

**SDNPA Neighbourhood Plan Submission Checklist**  
**East Meon Neighbourhood Development Plan (EMNDP)**

Submitted 19 January 2017

STAGE	DESCRIPTION	✓ / X	RELEVANT LEGISLATION & REGULATIONS	COMMENTS
I. Receipt of draft NDP by SDNPA	<p>The draft plan includes:</p> <p>a. a map or statement identifying the area to which the plan relates</p> <p>b. the consultation statement – which contains details of those consulted, how they were consulted, summarises the main issues and concerns raised and how these have been considered, and where relevant addressed in the proposed NDP</p> <p>c. the proposed NDP</p> <p>d. a statement explaining how the NDP meets the 'basic conditions'</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	<p>Regulation 15</p> <p>Para 8 Schedule 4B to the 1990 Act</p>	<p>Map of Neighbourhood area can be seen at Figure 1 on page 7 of the EMNDP. This map shows clearly the designated Neighbourhood Area</p> <p>A Consultation Statement has been submitted to support the EMNDP. The Consultation Statement describes the consultation process which has been used to develop the EMNDP. The statement also describes the consultation events and different methods of communication used by the EMNDP group to ensure the EMNDP reflects the views of the wider community. Appendix 8 of the Consultation Statement sets out a comprehensive record of the comments received on the Pre Submission consultation (Regulation 14) and the subsequent modifications made by the EMNDP group. The statement also describes all the community consultation events used by the EMNDP group, including public exhibitions held in January 2014, February 2015 and November 2015. The NDP has also been debated and discussed by the wider community at Parish Assembly's throughout the plan preparation period. A summary of the regulation 14 consultation is set out at pages 3 and 4 of the consultation statement. The Consultation Statement includes a number of appendices which provide a record of public consultations, events and communications.</p>

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	<p>e. Where appropriate, the information to enable appropriate environmental assessments if required or where it has been determined that a plan proposal is unlikely to have significant environmental effects, a statement of reasons for the determination.</p>	✓	<p>The Conservation of Habitats and Species Regulations 2010 as amended by Schedule 2 of the Neighbourhood Planning (General Regulations) 2012. i.e. Regs 102 &amp; 102A</p>	<p>A Basic Conditions Statement has been submitted providing details of how the EMNDP is considered to meet the legal tests for NDPs. The Basic Conditions Statement describes how the EMNDP meets the four basic conditions with a description on conformity provided for each individual test. Conformity with National Policy set out at Section 3, conformity with the development plan at Section 4 and a description of how the plan contributes to achieving sustainable development at Section 5.</p> <p>SDNPA determined that EMNDP is unlikely to have significant environmental effects and has provided reasons for not therefore requiring an SEA/SA or HRA. This response is referred to in the Basic Conditions statement at Page 13 and appended at Appendix A</p>
2. SDNPA assessment of the proposed neighbourhood plan	<p>a. Is it a repeat plan proposal?</p> <p>b. Is the parish / town council authorised to act?</p> <p>c. Do the proposal and accompanying documents;</p> <ul style="list-style-type: none"> <li>• comply with the rules for submission to the LPA (1a-e)</li> <li>• meet the 'definition of a NDP'</li> <li>• meet the 'scope of NDP provisions'</li> </ul>	<p>X</p> <p>✓</p> <p>✓</p>	<p>1990 Act Schedule 4B para 5 &amp; Regulation 18</p> <p>38 A and B</p> <p>2004 Planning &amp; Compulsory</p>	<p>This is the first NDP proposal to be submitted for East Meon Neighbourhood Area.</p> <p>East Meon Parish Council was established as the Qualifying Body, responsible for the preparation of the EMNDP when the Neighbourhood Area was designated on 14 August 2014. The East Meon Parish Council agreed the Submission version of the EMNDP at a meeting held on 29 November 2016</p> <p>The EMNDP contains 17 planning policies which are in relation to the development use of land and include individual development briefs for each allocated site.</p>

