

Report to	Resources and Performance Committee
Date	8 March 2011
By	Director of Corporate Services
Title of Report	Business Plan 2011-12
Purpose of Report	To provide the opportunity for the Committee to comment on the draft Business Plan 2011-12

Recommendation: The Committee is recommended to comment on the draft Business Plan 2011-12 and indicate any amendments required before the Plan is presented to the South Downs National Park Authority (SDNPA) on 29 March 2011.

1. Introduction

- 1.1 The Authority is required to produce a business plan and this reports presents a draft business plan for the financial year 2011-12. The plan sets out the objectives and key tasks proposed for next year.

2. Background

- 2.1 The National Park Authorities (Grant Agreement) (April 2008) requires each National Park Authority to produce a business plan (in addition to a National Park Management Plan).
- 2.2 The precise format of the plan is not prescribed but there is some information that is required in relation to spending plans. Some information, mainly the final accounts for previous financial years, does not exist because the SDNPA has only been in existence for less than 12 months.

3 Business Plan

- 3.1 In the medium term the objectives and the priorities for the SDNPA will be significantly influenced by the actions arising from the Management Plan. The 2011/12 Business Plan therefore contains interim objectives until the Plan is agreed.
- 3.2 In 2011/12 the Authority will be concluding the transitional work to establish the organisation and putting in place key building blocks for the future such as developing the National Park Management Plan and delegated Planning arrangements.
- 3.3 A draft of the 2011-12 Business Plan is attached as **Appendix 1**. Staff and Members (including those not on the Resources and Performance Committee) are being consulted about the content of the Plan and any further views will be reported orally to the meeting.
- 3.4 Further work is required to determine the appropriate Key Performance Indicators to be used to measure achievement against the Business Plan,
- 3.5 The Objectives in the Business Plan will be used to shape the objectives for each employee as part of the staff performance management arrangements.

4. Resources

- 4.1 The Business Plan for 2011/12 needs to be considered in conjunction with the report on the budget for 2011/12 and the Medium Term Financial Strategy (2011/12 to 2014/15).

5. Risk Management

- 5.1 The Authority has maintained a risk register during 2010/11 which has been regularly considered by the senior management team and more recently the Audit Committee.
- 5.2 A Risk Management Strategy and an updated Corporate Risk Register will be presented to the Audit Committee in April 2011. This will take account of the Objectives set out in the Business Plan.

6. Human Rights, Equalities, Health and Safety

- 6.1 There are no implications arising from this report.

7. External Consultees

- 7.1 None.

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Appendices	Appendix 1 – Business Plan 2011/12
SDNPA Consultees	Chief Executive Officer, Head of Planning, Head of Operations, Chief Finance Officer, Monitoring Officer