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SOUTH DOWNS NATIONAL PARK AUTHORITY POLICY & PROGRAMME COMMITTEE

A meeting of the Policy & Programme Committee will be held at **2pm on 25 May 2017** at **The Memorial Hall, South Downs Centre, North Street, Midhurst, GU29 9DH**

Trevor Beattie

Chief Executive (National Park Officer)

AGENDA

PART I

- 1. Apologies for absence**
- 2. Declaration of Interests**
To enable Members to declare to the meeting any disclosable interest they may have in any matter on the agenda for the meeting.
- 3. Minutes of previous meeting held on 28 February 2017**
To approve as a correct record the minutes of the Policy & Programme Committee meeting held on 28 February 2017 (Page 1).
- 4. Matters arising**
To enable any matters arising from the 28 February 2017 Policy & Programme Committee minutes that are not covered elsewhere on this agenda to be raised.
- 5. Updates on previous Committee decisions**
To receive any updates on previous Committee decisions.
- 6. Urgent Matters**
To consider any matter on the agenda which the Chair agrees should be considered as a matter of urgency to due special circumstances.
- 7. Public participation**
To hear questions or comments from members of the public present at the meeting.
- 8. Need for Part II Exclusion of Press and Public**
The Authority is asked to consider whether, in respect of Agenda Items 14 & 15 the public, including the press, should be excluded from the meeting on the basis that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if a member of the public were present during the items there would be disclosure to them of exempt information within Paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, being information relating to the financial and business affairs of individuals, companies and other organisations, and that in all the circumstances of the case, the public interest in maintaining the exempt information outweighs the public interest in disclosing the information, for the reasons set out in the report

STRATEGY, PLANS & POLICY

- 9. Progress with Review of Partnership Management Plan and Development of Five-Year Strategies.**
To consider a report from the Director of Countryside and Policy Management (PP06/17 page 5).
- 10. Establishment of an Enterprise and Investment Task and Finish Group**
To consider a report from the Chief Executive (to follow)

PROJECTS & FUNDING

- 11. Provisional Outturn and Budget Carry Forward Requests for 2016/17**
To consider a report from the Chief Finance Officer (PP07/17 page 11).

12. Annual review of Strategic Fund, the Sustainable Communities Fund and Local Project Support

To consider a report from the Performance and Project Manager (PP08/17 page 23).

13. Planning Administration Systems

To consider a report from ICT Strategy Manager (PP09/17 page 35).

14. Mid Project Update

To consider a report from Performance and Project Manager (PP10/17 page 39)

PART II

The papers for the next items are **enclosed for Members of the Committee only (pink paper)**. However, a summary of the matters dealt with under the Part II item referred to is attached for all recipients of the Agenda

15. Minutes of previous meeting held on 28 February 2017 (Part II)

To approve as a correct record the Part II minutes of the Policy & Programme Committee meeting held on 28 February 2017 (page 59). These minutes are not for publication as they contains exempt information within Paragraphs 3 of Part I of Schedule 12A to the Local Government Act 1972, being information relating to the financial and business affairs of the Authority, and that in all the circumstances of the case, the public interest in maintaining the exempt information outweighs the public interest in disclosing the information

16. Response to consultation for the A27 Lancing and Worthing

To consider a report from the Countryside and Policy Manager – Wealden Heaths (PP11/17 page 63)

This is considered confidential and contains exempt information within Paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, being information relating to the financial and business affairs of the Authority, and that in all the circumstances of the case, the public interest in maintaining the exempt information outweighs the public interest in disclosing the information, for the reasons that will be discussed at the meeting.

To all Members of the Policy & Programme Committee:

Ken Bodfish (Chair)
Mark Dunn
Helen Jackson

Jo Carr
Philip Ede
Sue Saville

Janet Duncton
Daniel Humphreys
Pete West

Ken Bodfish (Chair)
Mark Dunn

Ex officio Members
(may participate but not vote):

Margaret Paren

Norman Dingemans

Members' Interests

SDNPA Members have a primary responsibility for ensuring that the Authority furthers the National Park Purposes and Duty. Members regard themselves first and foremost as Members of the Authority, and will act in the best interests of the National Park as a whole, rather than as representatives of their appointing body or any interest groups.

Members are required to declare any disclosable pecuniary interest that is not already entered in the Authority's register of interests, and any personal interest and/or public service interest (as defined in Paragraph 18 of the Authority's Code of Conduct) they may consider relevant to an item of business being considered at the meeting (such disclosure to be made at the commencement of the meeting, or when the interest becomes apparent).

Access to Information

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Recording of Meetings

The Openness of Local Government Bodies Regulations give a right to members of the public to record (film, photograph and audio-record) and report on proceedings at committee meetings. The Authority has a protocol on 'Filming, Recording and Reporting of South Downs National Park Authority Meetings' which is available on our website www.southdowns.gov.uk

As part of the Authority's drive to increase accessibility to its public meetings, this meeting may be filmed for live and/ or subsequent broadcast via the internet; at the start of the meeting the Chair will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training or any other purposes by the Authority. By entering the meeting room and using the public seating area you are consenting to being filmed, recorded or photographed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding this, please e-mail committee.officer@southdowns.gov.uk

Public Participation

Anyone wishing to speak at the meeting should register their request no later than 24 hours before the meeting by e-mailing committee.officer@southdowns.gov.uk The public participation protocol is available on our website www.southdowns.gov.uk

Feedback

If you wish to give us feedback on your experience of the meeting please e-mail committee.officer@southdowns.gov.uk

