpe						
		2. Diversify the range and types of activity supported by the South Downs Volunteer Ranger Service <i>(Defra 8pp)</i>	Q1 <i>(Apr-June '18)</i>	Amanda Elmes		Volunteer Development Strategy approved by COVE. A number of initiatives underway to diversify volunteer roles e.g. HeRe Heathland Histories, Community Work Parties and SAM monitoring volunteers	N/A		N/A	This will next be reported at year end
			Q2 <i>(July-Sept '18)</i>	Amanda Elmes		Will next be reported at year end				
			Q3 <i>(Oct-Dec '18)</i>	Amanda Elmes		Will next be reported at year end				
			Q4/year end <i>(Jan-Mar '19)</i>	Amanda Elmes						
		3. Facilitate our learning approach through the Our South Downs partnership and other targeted learning activities including: a. John Muir Award in the South Downs National Park; b. Geocaching	Q1 <i>(Apr-June '18)</i>	Amanda Elmes		Successful Schools Conference held at Amberley Museum. a. John Muir Award training delivered to the OSD learning network at Pulborough Brooks; b. New geocaching passport created to simplify engagement and to allow a new bronze level award to be introduced	N/A		N/A	This will next be reported at year end
			Q2 <i>(July-Sept '18)</i>	Amanda Elmes		Will next be reported at year end				
			Q3 <i>(Oct-Dec '18)</i>	Amanda Elmes		Will next be reported at year end				
			Q4/year end <i>(Jan-Mar '19)</i>	Amanda Elmes						

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Objective 3. We will develop strategies, support or lead strategic overarching partnerships and projects which deliver our third objective to build sustainable communities which are engaged and shaping their environment and supporting sustainable businesses and tourism - towards a sustainable future	Lead or support projects and partnerships that deliver Objective 3 outcomes	1. Deliver Discover England's National Park programme to deliver increased SDNP exposure and new South Downs bookable tourism experiences tailored towards international markets	Q1 (Apr-June '18)	Sandra Grant	60 attendees came to hear more about the Programme and how to get involved. There have been 34 applications from accommodation providers and 19 lead experience providers	Business Information Sessions were held for tourism providers in Lewes and Midhurst	N/A		N/A	7 accommodation providers and 9 experience providers, who were accepted onto the intensive training programme, will have one to one training sessions with the business support consultant over the next three months to prepare for the National Park Experience Collection marketed by the central Discover England team to international travel trade
			Q2 (July-Sept '18)	Sandra Grant	6 English National Park Experience Collections developed across the SDNP covering landscape, nature and produce	Phase 1 one-to-one 'Experience' training, photos and videos undertaken with 9 lead experiences and 6 accommodation providers				In Q3, 2 x 'Growing your International Visitor Numbers' workshops open to all businesses will be delivered. Online training modules will be developed. Central programme team will promote the Experiences at overseas travel trade expos during Q3 and Q4.
