

## South Downs National Park Authority - Performance information

### Operational Plan Actions Objective 1



Title	Owner	RAG	Progress Status	Comment
A robust shared evidence base	Angie Blowman	Green		Local Plan evidence either completed or underway. Management Plan indicators baseline evidence work in development.
Adopt two joint Core Strategies	Tim Richings	Green	On Time	Wealden Core Strategy and Winchester Joint Core Strategy adopted by SDNPA
Aim to adopt 5 Joint plans	Tim Richings	Green	On Track	See comments above
Define shape of Minerals Local Plan for West Sussex with West Sussex County Council	Claire Potts	Green	On Track	Work on the Minerals Local Plan is progressing in accordance with agreed joint working Protocol and Project Initiation Document
Ensure that appropriate strategic mineral and waste issues are included in the Management Plan	Claire Potts	Green	On Time	Key issues have been addressed in the Management Plan and are incorporated into the relevant sections
Establish delivery framework for NPMP	Pete Currell	Green	On Time	The actual monitoring arrangements will be developed from November onwards
Improvements to heathland areas	Emily Brennan	Green	On Track	Work has been carried out on at least 20 ha of heathland. This includes: Ride widening and scrub clearance at Midhurst, Stedham and Chapel commons; heathland re-creation at King Edward VII site and six ha of heather mowing.
Improvements to wetland areas Arun and Rother Connections	Bruce Middleton	Green	On Track	The Project Manager was appointed at the beginning of September 2013. The interviews have now taken place for a Conservation Officer and Trust Officer due to start in December. The project will be up and running fully at the beginning of 2014.
Lead HLF bid for Wooded Heaths Partnership	Emily Brennan	Green	On Track	Bid being developed for Heritage Lottery Funding to support second phase of work to support creation of bigger, better and more joined up heathland. If approved work will begin in 2015 and carry on until 2020
LIDAR decision on stage 2 of grant	Anne Bone	Green		HLF awarded £661,000 July 2013. Project manager in post, survey being tendered
Produce Management Plan	Pete Currell	Green	On Time	Consultation on the draft Partnership Management Plan is complete and a final version is due to be agreed 19 November 2013. Local Plan topic papers have taken PMP as their overarching framework.
Reflect outcomes in emerging Single Local Plan	Pete Currell	Green	On Track	There is close working between staff to ensure that relevant Partnership Management Plan outcomes are reflected in the options being developed for the Local Plan
Scrub clearance on NIA chalk grassland zones	Nigel James	Green	On Track	SDNPA habitat management programmes for chalk grassland sites across the NIA currently being developed in liaison with partners. Work to be undertaken in quarters 3 and 4
Work with industry to remove unsightly overhead power lines	Andy Beattie	Green		<p>Scottish Southern Electricity area.</p> <ul style="list-style-type: none"> <li>• Cocking (180m) scheduled for completion Sept 13.</li> <li>• Monkton (1.75km) approved and scheduled for 2014/15 work programme</li> <li>• Tichborne (4km) approved and scheduled for 2014/15 work programme</li> <li>• East Meon (1.11km) preliminary approval given and scheme being authorised</li> <li>• Buriton (950m) preliminary approval given and scheme being authorised</li> </ul> <p>UKPowerNetworks</p> <ul style="list-style-type: none"> <li>• Rathfinny scheme started.</li> <li>• HSE have instructed UKPN to make safe all of their network, so resources have been taken off any undergrounding works that hasn't started.</li> <li>• Telscombe and Lewes Levels schemes put on hold due to above</li> </ul>

