

SDNPA Neighbourhood Plan Submission Checklist
Findon Neighbourhood Development Plan
Submitted 12th February 2016

STAGE	DESCRIPTION	✓ / X	RELEVANT LEGISLATION & REGULATIONS	COMMENTS
I. Receipt of draft NDP by SDNPA	<p>The draft plan includes:</p> <p>a. a map or statement identifying the area to which the plan relates</p> <p>b. the consultation statement – which contains details of those consulted, how they were consulted, summarises the main issues and concerns raised and how these have been considered, and where relevant addressed in the proposed NDP</p> <p>c. the proposed NDP</p> <p>d. a statement explaining how the NDP meets the ‘basic conditions’</p> <p>e. Where appropriate, the information to enable appropriate environmental assessments if required or where it has been determined that a plan proposal is unlikely to have significant environmental effects, a statement of reasons for the determination.</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	<p>Regulation 15</p> <p>Para 8 Schedule 4B to the 1990 Act</p> <p>The Conservation of Habitats and Species Regulations 2010 as amended by Schedule 2 of the Neighbourhood Planning (General Regulations) 2012. i.e. Regs 102 & 102A</p>	<p>Map of Neighbourhood are on Page 10 of FNDP.</p> <p>A Consultation Statement has been submitted which contains a detailed consultation chronology undertaken in preparing the FNDP. Details of the different techniques used are provided including the Housing Needs Survey, Resident & Business Survey, open events & community consultation on sites. Summaries of the main issues raised at different stages are provided. Full verbatim Regulation 14 consultation responses are included.</p> <p>A Basic Conditions Statement has been submitted providing details of how the FNDP is considered to meet the legal tests for NDPs.</p> <p>SDNPA determined that FNDP is unlikely to have signification environmental effects and has provided reasons for not therefore requiring an SEA.</p>

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2. SDNPA assessment of the proposed neighbourhood plan	<p>a. Is it a repeat plan proposal?</p> <p>b. Is the parish / town council authorised to act?</p> <p>c. Do the proposal and accompanying documents;</p> <ul style="list-style-type: none"> • comply with the rules for submission to the LPA (1a-e) • meet the 'definition of a NDP' • meet the 'scope of NDP provisions' <p>Definition of a NDP = "is a plan which sets out policies (however expressed) in relation to the development and use of land in the whole or any part of a particular neighbourhood area specified in the plan."</p> <p>Scope of NDP provisions =</p> <ul style="list-style-type: none"> • The NDP must specify the period for which it is to have effect • It cannot include provision about development that is 'excluded development'¹ • It cannot relate to more than one neighbourhood area or repeat an existing planning permission 	<p>X</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	<p>1990 Act Schedule 4B para 5 & Regulation 18</p> <p>38 A and B</p> <p>2004 Planning & Compulsory Purchase Act as amended by the Localism act Section 38 A (2)</p> <p>2004 Act Section 38B (1 & 2) (4)</p>	<p>First NDP proposal to be submitted for Findon Neighbourhood Area.</p> <p>Findon Parish Council, the qualifying body submitted the FNDP and supporting documents to the SDNPA following agreement at the Parish Council meeting on the 25 January 2016.</p> <p>The FNDP contains 39 planning policies dealing with land use matters of community projects which do not form part of the NDP.</p> <p>The time period for the FNDP is 19 years - 2016-2035, as stated on the front cover.</p> <p>The FNDP does not include policies on excluded development.</p> <p>The FNDP contains policies which only relate to the Findon Neighbourhood Area.</p> <p>FPC has undertaken consultation on the FNDP in accordance with the Neighbourhood Planning (General) Regulations 2012, specifically Regulation 14 – pre-submission consultation and publicity. Section 8 of the submitted Consultation Statement details the pre-submission consultation undertaken between</p>

¹ 'Excluded development' = County matter i.e. relating to minerals, Any operation or class of operation relating to waste development, development that falls within Annex 1 to Council Directive 85/337/EEC i.e. Oil refineries, power stations, radioactive waste disposal, iron and steel smelting, asbestos operations, chemical installations, motorways, airports, ports and toxic and dangerous waste disposal. Development consisting wholly or partly of a national infrastructure project

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	d. Has the parish / town council undertaken the correct procedure in relation to consultation and publication.	✓		the 16 September – 28 October 2015. During this time the draft FNDP was made available via the Parish Council website. A copy of the draft plan was also sent to SDNPA.
3. Notificatio n of the NPA's decision	<p>The NPA must notify the parish / town council whether or not they are satisfied that the proposal complies with the criteria for a neighbourhood plan.</p> <p>Where it is not satisfied the NPA can refuse and must notify them of the reasons.</p> <p>It must also publicise its decision in a 'decision statement'</p>	<p>✓</p> <p>✓</p>		<p>Confirmation sent 3 March 2016.</p> <p>N/A</p> <p>Published at www.southdowns.gov.uk/FindonNDP</p>
4. Publicising the NDP proposal	<p>SDNPA is required to publicise on its website:</p> <p>a. the details of the plan,</p> <p>b. where and when it can be inspected</p> <p>c. how to make representations on the plan proposals</p> <p>d. that a representation can include a request to be notified of the LPA decision on the plan proposal, and</p>	✓	Regulation 16	Published at www.southdowns.gov.uk/FindonNDP

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	<p>e. the deadline for receipt of representations</p> <p>The NPA is required to notify the bodies referred to in the consultation statement that the plan has been received as soon as possible.</p>	✓		Notification sent on 4 March 2016 (via email)
5. Appointme nt of examiner	The NPA appoints an independent examiner with the consent of the parish / town council submitted the plan.		1990 Act Schedule 4B para 6	To be appointed