			Q3 (Oct-Dec '18)	Sandra Grant						
			Q4/year end (Jan-Mar '19)	Sandra Grant						
		2. Develop hubs and gateways to the National Park to provide visitor and accommodation information	Q1 (Apr-June '18)	Ruth James		The new visitor gateway at the Gilbert White Museum was launched in May and discussions are ongoing with a number of partners including Stanmer Park and Charleston	N/A		N/A	
			Q2 (July-Sept '18)	Ruth James	Winchester TIC 'gateway' with map and leaflets	Lots of conversations with partners about 'gateways' large and small: <ul style="list-style-type: none">• Working with Highdown Gardens, Worthing on their stage 1 HLF which includes an SDNP Gateway. Interpretation Plan complete. Implementation 2019 dependent on stage 2 success• Working with Petersfield Museum on SDNP Gateway following their successful HLF bid. Install due Summer/Autumn 2019 – Awaiting schedule from partner• Met with Brighton and Hove CC regarding SDNP Gateway at Stanmer Park. Advising on visitor experience aspects of their forward plan. Planning application from BHCC intended for Dec 19• Chasing HCC on incorporating SDNP Gateway at QECP. Still awaiting schedule from partner.• Working with St. Hubert's Church Idsworth on minor SDNP Gateway. Install due March 2019• Winchester CC regarding incorporating Shared ID/SDNP imagery into the customer services office as part of their refurb due January 2019• Holden Farm Campsite, Cheriton on creating a SDNP Gateway display. Brief with designer - concepts due end of November – install likely December 2019• East Hampshire DC on incorporating Shared ID/SDNP imagery/publications into the customer services office at Penns Place, Petersfield. Awaiting schedule from partner.• Early discussions with Beacon Hub Gateway – subject to funding – delivery 2019/20				
			Q3 (Oct-Dec '18)	Ruth James						
			Q4/year end (Jan-Mar '19)	Ruth James						
		3. Website improvement to deliver business support for the visitor economy (Defra 8pp)	Q1 (Apr-June '18)	Ruth James	24 panel members tested the website	This quarter we have carried out some detailed website testing using the Citizens Panel to discover how easy it is to find information on the site, including for visitors	N/A		N/A	Plans are being developed to improve the Discovery Map as a key route for visitors to get information on how to enjoy the National Park
			Q2 (July-Sept '18)	Ruth James	Completeion of web testing by 21 of 24 panel members	Briefs for website design and structure changes and development of Discovery Map based on learning from web testing, being developed.				
			Q3 (Oct-Dec '18)	Ruth James						
			Q4/year end (Jan-Mar '19)	Ruth James						

Corporate Performance Report 2018-19										
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	Core work	1. Ensure infrastructure which supports the development of the National Park is delivered in a timely fashion by: a. Managing an effective CIL collection process b. Using the Infrastructure Business Plan to prioritise and identify the location of infrastructure projects c. Managing S106 obligations effectively	Q1 (Apr-June '18)	Kelly Porter (a&B) Mark Alden (c)	£31k payment made to Parishes in April 2018	CIL has been in operation since April 2017. SDNP is the only National Park that has CIL. The CIL team deal with approximately 100 separate points of contact with the public each week. In the 2017/18 financial year £198k was collected in CIL charges – in future financial years it is expected to be higher. Parishes receive a proportion of CIL from development in their area and the first payment of £31k was made to Parishes in April 2018	N/A		N/A	The proposed process for prioritising and allocating CIL funding to individual projects will be considered by Planning Committee on 13 September. Once the process for prioritising and allocating CIL funding has been agreed by Planning Committee the actual infrastructure projects that are proposed to receive funding from 2017/18 CIL receipts will be presented to Planning Committee for approval in late 2018.
			Q2 (July-Sept '18)	Kelly Porter (a&B) Mark Alden (c)	a) & b): Over 400 projects have been assessed / reviewed to be included within the 2018 IBP. Furthermore, some projects have been recommended to receive money from this year's (2017 / 18) CIL receipts. On the CIL appeals (dealt with by the VOA and PINS) we are updating our guidance / advice to developers and Parishes to provide a more efficient and effective service. c): We funded 14 projects totalling £39,865.06 with a further 10 applications currently being assessed potentially resulting in a further £109,179.15 of funds being released. We have also allocated £765,175.89 of funds towards projects that are currently being worked up with the help of SDNPA.	a) & b): Process for creating the IBP (and spending of CIL receipts) was approved by Planning Committee. Have dealt with a number of CIL appeals which is informing how we apply CIL to new developments (for example, whether a caravan is liable to pay CIL) and if we accept any 'offset' (people are able to discount existing floorspace from their CIL liability if any part of the building has been in lawful use). c): The 14 funded projects included: replacement flooring to Sheet village hall; purchase of a Speed Indicator Device to aid traffic calming on the B3004 for Worldham Parish Council; refurbishment of the existing Newton Vallence Village Hall Play Area.			a) & b): The 2018 IBP (and spending of 2017 / 18 CIL receipts) will be considered by Planning Committee on 8th November. Further Parish payments will be made in Oct (in line with the CIL Regulations)	