## South Downs National Park Authority - Performance information

### Operational Plan Actions Objective 1

Title	Owner	RAG	Progress Status	Comment
Conservation Area Action Plan programme agreed	Anne Bone	Green	On Track	Actions are agreed as each Management Plan is concluded
Conservation/restoration plans in place	Anne Bone	Green	On Track	New plans have been agreed for Lewes. Petersfield and Alresford have concluded the consultation phase
Key buildings and heritage at risk identified	Anne Bone	Green	On Track	Buildings at Risk survey completed, strategy for action in progress
Produce non-invasive species action plan	Emily Brennan	Green	On Track	The draft strategy/plan has been received from the Sussex Wildlife Trust. It will be edited after the Management Plan has been completed and sent round to stakeholders for their input
Strategy for Conservation Area appraisals established	Anne Bone	Green	On Track	Work is underway on individual areas
Support key heritage partnerships	Anne Bone	Green	On Track	Work is in progress with Fernhurst Furnace, Stanmer Park and Castle Goring
Agreed positions on all joint plan making	Tim Richings	Amber	Behind	East Hampshire Joint Core Strategy Examination in Public being reconvened on 29 October 2013 Mid Sussex District Plan Examination in Public commences 12 November 2013 Lewes Joint Core Strategy – timetable being amended, aiming for submission in May 2014  Original date for completion of all was 30th March 2014
Design awards established	Tim Richings	Amber	Behind	This area of work is not seen as a priority in terms of staff capacity. It is likely to be delivered from 2014 onwards.
Detailed design guidance prioritised and actioned	Tim Richings	Amber	Behind	Likely to be integrated through the design section/topic papers, into the Local Plan
Highways Partnership protocol signed	Andy Beattie	Amber	Behind	5 of the 6 partners have signed this with the last to follow shortly
Priorities for enforcement established and linked to Management Plan and emerging Local Plans	Pat Aird	Amber	Behind	Priorities were due to be agreed in June 2013 and are now due to be agreed at officer level in October 2013

# South Downs National Park Authority - Performance information



## Objective 1 Quarterly Measures

Title	Actual	Target	Owner
% of SINCs and SNICs in favourable or improving condition	47.39		Phil Belden
% of listed buildings at risk saved	0.00		Tim Slaney
% of landscape scale projects initiated by SDNPA that sucessfully result in attracting external funding	100.00	70.00	Andrew Lee
% of heathland in improving condition			Phil Belden
% major applications approved within 13 weeks	50.00	60.00	Mike Bleakley
% conservation areas with up to date character appraisals	13.94		Tim Slaney

## Objective 1 Yearly Measures

Title	Actual	Target	Owner
Area of HLS agreements within SDNPA	4022.00		Phil Belden
% Woodland in active management	38.00		Phil Belden
% of SSSIs in favourable or improving condition	48.84		Phil Belden
% of scheduled monuments at risk saved	0.00		Andrew Lee
% of chalk gassland/downland in improving condition			Phil Belden
% increase in priority species	0.00		Andrew Lee
% increase in geographic spread of priority species	0.00		Andrew Lee

## South Downs National Park Authority - Performance information

### Objective 2 Quarterly Measures

Title	Actual	Target	Owner
Total number of SDNPA Volunteer days	1314.00		Phil Belden
Number of volunteer days attended by under represented groups	0.00		Phil Belden
Number of transport hubs with targetted information about SDNP	0.00		Andrew Lee
Financial contribution by SDNPA to traditional crafts	0.00		Andrew Lee
Financial contribution by SDNPA to artistic crafts	0.00		Andrew Lee
% Partners using shared branding	0.00		Andrew Lee
% of volunteer days attended by under represented groups	0.00		Phil Belden
% of schools using South Downs for Learning outside the classroom at least once a year			Andrew Lee
% increase in number of apprenticeships in rural crafts	0.00		Andrew Lee
% increase in number of apprenticeships in rural crafts	0.00		Andrew Lee

### Objective 2 Yearly Measures

Title	Actual	Target	Owner
% of residents aware of SDNP			Andrew Lee
% increase in length of leisure cycle routes	0.00		Andrew Lee
% of residents using public transport	0.00		Andrew Lee
% of rights of way that are easy to use	0.00		Phil Belden
% of visitors using public transport	9.00		Andrew Lee