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	<p>Definition of a NDP = “is a plan which sets out policies (however expressed) in relation to the development and use of land in the whole or any part of a particular neighbourhood area specified in the plan.”</p> <p>Scope of NDP provisions =</p> <ul style="list-style-type: none"> <li>• The NDP must specify the period for which it is to have effect</li> <li>• It cannot include provision about development that is ‘excluded development’<sup>1</sup></li> <li>• It cannot relate to more than one neighbourhood area or repeat an existing planning permission</li> </ul> <p>d. Has the parish / town council undertaken the correct procedure in relation to consultation and publication.</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	<p>Purchase Act as amended by the Localism act Section 38 A (2)</p> <p>2004 Act Section 38B (1 &amp; 2) (4)</p>	<p>The time period for the EMNDP is 16 years – 2016 - 2032, as stated on the front cover of the EMNDP</p> <p>The EMNDP does not include policies on excluded development.</p> <p>The EMNDP contains policies which only relate to the East Meon Neighbourhood Area.</p> <p>East Meon Parish Council has undertaken an extensive programme of consultation on the EMNDP in accordance with the Neighbourhood Planning (General) Regulations 2012. The Qualifying body have exceeded the requirement set out by legislation in relation to public consultation. The Consultation Statement which was submitted with the Neighbourhood Plan describes the consultation process which has been used to develop the EMNDP. The statement also describes the consultation events and different methods of</p>

<sup>1</sup> ‘Excluded development’ = County matter i.e. relating to minerals, Any operation or class of operation relating to waste development, development that falls within Annex 1 to Council Directive 85/337/EEC i.e. Oil refineries, power stations, radioactive waste disposal, iron and steel smelting, asbestos operations, chemical installations, motorways, airports, ports and toxic and dangerous waste disposal. Development consisting wholly or partly of a national infrastructure project

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				communication used by the EMNDP group to ensure the EMNDP reflects the views of the wider community. Appendix 8 of the Consultation Statement sets out a summary of the comments received on the Pre Submission consultation (Regulation 14) and the subsequent modifications made by the EMNDP group. The statement also describes all the community consultation events used by the EMNDP group, including public exhibitions held in January 2014, February 2015 and November 2015. The NDP has also been debated and discussed by the wider community at Parish Assembly's throughout the plan preparation period A summary of the regulation 14 consultation is set out at pages 3 and 4 of the consultation statement. The Consultation Statement includes a number of appendices which provide a record of public consultations, events and communications.
3. Notificatio n of the NPA's decision	<p>The NPA must notify the parish / town council whether or not they are satisfied that the proposal complies with the criteria for a neighbourhood plan.</p> <p>Where it is not satisfied the NPA can refuse and must notify them of the reasons.</p> <p>It must also publicise its decision in a 'decision statement'</p>	<p>✓</p> <p>✓</p>		<p>Confirmation sent 20 January 2017</p> <p>N/A</p> <p>Published Submission checklist at <a href="https://www.southdowns.gov.uk/planning/planning-policy/neighbourhood-planning/neighbourhood-development-plans/east-meon-neighbourhood-plan/">https://www.southdowns.gov.uk/planning/planning-policy/neighbourhood-planning/neighbourhood-development-plans/east-meon-neighbourhood-plan/</a></p>
4. Publicising the NDP proposal	<p>SDNPA is required to publicise on its website:</p> <p>a. the details of the plan, b. where and when it can be inspected</p>	✓	Regulation 16	<p>Published at <a href="https://www.southdowns.gov.uk/planning/planning-policy/neighbourhood-planning/neighbourhood-development-plans/east-meon-neighbourhood-plan/">https://www.southdowns.gov.uk/planning/planning-policy/neighbourhood-planning/neighbourhood-development-plans/east-meon-neighbourhood-plan/</a> on 27 January 2017</p>

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	<p>c. how to make representations on the plan proposals  d. that a representation can include a request to be notified of the LPA decision on the plan proposal, and  e. the deadline for receipt of representations</p> <p>The NPA is required to notify the bodies referred to in the consultation statement that the plan has been received as soon as possible.</p>	✓		Notification sent 27 January 2017 (via email)
5. Appointme nt of examiner	The NPA appoints an independent examiner with the consent of the parish / town council		1990 Act Schedule 4B para 6	To be appointed