			Q3 (Oct-Dec '18)	Kelly Porter (a&B) Mark Alden (c)						
			Q4/year end (Jan-Mar '19)	Kelly Porter (a&B) Mark Alden (c)						
		2. Provide support for community planning including: a. Facilitate the timely delivery of Neighbourhood Development Plans (NDPs) b. Ensure that the 5 year housing land supply of the SDNP is not prejudiced by a lack of progress by NDPs c. Provide timely support, advice and guidance to communities pursuing a community led plan d. Endorsement of Parish Plans, Village Design Statements and Local Landscape Character Assessments by the SDNPA	Q1 (Apr-June '18)	Chris Paterson	15 community-led plans supported by the SDNPA and/or submitted for examination	Neighbourhood Planning officers continue to work with a range of Neighbourhood Development Plan (NDP) groups. They: - have supported Bury, Patching, Plumpton and Ditchling Westmeston and Streath NDPs which have successfully passed referendum and have been formally 'made' by the NDP - provided formal responses to Fittleworth, Stedham with Iping and Lewes NDPs - Lewes NDP has been submitted for Examination; an Examiner has been appointed and officers are working with the qualifying body to respond to the Examiner's initial questions - are working with Hambledon Village Design Statement (VDS), Selborne VDS, West Meon VDS and Swanmore VDS who have prepared initial drafts of their plans - are working with Easebourne and Jevington Parishes on the early stages of Village Design Statement preparation - endorsed Newton Valence Parish Plan at P&R Committee May 2018	N/A		N/A	Prepare the new Village Design Statement toolkit, to enable a landscape-led approach to design
			Q2 (July-Sept '18)	Chris Paterson	<u>53 Neighbourhood Development Plans (NDPs) across the SDNP in total: 27 NDPs</u> 'made' in the SDNPA - 14 of those NDPs were wholly 'made' within the SDNPA, with three currently at Examination and the remaining 10 are Pre Submission.	SDNPA response to the updated Findon Neighbourhood Plan was agreed at August Planning Committee. The report highlights the risk of Findon progressing the update to their made Neighbourhood Plan given the Housing allocations set out in the Submission version of the South Downs Local Plan Lewes NDP Submission consultation commenced on 12 July 2018 Petworth NDP is made at July Planning Committee Stedham with Iping NDP has been submitted to SDNPA. Officers continue to prepare the new Village Design Statement (VDS) toolkit and are working closely with Easebourne and Jevington parishes to prepare VDS using the new toolkit			Lewes NDP Examination is anticipated to finish in October 2018 Regulation 16 consultation for Steadham with Iping NDP will start in October 2018 Fittleworth and Rogate and Rake NDPs are expected to be submitted by November 2018	
			Q3 (Oct-Dec '18)	Chris Paterson						
			Q4/year end (Jan-Mar '19)	Chris Paterson						

Corporate Performance Report 2018-19										
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Objective 4. We will develop strategies, support or lead strategic overarching partnerships and projects which deliver our fourth objective to be a confident and secure organisation exercising effective influence delivering shared outcomes through excellent customer service, providing value for money and generating income to support our work	Make correct and high quality decisions on development management proposals	1. Deliver a robust and well performing development management service	Q1 (Apr-June '18)	Mike Hughes	84% of planning applications determined within statutory timescales 72% of applications validated within 5 working days	Speed of decision making is good and all government targets are being met. Appeal performance is sound	N/A		N/A	Although overall satisfaction with the planning service rose slightly between the 2014 and 2017 Planning Customer Satisfaction Surveys, actions are being incorporated into the Development Management Improvement Plan to improve performance in response to the findings of this survey
			Q2 (July-Sept '18)	Mike Hughes	85% of planning applications determined within statutory timescales. Appeal performance = 69% of appeals dismissed in the first half of the year (Q1 and Q2) 78% of applications validated within 5 days.	Speed of decision making is good and all government targets are being met. Appeal performance continues to be sound. Validation is much improved on the previous financial year and 78% of applications were validated within 5 days in the quarter and this is the best performance ever posted.				