### Operational Plan Actions Objective 2

Title	Owner	RAG	Progress Status	Comment
Develop and implement cycling infrastructure and enhancement strategy	Allison Thorpe	 Green	On Track	Successful Cycling in National Parks bid enables delivery of cycling vision, with funds secured for improvements to existing cycle infrastructure and to develop new routes with partners. 5km of new or improved leisure routes were delivered in Qtr1 – Qtr 2 (LSTF funded). Design and feasibility work is underway for a further 55km of new or improved cycle route infrastructure in the SDNP. Interviews have been held for cycling project officer posts.
Develop and implement the behaviour change campaign	Ruth Coleman	 Green		The Summer campaign targets: 5 print and broadcast stories 9 were achieved 6 online stories 21 were achieved 500 views of our video 27,022 were achieved 314 ticket vouchers were redeemed on Breeze Buses during National Parks Week and 409 tickets were sold in total
Implement research strategy with Learning Partnership	Angie Blowman	 Green	On Track	The concept of a learning hub has been developed with the Learning Partnership Steering Group. A scope was agreed and a tender for research hub should be completed by quarter 3
Sense of Place toolkit rolled out to 5 partners/locations	Ruth Coleman	 Green	On Track	The SOP toolkit was rolled out to 80 business and local government partners in May when it was launched and has been promoted to destination managers and other key stakeholders
Roll out shared identity and branding with Partners	Ruth Coleman	 Amber	Behind	The project was delayed but consultants are now in place and consultation phase has begun. The following activities are planned including: interviews with key stakeholders and members, staff & volunteer and partner workshops and surveys, community workshops in 4 locations market research interviews at 13 key locations across the National Park

