

SDNPA Neighbourhood Plan Submission Checklist

| STAGE | DESCRIPTION | ✓ / X | RELEVANT LEGISLATION & REGULATIONS | COMMENTS |
|-------------------------------------|--|-------------------------------------|---|--|
| I. Receipt of draft NDP by SDNPA | <p>The draft plan includes:</p> <p>a. a map or statement identifying the area to which the plan relates</p> <p>b. the consultation statement – which contains details of those consulted, how they were consulted, summarises the main issues and concerns raised and how these have been considered, and where relevant addressed in the proposed NDP</p> <p>c. the proposed NDP</p> <p>d. a statement explaining how the NDP meets the ‘basic conditions’</p> <p>e. Where appropriate, the information to enable appropriate environmental assessments if required or where it has been determined that a plan proposal is unlikely to have significant environmental effects, a statement of reasons for the determination.</p> | <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> | <p>Regulation 15</p> <p>Para 8 Schedule 4B to the 1990 Act</p> <p>The Conservation of Habitats and Species Regulations 2010 as amended by Schedule 2 of the Neighbourhood Planning (General Regulations) 2012. i.e. Regs 102 & 102A</p> | <p>Map of neighbourhood area included on page 4</p> <p>Consultation Statement submitted with Submission documents. Includes details of consultation activities undertaken as well as a summary of the main issues & concerns raised during the Reg 14 pre-submission consultation.</p> <p>Basic Conditions Statement included with Submission documents.</p> <p>Strategic Environmental Assessment was screened out by the SDNPA.</p> <p>Natural England are currently being consulted on a HRA screening opinion.</p> |
| 2. SDNPA assessment of the proposed | <p>a. Is it a repeat plan proposal?</p> <p>b. Is the parish / town council authorised to act?</p> | X | 1990 Act Schedule 4B para 5 & Regulation 18 | Bury Parish Council agreed |

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| 3. Notification of the NPA's decision | <p>The NPA must notify the parish / town council whether or not they are satisfied that the proposal complies with the criteria for a neighbourhood plan.</p> <p>Where it is not satisfied the NPA can refuse and must notify them of the reasons.</p> <p>It must also publicise its decision in a 'decision statement'</p> | | | Receipt of submission documents confirmed and details of Reg 16 consultation sent to Neighbourhood Planning Group |
| 4. Publicising the NDP proposal | <p>SDNPA is required to publicise on its website:</p> <ul style="list-style-type: none"> a. the details of the plan, b. where and when it can be inspected c. how to make representations on the plan proposals d. that a representation can include a request to be notified of the LPA decision on the plan proposal, and e. the deadline for receipt of representations <p>The NPA is required to notify the bodies referred to in the consultation statement that the plan has been received as soon as possible.</p> | | Regulation 16 | Details to be published on the SDNPA website at www.southdowns.gov.uk/bury-ndp . |
| 5. Appointment of examiner | The NPA appoints an independent examiner with the consent of the parish / town council submitted the plan. | | 1990 Act Schedule 4B para 6 | Examiner appointment to be made during the consultation period. |