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25 June 2018

**SOUTH DOWNS NATIONAL PARK AUTHORITY
AUTHORITY MEETING**

All Members are hereby summoned to attend the Meeting of the South Downs National Park Authority to be held at **2.00pm on 3 July 2018** at the **Memorial Hall, South Downs Centre, North Street, Midhurst, West Sussex, GU29 9DH.**

Trevor Beattie

Chief Executive (National Park Officer)

**AGENDA
PART I**

- 1. Apologies for absence**
- 2. Election of Chair**
To elect a Chair for the following year.
- 3. Election of Deputy Chair**
To elect a Deputy Chair for the following year.
- 4. Declaration of Interests**
To enable Members to declare to the meeting any disclosable interest they may have in any matter on the agenda for the meeting.
- 5. Minutes of previous meetings held on 26 April and 24 May 2018**
To approve as a correct record the minutes of the Authority meetings held on 26 April 2018 (Page 1) and 24 May 2018 (Page 9).
- 6. Matters arising**
To enable any matters arising from the 26 April and 24 May 2018 Authority Meeting minutes that are not covered elsewhere on this agenda to be raised.
- 7. Urgent Matters**
To consider any matter on the agenda which the Chair agrees should be considered as a matter of urgency to due special circumstances (if Members have any urgent matters they are asked to consult the Chair before the meeting commences).
- 8. Public Participation**
The Chair will allow members of the public to ask questions, make statements or present a petition on any matter on the agenda for this meeting or on any matter that falls within the Authority's powers, subject to procedures set out in Appendix 3 to the Authority's Standing Orders.
- 9. Need for Part II Exclusion of Press and Public**
The Authority is asked to consider whether, in respect of **Agenda Items 21 and 22** the public, including the press, should be excluded from the meeting on the basis that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if a member of the public were present during the items there would be disclosure to them of exempt information within Paragraphs 3 and 5 of Part I of Schedule 12A to the Local Government Act 1972, being information relating to the financial and business affairs of the Authority and in respect of which a claim to legal professional privilege could be maintained in legal proceedings, and that in all the circumstances of the case, the public interest in maintaining the exempt information outweighs the public interest in disclosing the information. This conclusion was reached on the basis that whilst there is a public interest in maintaining transparency of Authority proceedings and ensuring public understanding in relation to the business of the Authority it is felt that on balance this is outweighed by the

requirement of the National Park Authority to be able to discuss its business, take legal advice and fully consider the implications of its actions or proposed actions without confidential information being released into the public domain.

- 10. Authority Chair Update**
To receive a verbal report from the Authority Chair.
- 11. Chief Executive's Progress Report**
To consider a report from the Chief Executive Officer (Report NPA18/18 page 13).
- 12. Appointment of Committees and Outside Bodies**
To consider a report from the Head of Governance (Report NPA19/18 page 25).
- 13. Public Affairs Strategy**
To consider a report from the Performance and Project Officer (Report NPA20/18 page 37).
- 14. Adoption of the West Sussex and SDNPA Joint Minerals Plan**
To consider a report from the Planning Policy Manager (Report NPA21/18 page 73).
- 15. Update on ESSO Preferred Route Announcement**
To consider a report from the Wealden Heath Countryside and Policy Manager (Report NPA22/18 page 103).
- 16. Affordable Housing – Recommendations Arising from Policy and Resources Committee**
To consider a report from the Major Planning Projects and Performance Manager (Report NPA23/18 page 135).
- 17. Framework for the Review of the Partnership Management Plan**
To consider a report from the Performance and Projects Manager (Report NPA24/18 page 143).

THE FOLLOWING ITEMS ARE INCLUDED ON THE AGENDA FOR INFORMATION

- 18. Planning Committee**
Minutes of the Planning Committee meetings held on the 12 April 2018 (confirmed page 155) and 10 May 2018 (confirmed page 163).
- 19. Policy & Resources Committee**
Minutes of the Policy & Resources Committee meetings held on the 29 March 2018 (confirmed page 173) and 24 May 2018 (unconfirmed page 183).
- 20. Reports from Members Appointed to External Bodies**

PART II

<p>The papers for the next items are enclosed for Members of the Authority only (pink paper). However, a summary of the matters dealt with under the Part II item referred to is attached for all recipients of the Agenda.</p>
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- 21. Authority Minutes (Part II)**
To approve as a correct record the Part II minutes of the South Downs National Park Authority meeting held on 24 May 2018 (page 193).
These minutes are not for publication as they contain exempt information within Paragraphs 3 and 5 of Part I of Schedule 12A to the Local Government Act 1972, being information relating to the financial and business affairs of the Authority and in respect of which a claim to legal professional privilege could be maintained in legal proceedings, and that in all the circumstances of the case, the public interest in maintaining the exempt information outweighs the public interest in disclosing the information.

22. Policy and Resources Committee Minutes (Part II)

To note the Part II minutes of the Policy and Resources Committee meeting held on 29 March 2018 (page 197).

These minutes are not for publication as they contains exempt information within Paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, being information relating to the financial and business affairs of the Authority, and that in all the circumstances of the case, the public interest in maintaining the exempt information outweighs the public interest in disclosing the information.

TO ALL MEMBERS OF THE SOUTH DOWNS NATIONAL PARK AUTHORITY

Members' Interests

SDNPA Members have a primary responsibility for ensuring that the Authority furthers the National Park Purposes and Duty. Members regard themselves first and foremost as Members of the Authority, and will act in the best interests of the National Park as a whole, rather than as representatives of their appointing body or any interest groups.

Members are required to declare any disclosable pecuniary interest that is not already entered in the Authority's register of interests, and any personal interest and/or public service interest (as defined in Paragraph 18 of the Authority's Code of Conduct) they may consider relevant to an item of business being considered at the meeting (such disclosure to be made at the commencement of the meeting, or when the interest becomes apparent).

Access to Information

If you would like a copy of this agenda in large print or an alternative format/language please contact the Committee Officer at committee.officer@southdowns.gov.uk or 01730 814810

Recording of Meetings

The Openness of Local Government Bodies Regulations give a right to members of the public to record (film, photograph and audio-record) and report on proceedings at committee meetings. The Authority has a protocol on 'Filming, Recording and Reporting of South Downs National Park Authority Meetings' which is available [on our website](#).

As part of the Authority's drive to increase accessibility to its public meetings, this meeting will be filmed for live and/ or subsequent broadcast via the internet; at the start of the meeting the Chair will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training or any other purposes by the Authority. By entering the meeting room and using the public seating area you are consenting to being filmed, recorded or photographed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding this, please contact the Governance Officer committee.officer@southdowns.gov.uk

Public Participation

Anyone wishing to speak at the meeting should register their request no later than 24 hours before the meeting by e-mailing public.speaking@southdowns.gov.uk. The public participation protocol is available on our website www.southdowns.gov.uk/

Feedback

If you wish to give us feedback on your experience of the meeting please e-mail committee.officer@southdowns.gov.uk