## South Downs National Park Authority - Performance information



### Operational Plan Actions Objective 3

Title	Owner	RAG	Progress Status	Comment
Apprentices in place where suitable	Vicky Paterson	Green	On Track	Meetings held with Plumpton and Chichester Higher Education Colleges. Options are being drafted for trialling apprentices in different parts of the NPA. Job descriptions and persone specifications for roles are being developed.
Carry out planning customer survey	Mike Bleakley	Green	On Track	Tender has now been awarded to BMG, who are in the process of drafting a survey. We are to provide them with the details for the sample we wish to survey.
CIL Blueprint ready for engagement exercise	Tim Richings	Green	On Track	Draft CIL Charging Schedule will be published alongside the SDNP Local Plan Options consultation
Continuous improvement plan delivered	Anne Rehill	Green	On Track	Actions have been incorporated into the Operational Plan. Actions from the Annual Governance Review have been incorporated into the improvement plan. It is due to be reviewed by the Standards and Audit Committee in December 2013.
Develop external funding strategy	Neil Slatter	Green	On Track	A working group has been set up and a draft structure has been devloped. Work is now starting to develop the full strategy.
Develop single local plan	Tim Slaney	Green	On Track	Options for consultation are being developed and are scheduled for early 2014
Development of procurement process to encourage and support suppliers who share our values	Alan Brough	Green	On Track	E-tendering ws introduced on May 2013. Consideration is being given to amending the selection criteria to include enviromental considerations.
Establish and promote a generic toolkit for Parish and Town Councils to use	Chris Paterson	Green	On Time	The Community Led Planning Toolkit was published as a draft on the webpage in April 2013. The draft toolkit has been promoted at Parish events across the National Park and has also been sent to 18 individual parish councils and community groups. The toolkit will be published in final form with links to the Partnership management Plan in early 2014.
Implement IDoX Appeals module	Pat Aird	Green	On Time	Implemented in Q4 2012-13
Implement revised performance management framework by December 2013	Hélène Rossiter	Green		Performance information for the whole organisation has been put into the Aspireview system. Work is now underway to provide further training and support to staff to enable them to develop their use of the system to support service improvement.
Information and records management systems and policies in place	Anne Rehill	Green	On Track	Review of policies and procedures complete. Work due to start in November on development of file structure for digital information. A timetable for the implementation of all recommendations from the review will be drawn up by the end of November.
Park-wide enforcement Group established within the Park	Pat Aird	Green	On Time	Group set up and meeting regularly
Prepare a draft Sustainability appraisal and CIL schedule	Tim Richings	Green	On Track	Initial draft Local Plan Sustainability Appraisal will be drawn up alongside the Local Plan Options
Safe and secure offices and workshops which Staff and Volunteers feel meet their needs	Brendan Flynn	Green	On Track	Identified storage space for petrol driven equipment (eg: chain saws) at the Sigleton office. One extra container has been installed at QE2 ans an application has been submitted for a third, to house ride-on equipment recovered from alternative storage. Carried out repairs to secure store doors at Midhurst Depot.
Successful relocation of all relevant staff	Brendan Flynn	Green	On Track	Not due to start until March 2014. Project plan for move will be reviewed by the Project team on 31 October 2013.
Support 3 neighbourhood plan frontrunner applications	Tim Richings	Green	On Track	On-going support from SDNPA for front-runner Neighbourhood Plans and all other designated Neighbourhood Plans
Agree an Improvement Plan for planning services	Mike Bleakley	Amber	Behind	An Improvement Plan will be prepared, based on the outcomes of the survey. This work will now be completed by the end of March 2014
Enforcement managed uniformly across the National Park through IDoX UNIFORM	Pat Aird	Amber	Behind	In progress but due to other priorities this will not be rolled out until April 2014
Implement IDoX Condition discharge module	Pat Aird	Amber	Behind	Work completed on IDOX but cannot be rolled out across the SDNP until the new scanning contract is fully implemented
Implement IDoX Consultee Access module	Pat Aird	Amber	Late	This was due to complete in May 2013 but was finalised in August 2013
Implement IDoX Enforcement module	Pat Aird	Amber	Behind	In use informally by Recovered Services, WCC, CDC, LDC and Horsham but will not be completed across the rest of the SDNP until the S101 agreed and signed on 01 April 2014
Interim enforcement protocol and policy document adopted	Pat Aird	Amber	Behind	Development of protocol has been delayed and is now linked to section 101 agreements
Priorities for enforcement established and linked to Management Plan and emerging Local Plans	Pat Aird	Amber	Behind	Priorities were due to be agreed in June 2013 and are now due to be agreed at officer level in October 2013
Testing of Sense of Place Toolkit in gateway locations	Brendan Flynn			Not due to start until 2014

## South Downs National Park Authority - Performance information

### Objective 3 Quarterly Measures

Title	Actual	Target	Owner
Number of GTBS accredited businesses	16.00		Andrew Lee
Number of communities with complete landscape character assessments	3.00		Tim Slaney
Number of communities with community led plans supported by SDNPA	41.00		Tim Slaney
Number of communities preparing landscape character assessments	3.00		Tim Slaney
Number of Businesses using the sense of place toolkit	0.00		Andrew Lee
Number of Businesses using shared branding	0.00		Andrew Lee
Greenhouse Gas emissions	0.00		Hélène Rossiter
% of stationery items purchased from sustainable, ethical or green sources			Brendan Flynn
% of staff using car sharing for business			Brendan Flynn
% of new buildings built to good sustainability standards	0.00		Tim Slaney
% of new buildings built to excellent sustainability standards	0.00		Tim Slaney
% of energy from renewable sources	0.00		Hélène Rossiter
% of communities with community led plans	54.00		Tim Slaney
% of communities with access to essential services within 2km	0.00		Tim Slaney
% of communities preparing landscape character assessments	1.50		Tim Slaney
% increase in energy sourced from renewable sources			Brendan Flynn

### Objective 3 Yearly Measures

Title	Actual	Target	Owner
% of staff using car sharing for business			Brendan Flynn
% of stationery items purchased from sustainable, ethical or green sources			Brendan Flynn