

Report to	Policy & Resources Committee
Date	29 March 2018
By	Performance and Projects Manager
Title of Report Decision	Corporate Plan – Bridge Year 2018-19

Recommendation: The Committee is recommended to:

- 1) Note the draft Corporate Plan 2018-19 (as set out at Appendix 2) and recommend its approval to the NPA meeting in April 2018.**
- 2) Note the proposed approach for the 2019-24 Corporate Plan (as set out in Appendix 1) and the proposed changes to format.**

1. Introduction

- 1.1 This report sets out the proposed approach to priorities for the work of the SDNPA over the next financial year 2018-19. In addition, it sets out the proposed approach to changing the format of the plan for the corporate plan that is due to start in 2019 and run until 2024, in line with the revisions to the Partnership Management Plan (PMP).

2. Policy Context.

- 2.1 The current corporate plan was approved by the NPA at its meeting on 22 September 2016. This followed consideration at the Policy and Programme Committee in March 2016.

3. Issues for consideration

- 3.1 It is proposed to change the format of the SDNPA Corporate Plan for the plan period for 2019-2024. The process for development of the plan alongside the budget is set out at **Appendix 1**. The format change is designed to enable the SDNPA to focus on the most important strategic priorities over the plan period. Therefore it will be shorter than the existing plan and will include some more detailed information on the organisation itself rather than reiterating what is in the Partnership Management Plan.
- 3.2 The structure will continue to be around our three main themes, linked to our purposes and the duty. It will identify key priorities and key activities. There will be a section to capture our core work, as there is a lot of ongoing work that contributes to the delivery of corporate priorities and which we need to deliver whatever our priorities are. There will also be an expanded section to capture our organisational priorities, focused around our people, our services and our organisation.
- 3.3 We plan to pilot the format for the 2018-19 year informally, to make sure it works. The draft priorities for 2018-19 are set out in the proposed new format at **Appendix 2**.

4. Options & cost implications

- 4.1 The corporate plan is developed alongside the budget and will be reviewed each year. There is minimal cost associated with the development of the corporate plan itself apart from some small cost for design.

5. Next steps

- 5.1 Following approval by this Committee the Corporate plan 2018-19 will be approved by the NPA meeting in April. Officers will then begin the process for further development for the 2019-24 plan period, which will be presented to the Committee and Authority as part of the usual budget and prioritisation process and set out in the proposed approach.

6. Other Implications

Implication	Yes*/No
Will further decisions be required by another committee/full authority?	There will be an annual review of performance against the plan with quarterly reporting during the year. Policy and Resources Committee will review the plan annually and recommend any changes to the NPA as required.
Does the proposal raise any Resource implications?	The corporate plan is developed alongside the budget so any resource implications are incorporated into the budget setting process.
How does the proposal represent Value for Money?	Yes
Are there any Social Value implications arising from the proposal?	None
Have you taken regard of the South Downs National Park Authority's equality duty as contained within the Equality Act 2010?	Yes – no implications have been identified. The 2019-24 plan will be subject to a further equalities impact assessment at the appropriate stage of its development.
Are there any Human Rights implications arising from the proposal?	None
Are there any Crime & Disorder implications arising from the proposal?	None
Are there any Health & Safety implications arising from the proposal?	None
Are there any Data Protection implications?	None
Are there any Sustainability implications based on the 5 principles set out in the SDNPA Sustainability Strategy:	None

7. Risks Associated with the Proposed Decision

- 7.1 Risks to the organisation are not related to the decision to change the format of the corporate plan but may relate to the priorities that are set within it. If priorities are not clearly identified then there is a chance that organisational resources will not be used most effectively.

Risk	Likelihood	Impact	Mitigation
Priorities are not delivered	2	3	Regular monitoring of the corporate plan delivery by the P&R Committee Alignment of the budget with the identification of priorities Annual review of priorities by Officers and Members

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Appendices
1. Outline process for development of 2019-24 Corporate plan
2. Outline of proposed format and key priorities for 2018-19

SDNPA Consultees
Chief Executive; Director of Countryside Policy and Management; Director of Planning; Chief Finance Officer; Monitoring Officer; Legal Services, Business Service Manager, Countryside and Policy Managers, Major Planning Projects & Performance Manager, Planning Policy Manager, Development Manager.

External Consultees
None

Background Documents
[Corporate Plan 2016-21](#)
[Report to NPA 22 September 2016](#)
[Report to Policy and Programme Committee 01 March 2016](#)