

SOUTH DOWNS NATIONAL PARK AUTHORITY
APPOINTMENT, MANAGEMENT & STANDARDS COMMITTEE MEETING
10 NOVEMBER 2025

Held at the South Downs Centre, Midhurst at 2.00pm

Present: Vanessa Rowlands (Chair), Mark Potter, Jerry Pett.

SDNPA Officers: Siôn McGeever (Chief Executive), Richard Sandiford (Head of Governance and Monitoring Officer)

External: Sarah Harvey (Independent Advisor)

OPENING COMMENTS

1 The Chair re-ordered the agenda to consider agenda items 8 and 9 ahead of agenda item 7.

ITEM 1: Apologies for Absence

2 There were none.

ITEM 2: Declarations of Interest

3 There were none.

ITEM 3: Minutes of the Previous Meeting held on 10 June 2025

4 The minutes of the previous meeting of the Committee was agreed as a correct record.

ITEM 4: Urgent Matters

5 There were none

ITEM 5: Need for Part II Exclusion of Press and Public

6 It was proposed and seconded in respect of Agenda Items 7, 8 and 9 that the public, including the press, should be excluded from the meeting on the basis that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if a member of the public were present during the items there would be disclosure to them of exempt information within Paragraph 1 of Part I of Schedule 12A to the Local Government Act 1972, being information relating to any individual, and that in all the circumstances of the case, the public interest in maintaining the exempt information outweighs the public interest in disclosing the information, for the reasons set out.

7 **RESOLVED:** That the Committee move into private session for Agenda Items 7, 8 and 9 and exclude any members of the public and press from the meeting.

ITEM 6: Public Participation

8 There was none.

PART II EXCLUSION OF PRESS AND PUBLIC

9 The meeting was closed to the public, including the press, and moved into private session at 2.05pm.

ITEM 8: Minutes of the Previous Meetings held on 10 June 2025

10 The minutes of the previous meeting of the Committee was agreed as a correct record.

ITEM 9: Chief Executive Officer Performance Objectives 2025/26 Mid-Year Review

- 11 Members considered and discussed the matters before them.
- 12 **RESOLVED:** The Committee received and considered the Chief Executive Officer's performance to date against the objectives for 2025/26.

PART I PUBLIC SESSION

- 13 The meeting moved back into public session at 3.25pm.

ITEM 7: Review of the Member Code of Conduct

- 14 The Head of Governance and Monitoring Officer introduced the report and confirmed that the proposed changes had taken into consideration the Local Government Association Model Code and the Cabinet Officer Code.
- 15 Members considered the revised Member Code of Conduct.
- 16 **RESOLVED:** The Committee:
1. Noted that a focussed review of the Authority's Member Code of Conduct was undertaken in May 2023 as summarised in paragraph 1.2.
 2. Noted the outcome of the current review of the Authority's Member Code of Conduct as detailed in section 3 of this report.
 3. Recommended that the National Park Authority approve the revised Member Code of Conduct at Appendix 1.
- 17 The meeting closed at 3.34pm.

Chair

Signed: _____