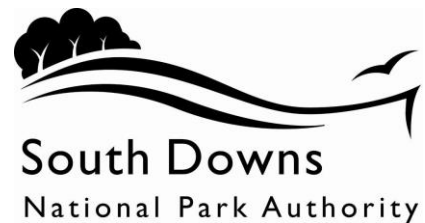


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12 July 2017

## **SOUTH DOWNS NATIONAL PARK AUTHORITY POLICY & RESOURCES COMMITTEE**

A meeting of the Policy & Resources Committee will be held at **1pm on 20 July 2017** at **The Memorial Hall, South Downs Centre, North Street, Midhurst, GU29 9DH**

**Trevor Beattie**

Chief Executive (National Park Officer)

### **AGENDA**

- 1. Apologies for absence**
- 2. Election of Chair**  
To elect a Chair for the Policy & Resources Committee.
- 3. Election of Deputy Chairs**  
To elect 2 Deputy Chairs for the Policy & Resources Committee.
- 4. Declaration of Interests**  
To enable Members to declare to the meeting any disclosable interest they may have in any matter on the agenda for the meeting.
- 5. Minutes of previous Governance and Policy & Programme Committee meetings**  
To approve as a correct record the minutes of the Governance (5a) and Policy & Programme (5b) Committee meetings. (page 1 & 5)
- 6. Matters arising**  
To enable any matters arising from the Governance and Policy & Programme Committee minutes that are not covered elsewhere on this agenda to be raised.
- 7. Urgent Matters**  
To consider any matter on the agenda which the Chair agrees should be considered as a matter of urgency to due special circumstances.
- 8. Public participation**  
To hear questions or comments from members of the public present at the meeting.
- 9. Need for Part II Exclusion of Press and Public**  
The Authority is asked to consider whether, in respect of Agenda Items 19 the public, including the press, should be excluded from the meeting on the basis that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if a member of the public were present during the items there would be disclosure to them of exempt information within Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972, being information relating to the financial and business affairs of individuals, companies and other organisations, and that in all the circumstances of the case, the public interest in maintaining the exempt information outweighs the public interest in disclosing the information, for the reasons set out in the report

### **AUDIT**

- 10. Audited Statement of Accounts 2016/17 & Letter of representation**  
To consider a report from the Chief Finance Officer (PR01/17 to follow)
- 11. Internal Audit Annual Report 2016/17**  
To consider a report from the Internal Auditor (PR02/17 page 9).
- 12. Audit results report 16/17**  
To consider a report from the Chief Finance Officer (PR03/17 to follow)
- 13. Annual Governance Statement and Updated Local Code of Corporate Governance**  
To consider a report from the Head of Governance (PR04/17 page 17).

## PERFORMANCE & PROCEDURES

### 14. Year End Performance Report for 2016/17

To consider a report from the Performance and Projects Manager (PR05/17 page 45).

## STRATEGY

### 15. Cycling and Walking Strategy

To consider a report from the Director of Countryside Policy and Management (PR06/17 page 181)

### 16. Wiston Whole Estate Plan

To consider a report from the Director of Countryside Policy and Management (PR07/17 page 217).

### 17. Future of Farming in the South Downs National Park

To consider a report from the Director of Countryside Policy and Management (PR08/17 page 223)

## GRANTS & PROJECTS

### 18. Project Evaluation Report

To consider a report from the Performance and Projects Manager (PR09/17 page 237)

## PART II

The papers for the next items are <b>enclosed for Members of the Committee only (pink paper).</b>
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### 19. Exempt Minutes of previous meeting held on 25 May 2017 (Part II)

To approve as a correct record the Part II minutes of the Policy & Programme Committee meeting held on 25 May 2017 (page 249). These minutes are not for publication as they contains exempt information within Paragraphs 3 of Part I of Schedule 12A to the Local Government Act 1972, being information relating to the financial and business affairs of the Authority, and that in all the circumstances of the case, the public interest in maintaining the exempt information outweighs the public interest in disclosing the information

## To all Members of the Policy & Resources Committee:

Sebastian Anstruther

Ken Bodfish

Tim Burr

Jo Carr

Chris Dowling

Janet Duncton

Mark Dunn

Philip Ede

Daniel Humphries

Helen Jackson

Russell Oppenheimer

Sue Saville

Pete West

### Independent Members of the Committee

Lewis Doyle

Carole Nicholson

### Ex officio Members

Margaret Paren

Norman Dingemans

(may participate but not vote):

## Members' Interests

SDNPA Members have a primary responsibility for ensuring that the Authority furthers the National Park Purposes and Duty. Members regard themselves first and foremost as Members of the Authority, and will act in the best interests of the National Park as a whole, rather than as representatives of their appointing body or any interest groups.

Members are required to declare any disclosable pecuniary interest that is not already entered in the Authority's register of interests, and any personal interest and/or public service interest (as defined in Paragraph 18 of the Authority's Code of Conduct) they may consider relevant to an item of business being considered at the meeting (such disclosure to be made at the commencement of the meeting, or when the interest becomes apparent).

## Access to Information

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## Recording of Meetings

The Openness of Local Government Bodies Regulations give a right to members of the public to record (film, photograph and audio-record) and report on proceedings at committee meetings. The

Authority has a protocol on 'Filming, Recording and Reporting of South Downs National Park Authority Meetings' which is available on our website [www.southdowns.gov.uk](http://www.southdowns.gov.uk)

As part of the Authority's drive to increase accessibility to its public meetings, this meeting may be filmed for live and/ or subsequent broadcast via the internet; at the start of the meeting the Chair will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training or any other purposes by the Authority. By entering the meeting room and using the public seating area you are consenting to being filmed, recorded or photographed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding this, please e-mail [committee.officer@southdowns.gov.uk](mailto:committee.officer@southdowns.gov.uk)

### **Public Participation**

Anyone wishing to speak at the meeting should register their request no later than 24 hours before the meeting by e-mailing [committee.officer@southdowns.gov.uk](mailto:committee.officer@southdowns.gov.uk) The public participation protocol is available on our website [www.southdowns.gov.uk](http://www.southdowns.gov.uk)

### **Feedback**

If you wish to give us feedback on your experience of the meeting please e-mail [committee.officer@southdowns.gov.uk](mailto:committee.officer@southdowns.gov.uk)

