

Contact details: Fiona MacLeod, Member Services
Tel: 01730 811141 email Fiona.macleod@southdowns.gov.uk



**South Downs National Park Authority
Standards and Audit Committee**

4 September 2012

A meeting of the Standards and Audit Committee will be held at **2.00pm on Thursday 13 September 2012 at The Grange Centre, Midhurst, West Sussex GU29 9HD**

Trevor Beattie
Chief Executive (National Park Officer)

Agenda

- 1. Apologies**
- 2. Election of Chair**
- 3. Election of Deputy Chair**
- 4. Declarations of Interest**

Members and officers are invited to make any declarations of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make any declaration at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.

5. Minutes

To approve as a correct record the minutes of the Standards Committee meeting held on 27 February 2012 and the Audit Committee meeting held on 12 June 2012 (page 1).

6. Urgent Matters

To consider any matter not on the agenda which the Chair of the meeting agrees should be considered as a matter of urgency due to special circumstances.

7. Public Participation

To hear questions or comments from members of the public present at the meeting.

8. Standards and Audit Committee Terms of Reference

To note the Committee Terms of Reference (page 8).

9. Corporate Risk Register

To consider a report from the Director of Corporate Services (Report SAC 01/12, page 9).

10. Localism Act 2011 - Implementation of Changes to the Standards Regime

To consider a report from the Monitoring Officer (Report SAC 02/12, page 15).

11. Internal Audit Progress and Implementation Report

To consider a report from the Internal Audit Manager (Report SAC 03/12, page 50).

12. 2011/12 Annual Governance Report

To consider a report from the District Auditor, Audit Commission (Report SAC 04/12, page 54).

13. Annual Governance Statement 2011/12 Revision

To consider a report from the Chief Finance Officer (Report SAC 05/12, page 55).

14. Letter of Representation and Revised Statement of Accounts

To consider a report from the Chief Finance Officer (Report SAC 06/12, page 62).

15. Terms of Reference for a Review into the set up of the South Downs National Park Authority

To consider a report from the Chief Executive Officer (Report SAC 07/12, page 71).

16. Items for Next Committee Meeting

To consider items for the next meeting of the Standards and Audit Committee.

TO ALL MEMBERS OF THE STANDARDS AND AUDIT COMMITTEE

David Burden
Janet Coles
Norman Dingemans
Jim Funnell
Mark Kemp-Gee
Sue Saville
Sue Seward
Kenneth Hunt (Independent Member of the Committee)
Lewis Doyle (Independent Member of the Committee)
Margaret Paren (ex officio Member)
Charles Peck (ex officio Member)

For further information on any of the reports for this meeting, details of decisions taken, or future meetings, please contact Fiona MacLeod, Member Services Manager.

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