

Report to	Planning Committee
Date	11 October 2018
By	Director of Planning
Title of Report	Quarterly Update on the Progress of Neighbourhood Planning
Purpose of Report	To update Members of the progress of Neighbourhood Development Plans across the South Downs National Park

Recommendation: The Committee is recommended to note the progress to date on the preparation of Neighbourhood Development Plans across the National Park.

I. Summary

- I.1 Support for neighbourhood planning is a very important aspect of the South Downs National Park Authority's role. Once Neighbourhood Development Plans (NDPs) have successfully passed a community Referendum, they become part of the development plan for the National Park, alongside joint core strategies, saved Local Plan policies, minerals and waste plans and the emerging South Downs Local Plan (SDLP). They are also subsequently 'Made' i.e. adopted by the National Park Authority (NPA). NDP's reflect the vision and aims of the local community and will help to deliver the objectives and strategy of the emerging SDLP by making positive provision for development, in line with the Local Plan's development strategy. They will also be used to determine planning applications within the parish.
- I.2 These reports are produced quarterly for presentation at Planning Committee as many responses on NDPs are made by Officers under delegated powers. This update enables Members to be aware of the breadth of NDP's across the National Park as well as the work officers are undertaking with respect to progressing these. The quarterly reports will also be used to inform the Authority Monitoring Report published at the end of the year.
- I.3 Some of the main highlights this quarter are:
- The Lewes NDP Examination has started. The examiner is intending to publish his report by the end of October.
 - The Submission version of the Stedham with Iping NDP has been submitted to the SDNPA for compliance checking. It is anticipated that a Regulation 16 consultation will take place in October and November, when SDNPA will formally provide comments on the Submission version of the NDP. It is not intended to take this NDP to Planning Committee as it is now consistent with the Submission Local Plan.
 - Findon Parish Council are deciding how to take forward the updated Findon NDP in light of the SDNPA Response to the Pre-Submission (Regulation 14) Consultation (report to 09 August Planning Committee).
 - The Petworth NDP was 'Made' at Planning Committee on 12 July 2018.

Table 1: Status of NDPs as of September 2018

Stage	Total NDPs	SDNPA lead
Made	27	14
Submission (Reg 16) and Examination	3	1
Pre-submission (Reg 14) draft	10 (Findon revised)	4
Designated neighbourhood area	53	21

1.4 Reports relating to NDPs presented to Planning Committee in the last quarter are listed in the following section of this report. Key areas of work carried out under delegated powers by the Authority since 1 July 2018 are set out in Appendix 1 of this report. Details of all the made NDPs are also provided in the appendix.

2. Planning Committee

2.1 In the third quarter of 2018 the following reports have been considered by Planning Committee:

- Findon NDP Pre-submission consultation 09 August 2018 Planning Committee
- Lewes NDP Submission consultation 12 July 2018
- Making of Petworth NDP 12 July 2018

3. Resource implications

3.1 The SDNPA receives funding from the Ministry of Housing, Communities & Local Government (MHCLG) to support work on neighbourhood planning. For each NDP the SDNPA leads on, the Authority can claim £20k (previously £30K) to cover the cost of the examination and referendum. The cost of Neighbourhood Planning to the SDNPA (excluding staff costs) is normally covered by the grants received from MHCLG. This remains the case despite the reduction in grant from MHCLG.

3.2 There are further emerging NDPs yet to be 'Made' in the National Park. With the exception of Lewes, these are NDPs for villages where the cost of examination and referendum is unlikely to exceed the available grant.

3.3 For the 'Made' Petworth NDP, grant monies have now been received.

4. Other Activity

4.1 Since April 2017, officers have been working with parishes and local planning authorities outside the National Park to share best practice. Currently this includes the following work:

- Hook Pre-submission (Reg 14) draft plan (Hart)
- Thruxton Submission (Reg 16) NDP, basic conditions statement (Test Valley)
- Egerton NDP due to start their plan process (Ashford, Kent)
- Kings Somborne Pre-submission (Reg 14) NDP, screening report for SA/SEA (Test Valley)
- Supporting Bethersden NDP through their Examination (Ashford, Kent)
- Working with Dover District Council to provide basic NDP training to communities
- Providing officer support to Chichester District Council whilst they currently have a vacant post for Neighbourhood Planning officer

