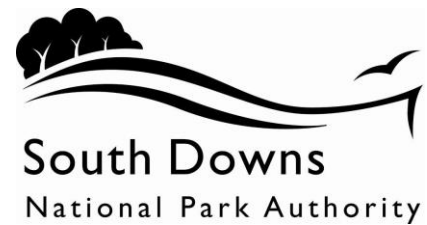


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11 December 2017

**SOUTH DOWNS NATIONAL PARK AUTHORITY  
AUTHORITY MEETING**

All Members are hereby summoned to attend the Meeting of the South Downs National Park Authority to be held at **2pm on 19 December 2017** at the **Memorial Hall, South Downs Centre, North Street, Midhurst, West Sussex, GU29 9DH**

**Trevor Beattie**

Chief Executive (National Park Officer)

**Please note that prior to the start of the meeting the presentation of the National Park Hero Award will take place.**

**DRAFT AGENDA  
PART I**

**1. Apologies for absence**

**2. Declaration of Interests**

To enable Members to declare to the meeting any disclosable interest they may have in any matter on the agenda for the meeting.

**3. Minutes of previous meeting held on 19 October 2017**

To approve as a correct record the minutes of the Authority meeting held on 19 October 2017 (Page 1).

**4. Matters arising**

To enable any matters arising from the 19 October 2017 Authority Meeting minutes that are not covered elsewhere on this agenda to be raised.

**5. Urgent Matters**

To consider any matter on the agenda which the Chair agrees should be considered as a matter of urgency to due special circumstances (if Members have any urgent matters they are asked to consult the Chair before the meeting commences).

**6. Public Participation**

The Chair will allow members of the public to ask questions, make statements or present a petition on any matter on the agenda for this meeting or on any matter that falls within the Authority's powers, subject to procedures set out in Appendix 3 to the Authority's Standing Orders.

**7. Need for Part II Exclusion of Press and Public**

The Authority is asked to consider whether, in respect of **Agenda Items 21 & 22** the public, including the press, should be excluded from the meeting on the basis that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if a member of the public were present during the items there would be disclosure to them of exempt information within Paragraphs 5 of Part I of Schedule 12A to the Local Government Act 1972, being information in respect of which a claim to legal professional privilege could be maintained in legal proceedings, and that in all the circumstances of the case, the public interest in maintaining the exempt information outweighs the public interest in disclosing the information. This conclusion is reached on the basis that whilst there is a public interest in maintaining transparency of Authority proceedings and ensuring public understanding of an issue that is subject to current debate it is felt that on balance this is outweighed by the requirement of the National Park Authority to be able to take legal advice in confidence to support the development of its response to the current consultation and enable the members of the Park Authority to fully consider the implications of its actions or proposed actions.

- 8. Update from NPUK Conference**  
To receive a verbal report from the Chief Executive.
- 9. Authority Chair Update**  
To receive a verbal report from the Authority Chair.
- 10. Chief Executive's Progress Report**  
To consider a report from the Chief Executive (Report 22/17 page 9).
- 11. Public Affairs Strategy**  
To consider a report from the Communications and Engagement Manager (Report 23/17 Page 15).
- 12. Approval of Proposed Modifications to the West Sussex Joint Minerals Local Plan**  
To consider a report from the Director of Planning (Report 24/17 Paper to follow).
- 13. Income Generation Update**  
To consider a report from the Head of Income Generation and Marketing (Report 25/17 Page 47).
- 14. Independent Review of Member Allowances**  
To consider a report from the Head of Governance (Report 26/17 Page 53).
- 15. Appointment of Committees and Outside Bodies**  
To consider a report from the Head of Governance (Report 27/17 Page 69).
- 16. Appointments to the role of Independent Person under the Localism Act 2011**  
To consider a report from the Head of Governance (Report 28/17 Page 71).
- 17. Task and Finish Group Updates**
  - a. European Exit Working Group Update**  
To receive a verbal update from the Chair and members of the group.
  - b. Enterprise and Investment Task and Finish Group**  
To receive a verbal update from the Chair and members of the group.

