

JOB DESCRIPTION

Job title: Strategy Lead
Directorate: Countryside and Policy Management
Grade: 6

JOB CONTEXT / DIMENSIONS/ RELATIONSHIPS:

Reports to: Countryside and Policy Manager
Manages: up to 5 permanent staff with additional project teams as required
Liaison with: All stakeholders internal and external.

JOB PURPOSE:

Lead the strategic approach to the specified area of work, in line with the relevant parts of SDNPA plans and objectives. To include:

- Develop, lead and review the strategy and strategic approaches with all internal and external stakeholders
- Build delivery partnerships and secure external funding for joint initiatives
- Deliver SDNPA outcomes and objectives in subject areas

KEY ACCOUNTABILITIES:

- Build strategic external partnerships to develop, implement and review strategy, ensuring collaborative working and actively seeking areas for joint initiatives or which deliver a range of benefits
- Develop bids and manage externally funded projects to ensure delivery of project outcomes
- Manage budgets and provide reports as required
- Commission/deliver consultations and engagement activities to inform the development and effectiveness of the strategy.
- Monitor and evaluate progress to identify issues and develop solutions to maintain high quality outcomes
- Lead, manage, motivate and develop staff to ensure the SDNPA maintains the capability to deliver aims and objectives of designated projects.
- Co-ordinate work across the SDNPA to achieve joined up delivery
- Provide policy advice, responding to internal and external consultation documents and make links with other strategies and action plans
- Support and train colleagues to promote and communicate the area of work
- Represent the SDNPA at external events, committees and other meetings.
- Other duties requested by the SDNPA in line with the grading of this post.

CORPORATE RESPONSIBILITIES

Maintain awareness of and compliance with the ethical, legal and policy framework within which the organisation operates including, but not limited to:

- Authority Purposes and Duty
- Performance Development Review Scheme
- National Park Circular 2010 and any subsequent updates

- Data Protection Act
- Freedom of Information Act
- Officers Code of Conduct
- Member/Officer Protocol
- Health and Safety Policies and Procedures
- Equality and Diversity Policy
- Information Technology User Policy
- Information Security Policy
- All policies/procedures and guidance related to the designated role

NB This is a generic job descriptions which applies to the following Strategy Lead roles:

Landscape and Biodiversity Lead – Woodland
Landscape and Biodiversity Lead – Chalk
Landscape and Biodiversity Lead – Water
Infrastructure and Environment Strategy Lead
Cultural Heritage Lead
Learning, Outreach and Volunteering Lead
Access and Recreation Lead
Rural Sustainable Economy Lead