5. Other Implications

Implication	Yes*/No
Will further decisions be required by another committee/full authority?	No
Does the proposal raise any Resource implications?	No
Has due regard been taken of the South Downs National Park Authority's equality duty as contained within the Equality Act 2010?	Due regard has been taken of the South Downs National Park Authority's equality duty as contained within the Equalities Act 2010. The qualifying body with responsibility for preparing the neighbourhood plan must prepare a Consultation Statement demonstrating how they have consulted the local community and statutory consultees. The examiner who assesses the plan will consider whether the Consultation Statement meets regulatory requirements.
Are there any Human Rights implications arising from the proposal?	None
Are there any Crime & Disorder implications arising from the proposal?	None
Are there any Health & Safety implications arising from the proposal?	None
Are there any Sustainability implications based on the 5 principles set out in the SDNPA Sustainability Strategy.	The qualifying body with responsibility for preparing the neighbourhood plan must demonstrate how its plan will contribute to the achievement of sustainable development. This is set out in the Basic Conditions Statement. The examiner who assessed the plan considered that it met the requirements. Please note that the sustainability objectives used by qualifying bodies may not be the same as used by the SDNPA, but they will follow similar themes.

6. Risks Associated with the Proposed Decision

6.1 No decision proposed so no risks identified.

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Appendices

SDNPA Consultees

External Consultees

Background Documents

I. Neighbourhood Development Plan Update

Legal Services; Chief Finance Officer; Monitoring Officer

None

All plans referred to and the responses made by the SDNPA are available on <https://www.southdowns.gov.uk/planning/community-planning/neighbourhood-development-plans/>

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SDNPA Led NDP's	Update	Housing Numbers Compared with Existing LP and Submission SDLP	Links to relevant documents (where applicable)
Ditchling, Westmeston and Streat	Minor modifications to the NDP Policy Maps have been agreed by the qualifying body and the SDNPA. These will now form part of the Policy Map for the South Downs Local Plan.	NDP: 19 Submission SDLP: 15 Lewes District Joint Core Strategy: 15	Ditchling Made Version of NDP
Findon	The SDNPA response to the Reg 14 Pre-submission consultation on the updated Findon NDP was agreed at the 09 August Planning Committee. In summary the report recommended the qualifying body consider carefully whether it is appropriate to progress their NDP in light of the allocations in the South Downs Local Plan. (For more details follow link 09 August Planning Committee report)	NDP: 33-38 Submission SDLP: 30 Arun District Local Plan: 0	Findon Pre- Submission NDP Plan Agenda Item 10 report 09 August Planning Committee
Fittleworth	It is now anticipated the Fittleworth NDP Reg 16 version will be submitted to the SDNPA in October 2018.	NDP: 18 Submission SDLP: 6 Chichester 1999 Local Plan: 0	Fittleworth pre-submission NDP
Lewes	Currently the examination is due to complete by the end of October 2018. A route map of the examination process as well as the examiner's initial questions have been published. Lewes Town Council are in the process of responding to the examiner's initial questions with support from the SDNPA. (For route map and examiner's initial questions/clarification follow the link on the right to the Neighbourhood Planning section of the South Downs National Park website)	NDP: 220 + 10% Submission SDLP: 875 Lewes JCS: minimum 220 through NDP	Lewes Submission Version NDP Examiner's Route Map Examiner's Clarification Note
Petworth	Plan Made at 12 July Planning Committee.	NDP: 163 Submission SDLP: 150	Petworth Made Plan

		Chichester 1999 Local Plan: 0	
Rogate & Rake	Officers have met with the qualifying body and identified some minor changes which need to be made to the NDP before it is formally submitted. The Reg 16 NDP Submission version is anticipated towards the end of October.	Submission SDLP: 11 NDP: 13-15	
Stedham with Iping	The Parish Council has now submitted the NDP to SDNPA and will be starting the Regulation 16 Submission consultation in October 2018.	NDP: 20 Submission SDLP: 18 Local Plan: 0	Pre-submission (reg 14) version Stedham with Iping NDP
Twyford	Twyford is the only NDP which has not yet progressed to Pre-submission stage where a housing provision figure has been set in the Submission Local Plan. A number of meetings were held with members of the Steering Group over the summer. There are issues with flooding, SEA and HRA and it is hoped that consultation on the draft plan can start shortly.	NDP: Submission SDLP: 20 Local Plan:	