#### **THE FOLLOWING ITEMS ARE INCLUDED ON THE AGENDA FOR INFORMATION**

- 18. Planning Committee**  
Minutes of the Planning Committee meetings held on the 12 October confirmed (page 75) and 9 November confirmed (page 81).
- 19. Policy & Resources Committee**  
Minutes of the Policy & Resources Committee meetings held on the 21 November confirmed (page 91).
- 20. Reports from Members Appointed to External Bodies** (page 99).

#### **PART II**

The paper for the next item **is enclosed for Members of the Authority only (pink paper)**. However, a summary of the matters dealt with under the Part II item referred to is attached for all recipients of the Agenda

- 21. Authority Minutes (Part II)**  
To approve as a correct record the Part II minutes of the South Downs National Park Authority meeting held on 19 October (page 101). These minutes are not for publication as they contain exempt information within Paragraphs 5 of Part I of Schedule 12A to the Local Government Act 1972, being information in respect of which a claim to legal professional privilege could be maintained in legal proceedings, and that in all the circumstances of the case, the public interest in maintaining the exempt information outweighs the public interest in disclosing the information. This conclusion is reached on the basis that whilst there is a public interest in maintaining transparency of Authority proceedings and ensuring public understanding of an issue that is subject to current debate it is felt that on balance this is outweighed by the requirement of the National Park Authority to be able to take legal advice in confidence to support the development of its response to

the current consultation and enable the members of the Park Authority to fully consider the implications of its actions or proposed actions.

## **22. Highways Update**

To consider a report from the Countryside and Policy Manager - Wealden Heaths (Report 29/17 Page 105).

## **TO ALL MEMBERS OF THE SOUTH DOWNS NATIONAL PARK AUTHORITY**

### **Members' Interests**

SDNPA Members have a primary responsibility for ensuring that the Authority furthers the National Park Purposes and Duty. Members regard themselves first and foremost as Members of the Authority, and will act in the best interests of the National Park as a whole, rather than as representatives of their appointing body or any interest groups.

Members are required to declare any disclosable pecuniary interest that is not already entered in the Authority's register of interests, and any personal interest and/or public service interest (as defined in Paragraph 18 of the Authority's Code of Conduct) they may consider relevant to an item of business being considered at the meeting (such disclosure to be made at the commencement of the meeting, or when the interest becomes apparent).

### **Access to Information**

If you would like a copy of this agenda in large print or an alternative format/language please contact the Committee Officer at [committee.officer@southdowns.gov.uk](mailto:committee.officer@southdowns.gov.uk) or 01730 814810

### **Recording of Meetings**

The Openness of Local Government Bodies Regulations give a right to members of the public to record (film, photograph and audio-record) and report on proceedings at committee meetings. The Authority has a protocol on 'Filming, Recording and Reporting of South Downs National Park Authority Meetings' which is available [on our website](#).

As part of the Authority's drive to increase accessibility to its public meetings, this meeting will be filmed for live and/ or subsequent broadcast via the internet; at the start of the meeting the Chair will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training or any other purposes by the Authority. By entering the meeting room and using the public seating area you are consenting to being filmed, recorded or photographed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding this, please contact the Governance Officer [committee.officer@southdowns.gov.uk](mailto:committee.officer@southdowns.gov.uk)

### **Public Participation**

Anyone wishing to speak at the meeting should register their request no later than 24 hours before the meeting by e-mailing [committee.officer@southdowns.gov.uk](mailto:committee.officer@southdowns.gov.uk) The public participation protocol is available on our website [www.southdowns.gov.uk](http://www.southdowns.gov.uk)

### **Feedback**

If you wish to give us feedback on your experience of the meeting please e-mail [committee.officer@southdowns.gov.uk](mailto:committee.officer@southdowns.gov.uk)

