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SOUTH DOWNS NATIONAL PARK AUTHORITY POLICY & RESOURCES COMMITTEE

A meeting of the Policy & Resources Committee will be held at **10am on 19 July 2018** at **The Memorial Hall, South Downs Centre, North Street, Midhurst, GU29 9DH**

Trevor Beattie
Chief Executive (National Park Officer)

AGENDA

- 1. Apologies for absence**
- 2. Election of Chair**
To elect a Chair for the Policy and Resources Committee
- 3. Election of Deputy Chair**
To elect a Deputy Chair for the Policy and Resources Committee
- 4. Declaration of Interests**
To enable Members to declare to the meeting any disclosable interest they may have in any matter on the agenda for the meeting.
- 5. Minutes of previous Policy and Resources Committee meetings**
To approve as a correct record the minutes of the Policy and Resources Committee meeting on 24 May 2018. (page 1)
- 6. Matters arising**
To enable any matters arising from the Policy and Resources Committee minutes that are not covered elsewhere on this agenda to be raised.
- 7. Urgent Matters**
To consider any matter on the agenda which the Chair agrees should be considered as a matter of urgency to due special circumstances.
- 8. Public participation**
To hear questions or comments from members of the public present at the meeting.

AUDIT

- 9. Annual Audit Fee Letter 2018/19**
To consider a report from the External Auditor (PR28/18 page 9)
- 10. Audited Statement of Accounts 2017/18 and Letter of Representation**
To consider a report from the Chief Finance Officer (PR29/18 page 15).
- 11. Audit Results Report 17/18**
To consider a report from the External Auditor (PR30/18 page 27).

PERFORMANCE & PROCEDURES

- 12. Quarter Four and Year End Performance Report 2017-18**
To consider a report from the Performance and Projects Manager (PR31/18 page 63).
- 13. Corporate Risk Register**
To consider a report from the Head of Governance (PR32/18 page 113).
- 14. Annual Review of Strategic Fund, and the Sustainable Communities Fund and Local Project Support**
To consider a report from the Performance and Project Manager (PR33/18 page 121).

STRATEGY & POLICY

15. Enterprise and Investment Task and Finish Group (EITFG) Terms of Reference and Forward Programme

To consider a report from the Head of Business Services (PR34/18 page 141).

GRANTS & PROJECTS

16. Project Approval - Egrets Way Phase 4&5

To consider a report from the Access & Recreation Strategy Lead (PR35/18 page 147).

To all Members of the Policy & Resources Committee:

Sebastian Anstruther	Ken Bodfish	Tim Burr	Jo Carr
Chris Dowling	Janet Duncton	Mark Dunn	Philip Ede
Daniel Humphreys	Helen Jackson	Russell Oppenheimer	Pete West
Independent Members of the Committee		Tom Fourcade	Carole Nicholson
Ex officio Members (may participate but not vote):		Margaret Paren	Norman Dingemans

Members' Interests

SDNPA Members have a primary responsibility for ensuring that the Authority furthers the National Park Purposes and Duty. Members regard themselves first and foremost as Members of the Authority, and will act in the best interests of the National Park as a whole, rather than as representatives of their appointing body or any interest groups.

Members are required to declare any disclosable pecuniary interest that is not already entered in the Authority's register of interests, and any personal interest and/or public service interest (as defined in Paragraph 18 of the Authority's Code of Conduct) they may consider relevant to an item of business being considered at the meeting (such disclosure to be made at the commencement of the meeting, or when the interest becomes apparent).

Access to Information

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Public Participation

Anyone wishing to speak at the meeting should register their request no later than 24 hours before the meeting by e-mailing public.speaking@southdowns.gov.uk The public participation protocol is available on our website www.southdowns.gov.uk

Feedback

If you wish to give us feedback on your experience of the meeting please e-mail committee.officer@southdowns.gov.uk