

Report to	<b>Policy &amp; Resources Committee</b>
Date	<b>27 September 2018</b>
By	<b>Performance and Projects Manager</b>
Title of Report (Decision)	<b>Performance Report for Quarter 1 2018/19</b>

**Recommendation: The Committee is recommended to:**

- 1) Receive the Quarter 1 performance report**
- 2) Consider if it wishes to make any recommendations to Officers arising from the report**

**1. Introduction**

- 1.1 The SDNPA as a publicly accountable body, is responsible for monitoring its performance. The Policy and Resources Committee has terms of reference which include “To monitor and review the performance, including financial performance, of the Authority in the context of its business delivery, and the management and maintenance of the Authority’s assets in accordance with the Authority’s agreed budget, Corporate Plan and other approved plans, and make recommendations for changes as appropriate”.
- 1.2 The purpose of this report is to update the Committee on performance during Quarter 1 of 2017 -18.

**2. Performance Reporting**

- 2.1 An overview of performance for each of the 4 objectives in the Corporate Plan is at **Appendix I**. Members will note that a new format has been used. An overall RAG status has been used for overall performance against the priorities set out in the corporate plan for 2018-19. Notable successes and areas requiring further work are listed for each.
- 2.2 In general, performance is sound and good progress is being made across the board. There are a few areas where performance is behind initial estimates for completion.
- 2.3 The Heathlands reunited project is amber and is slightly behind schedule at the end of year 2. Catch up plans for the capital works element of the project are in development. A plan is in place to make up the shortfall in resources to support the project. It is anticipated that both of these mitigations will achieve the desired outcome by the end of the year.
- 2.4 The Centurion Way as been delayed a little by the requirement for four complex route modification requests from Landowners. These have now been resolved and it is anticipated that the planning application will be submitted in autumn.
- 2.5 Planning performance continues to be good with 84% of applications determined within statutory timescales whilst appeal performance remains sound with 77% of appeals dismissed in the quarter.

### 3. Project reporting

- 3.1 The table at **Appendix 2** shows project status. The RAG (Red, Amber and Green) status shows if a project is on track or not. The RAG status is entered manually by staff and is based on an assessment including key deliverables and achievement of targets as well as whether the budget is on or off track. If a project is behind or ahead with delivery or behind or ahead with budget, it will be amber. If it is both off track in terms of delivery and also in terms of budget it will be red. The arrows within the coloured sections show the direction of travel from the previous Quarter.
- 3.2 Of the 9 SDNPA led projects none are red, 3 are amber and 6 are green. The SDNPA projects that are amber are the Rampion monitoring, Heathlands Reunited and the Green Infrastructure Framework. Details of the reasons and any mitigations can be found in the appendix.
- 3.3 Of the 8 Partner led projects, one is red, 2 are amber and 5 are green. The red project is the Sediment and mitigation on the River Rother. This is red because we have not yet received the final PHD report, however, the findings from the interim study are being used. The first amber project is Stanmer Park, which is on budget but behind in delivery. Procurement for contactors is now underway. The other amber project is Active Access, which is on budget but a bit behind on delivery.

### 4. Other Implications

Implication	Yes*/No
Will further decisions be required by another committee/full authority?	No
Does the proposal raise any Resource implications?	No
How does the proposal represent Value for Money?	Implications of this report in itself do not raise an issue of value for money. However the projects that the organisation has funded are assessed for value for money when they are approved. Where appropriate, this is part of the project approval reports received by the Policy Resources Committee. Projects are evaluated individually for value for money when they finish, they are reported regularly to this Committee.
Are there any Social Value implications arising from the proposal?	No
Have you taken regard of the South Downs National Park Authority's equality duty as contained within the Equality Act 2010?	Yes – as the subject matter of the report is an update on projects and funding no specific issues arise. Consideration of equalities issues are considered as part of the development of a project where relevant.
Are there any Human Rights implications arising from the proposal?	No
Are there any Crime & Disorder implications arising from the proposal?	None
Are there any Health & Safety implications arising from the proposal?	None
Are there any Data	Data protection requirements are incorporated into the design of

Protection implications?	projects as they are being developed.
Are there any Sustainability implications based on the 5 principles set out in the SDNPA Sustainability Strategy.	No – not directly although as part of the process for developing projects and when they are approved sustainability issues are included as part of the process.

## 5. Risks Associated with the Proposed Decision

Risk	Likelihood	Impact	Mitigation
Unforeseen changes to the level of funding provided by relevant Government departments for future years	Likely	Minor	A robust monitoring and project approval system and regular reporting to relevant Committees on projects and the budget available along with a corporate plan which sets clear priorities to support delivery of Partnership Management Plan outcomes.

### **ANNE REHILL** **PERFORMANCE AND PROJECTS MANAGER** **South Downs National Park Authority**

Contact Officer:	Anne Rehill
Tel:	01730 819217
email:	<a href="mailto:Anne.rehill@southdowns.gov.uk">Anne.rehill@southdowns.gov.uk</a>
Appendices	1. Appendix 1 – Performance overview Quarter 1 2018-19 2. Appendix 2 – Project performance
SDNPA Consultees	Chief Executive; Director of Countryside Policy and Management; Director of Planning; Chief Finance Officer; Monitoring Officer; Legal Services, Business Service Manager; Countryside and Policy Managers
External Consultees	None
Background Documents	<a href="#">Year end performance report 2017-2018</a>

