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**SOUTH DOWNS NATIONAL PARK AUTHORITY
NATIONAL PARK AUTHORITY MEETING**

All Members are hereby summoned to attend the Meeting of the South Downs National Park Authority to be held at **2.00 pm** on **Tuesday, 7th July, 2020** using **Zoom Cloud Meetings**

Trevor Beattie

Chief Executive (National Park Officer)

**AGENDA
PART I**

- 1. Apologies for Absence**
- 2. Election of Chair**
To elect a Chair for the following year.
- 3. Election of Deputy Chair**
To elect a Deputy Chair for the following year.
- 4. Declaration of Interests**
To enable Members to declare to the meeting any disclosable interest they may have in any matter on the agenda for the meeting.
- 5. Minutes of the Previous Meeting held on 21 May 2020 (Pages 5 - 12)**
To approve as a correct record the minutes of the Authority meeting held on 21 May 2020.
- 6. Matters Arising**
To enable any matters arising from the 21 May 2020 Authority meeting minutes that are not covered elsewhere on this agenda to be raised.
- 7. Urgent Matters**
To consider any matter on the agenda which the Chair agrees should be considered as a matter of urgency due to special circumstances (if Members have any urgent matters they are asked to consult the Chair before the meeting commences).
- 8. Public Participation**
The Chair will allow members of the public to ask questions, make statements or present a petition on any matter on the agenda for this meeting or on any matter that falls within the Authority's powers, subject to procedures set out in Appendix 3 to the Authority's Standing Orders.
- 9. Need for Part II Exclusion of Press and Public**
The Authority is asked to consider whether, in respect of Agenda Item 16 and the appendices to be considered under Agenda Item 17, the public, including the press, should be excluded from the meeting on the basis that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if a member of the public were present during the items there would be disclosure to them of exempt information within paragraph 3 (Agenda Items 16 and 17) of Part I of Schedule 12A to the Local Government Act 1972, being information relating to the financial and business affairs of a particular person including the Authority, and paragraph 5 (Agenda Item 16) information in respect of which a claim to legal professional privilege could be maintained in legal proceedings and that in all the circumstances of the case, the public interest in maintaining the exempt information outweighs the public interest in disclosing the information. This conclusion was reached on the basis that whilst there is a public interest in

maintaining transparency of Authority proceedings in relation to the business of the Authority it is felt that on balance this is outweighed by the requirement of the National Park Authority to be able to undertake considerations in relation to its business and fully consider the implications of its actions or proposed actions without the disclosure of information that could undermine its position.

- 10. Chief Executive's Progress Report** (Pages 13 - 18)
To consider a report from the Chief Executive Officer (Report NPA20/21-01).
- 11. Appointment of Committee and Outside Bodies** (Pages 19 - 32)
To consider a report from the Head of Governance (Report NPA20/21-02).
- 12. Budget Monitoring Report 2019/20: Provisional Outturn Position** (Pages 33 - 46)
To consider a report from the Chief Financial Officer (Report NPA20/21-03).
- 13. Transport for South East Transport Strategy** (Pages 47 - 182)
To consider a report from the Countryside and Policy Manager - Wealden Heaths (Report NPA20/21-04).
- 14. Review of Members Allowances** (Pages 183 - 218)
To consider a report from the Head of Governance (Report NPA20/21-05).
- 15. Contract for Construction Works at Seven Sisters Country Park** (Pages 219 - 222)
To consider a report from the Project Management Lead and the Head of Business Services (Report NPA20/21-06).

PART II

THE NEXT ITEM IS FOR MEMBERS OF THE AUTHORITY ONLY

- 16. Part II minutes of the previous meeting on 21 May 2020**
To approve as a correct record the part II minutes of the Authority meeting held on 21 May 2020.

PART I

THE NEXT ITEM IS FOR MEMBERS OF THE AUTHORITY AND PUBLIC AND PRESS

- 17. Phase I Seven Sisters Country Park by SDNPA**
To consider a report from the Project Management Lead and the Head of Business Services (Report NPA20/21-07).

Please note: Report NPA20/21-07 is publicly available and consideration of the report will be held in public, however, the appendices to Report NPA20/21-07 are considered to contain exempt information (as set out at Agenda Item 9) and may be considered in private session to which members of the public and press would be excluded.

TO ALL MEMBERS OF THE SOUTH DOWNS NATIONAL PARK AUTHORITY

Members' Interests

SDNPA Members have a primary responsibility for ensuring that the Authority furthers the National Park Purposes and Duty. Members regard themselves first and foremost as Members of the Authority, and will act in the best interests of the National Park as a whole, rather than as representatives of their appointing body or any interest groups.

Members are required to declare any disclosable pecuniary interest that is not already entered in the Authority's register of interests, and any personal interest and/or public service interest (as defined in Paragraph 18 of the Authority's Code of Conduct) they may consider relevant to an item of business being considered at the meeting (such disclosure to be made at the commencement of the meeting, or when the interest becomes apparent).

Access to Information

If you would like a copy of this agenda in large print or an alternative format/language please contact the Committee Officer at committee.officer@southdowns.gov.uk or 01730 814810

Recording of Meetings

The Openness of Local Government Bodies Regulations give a right to members of the public to record (film, photograph and audio-record) and report on proceedings at committee meetings. The Authority has a protocol on 'Filming, Recording and Reporting of South Downs National Park Authority Meetings' which is available [on our website](#).

As part of the Authority's drive to increase accessibility to its public meetings, this meeting will be filmed for live and/ or subsequent broadcast via the internet; at the start of the meeting the Chair will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training or any other purposes by the Authority. By entering the meeting room and using the public seating area you are consenting to being filmed, recorded or photographed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding this, please contact the Governance Officer committee.officer@southdowns.gov.uk

Public Participation

Anyone wishing to speak at the meeting should register their request no later than 24 hours before the meeting by e-mailing public.speaking@southdowns.gov.uk. The public participation protocol is available on our website www.southdowns.gov.uk/

Feedback

If you wish to give us feedback on your experience of the meeting please e-mail committee.officer@southdowns.gov.uk