

SDNPA Neighbourhood Plan Submission Checklist
Petersfield Neighbourhood Plan
Submitted 18 January 2015

STAGE	DESCRIPTION	✓ / X	COMMENTS	RELEVANT LEGISLATION & REGULATIONS
I. Receipt of draft NDP by SDNPA	<p>The draft plan includes:</p> <p>a. a map or statement identifying the area to which the plan relates</p> <p>b. the consultation statement – which contains details of those consulted, how they were consulted, summarises the main issues and concerns raised and how these have been considered, and where relevant addressed in the proposed NDP</p> <p>c. the proposed NDP</p> <p>d. a statement explaining how the NDP meets the ‘basic conditions’</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	<p>Figure 1, page 2 of the draft plan shows the designated neighbourhood area that the plan relates to. The designated area corresponds with the parish boundary of Petersfield.</p> <p>A Consultation Statement has been submitted which meets the requirements set out in Regulation 15 as the document contains:</p> <p>(a) Details of the persons and bodies who were consulted (Sections 3.2 to Section 4 and the associated Annex documentation).</p> <p>(b) Explanation of how they were consulted (Sections 3.2 to Section 4).</p> <p>(c) Details and summary of the main issues and concerns raised (Section 4 and the accompanying ‘Forming The Plan’ document, Section 1.7 and Annex E).</p> <p>(d) Description of how these issues and concerns have been considered and, where relevant addressed (Sections 4.1, 4.2 and 4.3 and in more detail in the ‘Forming The Plan’ document).</p> <p>A Basic Conditions Statement has been submitted. This includes an extensive Table detailing how the PNP policies have regard to national policy contained in the NPPF (Annex A). Section 3 refers to PNP’s contribution to sustainable</p>	<p>Regulation 15</p> <p>Para 8 Schedule 4B to the 1990 Act</p>

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	e. Where appropriate, the information to enable appropriate environmental assessments if require.	✓	<p>development. A combined Sustainability Assessment & SEA of the PNP has been undertaken and policies have been tested for their impact on 11 sustainability objectives.</p> <p>Section 3 and Annex B detail how PNP policies are in general conformity with the strategic policies of the Development Plan. The adopted Development Plan for Petersfield is the East Hampshire Joint Core Strategy 2014.</p> <p>Section 5 refers to PNP's compatibility with all European obligations. Natural England agreed that a Habitats Regulation Assessment was not required (Annex D). A combined SA / SEA has been undertaken in line with EU Directive 2001/42/EC (Strategic Environmental Assessment (SEA)).</p> <p>A Sustainability Appraisal has been undertaken alongside the preparation of the PNP. The Sustainability Appraisal Report has been submitted with the draft PNP.</p>	The Conservation of Habitats and Species Regulations 2010 as amended by Schedule 2 of the Neighbourhood Planning (General Regulations) 2012. i.e. Regs 102 & 102A
2. SDNPA assessment of the proposed neighbourhood plan	<p>a. Is it a repeat plan proposal?</p> <p>b. Is the parish / town council authorised to act?</p> <p>c. Do the proposal and accompanying documents;</p> <ul style="list-style-type: none"> • comply with the rules for 	<p>X</p> <p>✓</p> <p>✓</p>	<p>a. This is the first time a plan proposal has been submitted for Petersfield neighbourhood area</p> <p>b. Petersfield Town Council has submitted the PNP and supporting documents having agreed these at the Petersfield Town Council meeting on 18 December 2014. Petersfield Town Council is the qualifying body authorised to prepare a Neighbourhood Development Plan for Petersfield neighbourhood area.</p> <p>The submitted PNP and accompanying documents comply with requirement 1a-e in this table above.</p>	<p>1990 Act Schedule 4B para 5 & Regulation 18</p> <p>38 A and B</p> <p>2004 Planning & Compulsory Purchase</p>

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	<p>submission to the LPA (1a-e)</p> <ul style="list-style-type: none"> • meet the 'definition of a NDP' • meet the 'scope of NDP provisions' <p>Definition of a NDP = "is a plan which sets out policies (however expressed) in relation to the development and use of land in the whole or any part of a particular neighbourhood area specified in the plan."</p> <p>Scope of NDP provisions =</p> <ul style="list-style-type: none"> • The NDP must specify the period for which it is to have effect • It cannot include provision about development that is 'excluded development'¹ • It cannot relate to more than one neighbourhood area 	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	<p>The PNP sets out policies which relate to development and use of land in Petersfield Neighbourhood Area. Aspirational policies which do not relate to development or the use of land but are nevertheless important to the overall plan are in purple boxes and are distinguished from the development/land use policies.</p> <p>The PNP specifies the period for which it will have effect, the front cover includes the dates 2013-2028. This corresponds with the East Hampshire JCS.</p> <p>The PNP does not include policies on excluded development.</p> <p>The PNP relates to Petersfield neighbourhood area only.</p>	<p>Act as amended by the Localism act Section 38 A (2)</p> <p>2004 Act Section 38B (1& 2) (4)</p>

¹ 'Excluded development' = County matter i.e. relating to minerals, Any operation or class of operation relating to waste development, development that falls within Annex 1 to Council Directive 85/337/EEC i.e. Oil refineries, power stations, radioactive waste disposal, iron and steel smelting, asbestos operations, chemical installations, motorways, airports, ports and toxic and dangerous waste disposal. Development consisting wholly or partly of a national infrastructure project

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	d. Has the parish / town council undertaken the correct procedure in relation to consultation and publication.	✓	PTC has undertaken consultation on the PNP in accordance with the Neighbourhood Planning (General) Regulations 2012, specifically Regulation 14 – pre-submission consultation and publicity. Section 4 of the submitted Consultation Statement details the pre-submission consultation undertaken between 8 July and 2 Sept 2014. During this time the draft PNP was made available on the PNP website and paper copies at key community buildings. It was widely publicised through email to a database of over 800 residents, voluntary bodies and stakeholders, posters at key community buildings and through the PNP and PTC websites. A copy of the draft plan was also sent to SDNPA.	Neighbourhood Planning (General) Regulations – regulation 14.
3. Notification of the NPA's decision	<p>The NPA must notify the parish / town council whether or not they are satisfied that the proposal complies with the criteria for a neighbourhood plan.</p> <p>Where it is not satisfied the NPA can refuse and must notify them of the reasons.</p> <p>It must also publicise its decision in a 'decision statement'</p>	✓	<p>Confirmation sent 22 January 2015</p> <p>N/A</p> <p>Decision statement published at www.southdowns.gov.uk/petersfield</p>	
4. Publicising the NDP proposal	<p>SDNPA is required to publicise on its website:</p> <p>a. the details of the plan, b. where and when it can be inspected c. how to make representations on</p>	✓	Publicised at www.southdowns.gov.uk/petersfield	Regulation 16

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	<p>the plan proposals</p> <p>d. that a representation can include a request to be notified of the LPA decision on the plan proposal, and</p> <p>e. the deadline for receipt of representations</p> <p>The NPA is required to notify the bodies referred to in the consultation statement that the plan has been received as soon as possible.</p>			
5. Appointment of examiner	The NPA appoints an independent examiner with the consent of the parish / town council submitted the plan.	✓	Examiner (Mr Christopher Lockhart-Mummery QC) appointed with consent of Petersfield Town Council.	1990 Act Schedule 4B para 6