Other Authority-Led NDPs	Update	Housing Numbers Compared with Existing LP and Submission SDLP	Links to relevant documents (where applicable)
Boxgrove	Currently at Examination.	NDP: 23 Submission SDLP: 0 Chichester Local Plan 2014: 25	Boxgrove Submission NDP SDNPA comments
Bramber	Call for sites finished on 13 July 2018.		
Plaistow and Ifold	Plaistow and Ifold NDP Submission Reg 16 version has been submitted to Chichester District Council for an initial fact check, to be followed by Submission consultation, the dates of which are to be confirmed.	NDP: Submission SDLP: Chichester Local Plan 1999:	
Sompting	Sompting Parish Council at an extraordinary meeting on 25 July 2018, immediately after the Examination, formally agreed to withdraw their NDP as they no longer wished to pursue that version of the plan.	NDP: 480 (West Sompting outside the park) Submission SDLP: 0 Adur Local Plan: 480 (West Sompting outside the park)	Statement of Withdrawal
Storrington, Sullington and Washington	SDNPA attended and gave evidence at the Examination hearing on Thursday 20 September in relation to the Ravenscroft allotment site. SDNPA also provided a Position Statement for the Whole Estate Plan for Wiston Estate in relation to North Farm.	NDP: 194 Submission SDLP: 0 Horsham Local Plan: 1500 to be met across the district	Storrington Sullington & Washington Submission Version NDP SDNPA's Response to Submission Consultation
Upper Beeding	Upper Beeding Parish Council held their Pre-submission consultation between 25 June and 13 August 2018. SDNPA provided comments on the Valerie Manor site, a care home, that lies within the National Park boundary and is proposed for allocation for extended Care Home Facilities and also on two other sites that are close to the boundary or visible from the National Park.	NDP: 109 Submission SDLP: N/A Horsham Local Plan: 1500 to be met across the district	Pre-submission (Reg 14) version Upper Beeding NDP

Made Neighbourhood Development Plans

Made Plans	Date Made by SDNPA	Date of SDNPA Area Designation	Referendum Turnout	Cost *
Albourne	13 October 2016	13 September 2012	43.4%	N/A
Aldingbourne	8 December 2016	7 November 2013	24%	N/A
Amberley	15 June 2017	5 March 2015	57.7%	£12,125
Angmering	14 March 2015	14 March 2013	31.3%	N/A
Arundel (being revised)	12 June 2014	14 March 2013	26.6%	N/A
Bury	12 April 2018	12 December 2015	38%	£9571.50 ¹
Clapham	12 May 2016	13 November 2014	52.7%	£3,664.98
Ditchling, Westmeston and Streat	10 May 2018	13 June 2013 and extension 16 January 2014	34.0%	£6789.50 ¹
East Meon	14 December 2017	14 August 2014	37%	£13,868.15
Fernhurst	14 April 2016	13 September 2012	18.2%	£33,703.94
Ferring	12 March 2015	14 March 2013	45.2%	N/A
Findon (now being revised 2018)	8 December 2016	12 October 2012	25.5%	£35,518.40
Hamsey	14 July 2016	13 September 2012	28.0%	N/A
Hurstpierpoint & Sayers Common	14 March 2015	13 September 2012	42.0%	N/A
Kirdford	12 June 2014	13 September 2012	44.0%	N/A
Lavant	10 August 2017	18 March 2013	24%	£15,926 ¹
Liss	14 December 2017	14 August 2017	30%	£26,069.84
Milland	9 June 2016	13 June 2013	33.8%	£1,986.50

¹ Excluding referendum costs which the SDNPA has yet to invoice for.

*refer to item 3.1 for detail of funding from the Ministry of Housing, Communities & Local Government (MHCLG) to support work on neighbourhood planning.

Made Plans	Date Made by SDNPA	Date of SDNPA Area Designation	Referendum Turnout	Cost *
Patching	12 April 2016	14 March 2013	21%	£7368.90
Petworth	12 th July 2018	16 Jan 2014	36.32%	£23443.26 ¹
Petersfield	21 January 2016	13 September 2012	26.0%	£45,209.01
Plumpton	12 April 2018	28 April 2014	47.0%	N/A
Ringmer	21 January 2016	13 September 2012	42.0%	N/A
Walberton	9 March 2017	14 March 2013	48%	N/A
Wisborough Green	9 June 2016	13 September 2012	36.6%	N/A
Woodmancote	15 June 2017	17 February 2014	46%	N/A

Neighbourhood Development Plans not currently being progressed: Sheet, Singleton

Plans where there is nothing to report in the period 1 July to 30 September 2018:

SDNPA-Led	Other Authority-Led
	Bramshott & Liphook, Hassocks (on Hold), Henfield, Lynchmere, Newhaven, Peacehaven & Telscombe, Pulborough, Rottingdean, Rowlands Castle, Seaford, Steyning, Westbourne, West Chiltington,