

## SDNPA Neighbourhood Plan Submission Checklist – Twyford Neighbourhood Plan (TNP)

STAGE	DESCRIPTION	✓ / X	RELEVANT LEGISLATION & REGULATIONS	COMMENTS
I. Receipt of draft NDP by SDNPA	<p>The draft plan includes:</p> <p>a. a map or statement identifying the area to which the plan relates</p> <p>b. the consultation statement – which contains details of those consulted, how they were consulted, summarises the main issues and concerns raised and how these have been considered, and where relevant addressed in the proposed NDP</p> <p>c. the proposed NDP</p> <p>d. a statement explaining how the NDP meets the ‘basic conditions’</p> <p>e. Where appropriate, the information to enable appropriate environmental assessments if required or where it has been determined that a plan proposal is unlikely to have significant environmental effects, a statement of reasons for the determination.</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	<p>Regulation 15</p> <p>Para 8 Schedule 4B to the 1990 Act</p> <p>The Conservation of Habitats and Species Regulations 2010 as amended by Schedule 2 of the Neighbourhood Planning (General Regulations) 2012. i.e. Regs 102 &amp; 102A</p>	<p>a) Submission documents include a SDNPA notification of area designation and designated area map. The designated area and parish map are also discussed at section 1.4 and map 1 of the submitted plan</p> <p>b) A Consultation Statement has been submitted to support the TNP. The Consultation Statement describes the consultation process which has been used to develop the plan. The statement also describes the consultation events and different methods of communication used by the TNP group to publicise the plan. It sets out the main issues and how they have been addressed.</p>

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				<p>The Reg 14 Pre submission consultation ran from the 6 January to 24 February 2020. Following this consultation, a number of modifications were made to the plan. Full details of comments made and a response from the TNP group can be seen through links in the Consultation Statement</p> <p>c) The TNP was submitted along with supporting documents</p> <p>d) A Basic Conditions Statement has been submitted</p> <p>e) The submission documents include a Screening Opinion for HRA and SEA which concludes that the TNP requires a Strategic Environmental Assessment. Whilst the Screening Opinion doesn't conclude that the TNP requires a HRA, circumstances</p>

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				<p>changed with the People Over Wind, Peter Sweetman v Coillte Teoranta (C-323/17) ruling. The TNP does require a HRA, and the submission plan includes a HRA for the TNP. Both the SEA and HRA have been submitted with the TNP</p>
<p>2. SDNPA assessment of the proposed neighbourhood plan</p>	<p>a. Is it a repeat plan proposal?</p> <p>b. Is the parish / town council authorised to act?</p> <p>c. Do the proposal and accompanying documents;</p> <ul style="list-style-type: none"> <li>• comply with the rules for submission to the LPA (1a-e)</li> <li>• meet the 'definition of a NDP'</li> <li>• meet the 'scope of NDP provisions'</li> </ul> <p>Definition of a NDP = "is a plan which sets out policies (however expressed) in relation to the development and use of land in the whole or any part of a particular neighbourhood area specified in the plan."</p> <p>Scope of NDP provisions =</p> <ul style="list-style-type: none"> <li>• The NDP must specify the period for which it is to have effect</li> <li>• It cannot include provision about development that is</li> </ul>	<p>✓</p> <p>✓</p> <p>✓</p>	<p>1990 Act Schedule 4B para 5 &amp; Regulation 18</p> <p>38 A and B</p> <p>2004 Planning &amp; Compulsory Purchase Act as amended by the Localism act Section 38 A (2)</p> <p>2004 Act Section 38B (1 &amp; 2) (4)</p>	<p>a. This is the first NDP proposal to be submitted for the Twyford Neighbourhood Area.</p> <p>b. Twyford Parish Council was established as the Qualifying Body, responsible for the preparation of the TNP when the Neighbourhood Area was designated on 13th January 2015. Twyford Parish Council agreed to submit the TNP to the SDNPA 15th October 2015. The TNP and supporting</p>

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	<p>'excluded development'<sup>1</sup></p> <ul style="list-style-type: none"> <li>It cannot relate to more than one neighbourhood area or repeat an existing planning permission</li> </ul> <p>d. Has the parish / town council undertaken the correct procedure in relation to consultation and publication...</p>	✓		<p>documents were formally submitted on 21/12/20</p> <p>c. The TNP contains 39 planning policies which relate to development and the use of land. The plan also includes a vision statement and a number of objectives. The plan also includes details development briefs for two sites allocated in the Neighbourhood Plan.</p> <p>The time period for the TNP is 2019 - 2033, as stated on the front cover of the TNP The TNP does not include policies on excluded development. The TNP contains policies which only relate to the Twyford Neighbourhood Area.</p>

<sup>1</sup> 'Excluded development' = County matter i.e. relating to minerals, Any operation or class of operation relating to waste development, development that falls within Annex 1 to Council Directive 85/337/EEC i.e. Oil refineries, power stations, radioactive waste disposal, iron and steel smelting, asbestos operations, chemical installations, motorways, airports, ports and toxic and dangerous waste disposal. Development consisting wholly or partly of a national infrastructure project

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				<p>d. The Consultation Statement sets out the consultation and publicity which the Qualifying Body (QB) have carried out in the development of the TNP. The QB have carried out extensive public engagement and consultation in the preparation of the plan, more details of which are available in the consultation statement and on the TNP website. The QB carried out the Pre Submission consultation from 6 January- 24th February 2020, during which the QB held two drop in exhibitions to support the Pre Submission consultation. Throughout the process of developing the TNP the group have sought to gather the views and opinions</p>

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				of people affected by the plan.
3. Notification of the NPA's decision	<p>The NPA must notify the parish / town council whether or not they are satisfied that the proposal complies with the criteria for a neighbourhood plan.</p> <p>Where it is not satisfied the NPA can refuse and must notify them of the reasons.</p> <p>It must also publicise its decision in a 'decision statement'</p>	<p>✓</p> <p>✓</p>		<p>Confirmation sent 19<sup>th</sup> January 2021</p> <p>N/A</p> <p>Published Submission checklist at <a href="#">Twyford Neighbourhood Plan - South Downs National Park Authority</a></p>
4. Publicising the NDP proposal	<p>SDNPA is required to publicise on its website:</p> <ul style="list-style-type: none"> <li>a. the details of the plan,</li> <li>b. where and when it can be inspected</li> <li>c. how to make representations on the plan proposals</li> <li>d. that a representation can include a request to be notified of the LPA decision on the plan proposal, and</li> <li>e. the deadline for receipt of representations</li> </ul> <p>The NPA is required to notify the bodies referred to in the consultation statement that the plan has been received as soon as possible.</p>	✓	Regulation 16	<p>Published at <a href="#">Twyford Neighbourhood Plan - South Downs National Park Authority</a> on 28<sup>th</sup> January 2021</p> <p>Notification sent 19 January 2021 (via email)</p>
5. Appointment of	The NPA appoints an independent examiner with the consent of the	✓	1990 Act Schedule 4B para 6	To be appointed

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examiner	parish / town council submitted the plan.			