			Q3 (Oct-Dec '18)	Mike Hughes						
			Q4/year end (Jan-Mar '19)	Mike Hughes						
		2. Work with host authorities to improve the quality of their decision making and performance	Q1 (Apr-June '18)	Mike Hughes	Approximately 80% of all planning decisions taken in the National Park in Q1 and Q2 were taken by the 5 host authorities	Although host authority performance is generally good there is some variation in host authority performance which is being addressed.	N/A		N/A	
			Q2 (July-Sept '18)	Mike Hughes						
			Q3 (Oct-Dec '18)	Mike Hughes						
			Q4/year end (Jan-Mar '19)	Mike Hughes						
	Increase the income available for projects delivering the Partnership Management Plan	1. Continue to work with the Trust to encourage a culture of philanthropy for the National Park, promoting legacy giving, donations and visitor payback	Q1 (Apr-June '18)	James Winkworth	The Trust has secured funds of £100k to date Initial income from Visitor Giving = between £3k / £5K per hotel Mend Our Way appeal continues to perform well with 65% of total income secured	Legacy giving is being promoted through South Downs View and our newsletter and the Trust has already received a Legacy Gift. This is very encouraging given they are still in their first year of operation. There are a number of partners signed up to the Visitor Giving Scheme. The initial income has been encouraging and has resulted in additional resource being allocated to the scheme.			N/A	Continued partnership with the Trust to help them achieve their objectives and fundraising goals
			Q2 (July-Sept '18)	James Winkworth		Agreed not to include treporting on the Trust in future reports - reporting will be via the Trust direct to a National Park Authority Meeting				
			Q3 (Oct-Dec '18)	James Winkworth						
			Q4/year end (Jan-Mar '19)	James Winkworth						
		2. Pursue commercial partnerships that help us deliver our Purposes and Duty	Q1 (Apr-June '18)	James Winkworth	£30k	Secured through the continued Gatwick Partnership and Southern Waters Sponsorship of the Chalk Grassland Event			N/A	Secure Sponsorship for Dark Nights Skies, Take the lead and National Parks Week. Continue to build partnerships with those organisations in and around the park, identifying opportunities for revenue generating partnerships
			Q2 (July-Sept '18)	James Winkworth		Agreed not to include treporting on the Trust in future reports - reporting will be via the Trust direct to a National Park Authority Meeting				
			Q3 (Oct-Dec '18)	James Winkworth						
			Q4/year end (Jan-Mar '19)	James Winkworth						
	Drive efficiencies in new contracts	1. Complete retendering of the GIS contract	Q1 (Apr-June '18)	Adam Brown		GIS contract retender completed. New contract let to existing providers, following a competitive process.	N/A		N/A	Closed as retender complete
			Q2 (July-Sept '18)	Adam Brown		N/A				
			Q3 (Oct-Dec '18)	Adam Brown						
			Q4/year end (Jan-Mar '19)	Adam Brown						

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	Lead the review of the Partnership Management Plan and develop an approach to keeping the PMP delivery framework relevant and refreshed	1. Engage partners, key stakeholders and staff in delivering a revised PMP delivery plan for launch in April 2019	Q1 (Apr-June '18)	Anne Rehill		The PMP Task and Finish group has been reviewing work on Strategic reviews, the evidence base and drivers for change. It has also helped guide the development of the workshop scheduled for 25 September including staff, SDNPA Members and partners to review the work on the review of the PMP so far and to help prioritise areas for delivery over the next 5 years. The workshop will be managed by independent facilitators	N/A		N/A	Following the workshop, there will be further engagement with partners and stakeholders until December to test the prioritisation and firm up partner contributions to the revised joint action plan
			Q2 (July-Sept '18)	Anne Rehill	26 partners attended the workshop on 25 September Information about the review has been posted on the website	The workshop helped to identify priority programme areas measured against criteria of impact and deliverability. The communications plan for the review is being implemented.				Staff will consult with stakeholders and networks over the next 3 months to get commitments from them for projects they will be able to contribute to the prioritised areas.
