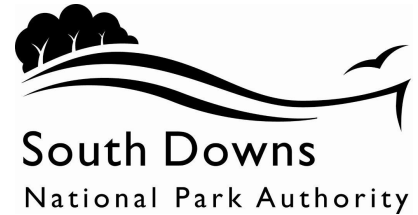


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**South Downs National Park Authority**

**Resources and Performance Committee**

9 September 2013

A meeting of the Resources and Performance Committee will be held at **2.00pm** on **17 September 2013** at **Cowdray Hall, Easebourne Street, Easebourne, Midhurst, West Sussex, GU29 0AL**

**Trevor Beattie**

Chief Executive (National Park Officer)

**AGENDA  
PART I**

**1. Apologies**

**2. Declarations of Interests**

To enable Members to disclose to the meeting any disclosable pecuniary interest they may have in any matter on the agenda for the meeting, where that interest is not already entered in the Authority's register of interests, and any public service interest (as defined in Paragraph 18 of the Authority's Code of Conduct) they may consider relevant to an item of business being considered at the meeting (such disclosure to be made at the commencement of the meeting, or when the interest becomes apparent)

**3. Minutes**

To approve as a correct record the Part I minutes of the Resource and Performance Committee meeting held on 20 June 2013 (page 1)

**4. Urgent Matters**

To consider any matter not on the agenda which the Chair of the meeting agrees should be considered as a matter of urgency due to special circumstances

**5. Public Participation**

To hear questions or comments from members of the public present at the meeting.

**6. Need for Part I Exclusion of Press and Public**

The Authority is asked to consider whether, in respect of Agenda Item 15, the public, including the press, should be excluded from the meeting on the basis that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if a member of the public were present during the items there would be disclosure to them of exempt information within Paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, being information relating to the financial or business affairs of a tenderer submitted in a competitive procurement process and, further, that in all the circumstances of the case, the public interest in maintaining the

exemption outweighs the public interest in disclosing the information, for the reasons set out in the Appendix to Report RPC 24/13.

**7. Budget Monitoring Report for Quarter I, 2013/14**

To consider a report from the Chief Finance Officer (Report RPC 19/13, page 6)

**8. Quarter I Performance Report**

To consider a report from the Director of Corporate Services (Report RPC 20/13, page 15)

**9. A Framework for Project Management, Review and Evaluation**

To consider a report from the Director of Corporate Services (Report RPC 21/13, page 21)

**10. Review of Major Projects Panel and the Star Chamber**

To consider a report from the Director of Strategy and Partnerships (Report RPC 22/13, page 26)

**11. South Downs National Park Authority Purchase of New and Replacement Vehicles**

To consider a report from the Director of Corporate Services (Report RPC 23/13, page 35)

**12. Scanning Managed Service Contract – Progress Report**

To consider a report from the Director of Planning (Report RPC 24/13, page 38)

**13. Estates Update**

To receive a verbal update from the Directors of Operations & Corporate Services

**14. South Downs Volunteer Ranger Service – Supplement**

To consider a report from the Director of Operations (Report RPC 25/13, page 41)

**PART II**

The paper for the next item is enclosed for Members of the Authority only (yellow paper). However, a summary of the matters dealt with under the Part II item referred to is attached for all recipients of the Agenda

**15. Scanning Managed Service Contract – Progress Report**

To consider Appendix I to Report RPC 24/13 (page 44). To resolve that the public be excluded from the meeting during the following item of business, as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item there would be disclosure to them of exempt information within paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, being information relating to the financial or business affairs of a tenderer submitted in a competitive procurement process and, further, that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons set out in the report.

**To all Members of the Resources and Performance Committee**

Sebastian Anstruther

Ken Bodfish

Vaughan Clarke

Jo Carr

Jeremy Leggett

Barry Lipscomb

Deborah Urquhart

Pete West

Margaret Paren (ex-officio Member)

Norman Dingemans (ex-officio Member)

For further information on any of the reports for this meeting, details of decisions taken, or future meetings, please contact Fiona MacLeod, Member Services Manager.

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