			Q3 (Oct-Dec '18)	Anne Rehill						
			Q4/year end (Jan-Mar '19)	Anne Rehill						
		2. Work with partners to demonstrate how they have delivered their responsibilities and commitments to delivering the PMP	Q1 (Apr-June '18)	Anne Rehill		There is evidence of water companies explicitly referencing the SDNP PMP.	N/A		N/A	Further commitments will emerge as part of the review of the PMP
			Q2 (July-Sept '18)	Anne Rehill	3 partners gave specific examples of how their work has contributed to the PMP at the workshop in September. An analysis of the previous delivery framework has shown that 96% of the commitments made for delivering the PMP outcomes were delivered from 2012 to 2018	There are a number of case studies available on the website				
			Q3 (Oct-Dec '18)	Anne Rehill						
			Q4/year end (Jan-Mar '19)	Anne Rehill						
		3. Complete thematic evidence reviews and development of strategic priorities for the PMP and the next corporate plan (Defra 8pp)	Q1 (Apr-June '18)	Anne Rehill	N/A	Evidence reviews completed and reviewed by the Partnership Management Plan Task and Finish Group	N/A		N/A	Information will be published as part of the engagement around the PMP review during October and December
			Q2 (July-Sept '18)	Anne Rehill	N/A	Information is now available on the website and will be used in the development of the Corporate plan				N/A
			Q3 (Oct-Dec '18)	Anne Rehill						
			Q4/year end (Jan-Mar '19)	Anne Rehill						
	Key accommodation outside the South Downs Centre under review in order to meet changing business needs in the longer term	1. Implement outcomes from the accommodation review for area offices	Q1 (Apr-June '18)	Alan Brough		Western area team due to relocate to Wallops Wood in Droxford during August.	N/A		N/A	Refurbishment of new accommodation for the Eastern Area Team is on schedule and the team will move in September. Central Team move within the Weald and Downland Museum is on track for autumn this year. Design work is progressing on Swan Barn Farm for the Wealden Heaths Team
			Q2 (July-Sept '18)	Alan Brough	2 office moves completed	Western area team successfully relocated to Wallops Wood in Droxford during August. Eastern Area Team moved into the new offices at Stanmer in September.				Central Area Team scheduled to relocate within the Weald and Downland Museum to the Longport building in Q3
			Q3 (Oct-Dec '18)	Alan Brough						
			Q4/year end (Jan-Mar '19)	Alan Brough						

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	Foster a culture where our people are empowered and supported to deliver their potential	1. Implement key recommendations from the culture group	Q1 <i>(Apr-June '18)</i>	Debbie Hartman		Workshops with staff resulted in the identification of 3 key values: Collaboration; Respect; Innovation	N/A		N/A	Culture Group are now continuing work to ensure these values are demonstrated within organisational behaviours
			Q2 <i>(July-Sept '18)</i>	Debbie Hartman		Key values communicated to staff using posters, lanyards, Workstreams set up to progress implementation				
			Q3 <i>(Oct-Dec '18)</i>	Debbie Hartman						
			Q4/year end <i>(Jan-Mar '19)</i>	Debbie Hartman						
		2. Carry out a staff survey and define measures and targets	Q1 <i>(Apr-June '18)</i>	Debbie Hartman		Staff survey commissioned and due to be carried out in September 2018	N/A		N/A	
			Q2 <i>(July-Sept '18)</i>	Debbie Hartman	92% response rate	Staff survey launched at all staff meeting on 20 September and sent to all staff on 21 September with a closing date of 19 October 18				
			Q3 <i>(Oct-Dec '18)</i>	Debbie Hartman						
			Q4/year end <i>(Jan-Mar '19)</i>	Debbie Hartman						