

	Action	Officer	Status	Notes	
1- Monday 5th November 2012	1	Summary notes to be drafted and agreed at the next meeting for wider circulation to all SDNPA Members.		Complete	
	2	Final draft Terms of Reference to be circulated for agreement at next meeting			
	3	provide examples of "Spatial Vision and Objectives" from other plans, particularly other National Parks	LS	Done (10/12/12)	
	4	G&Ts agenda item for another meeting.	LS		Item on Agenda for LPWG Meeting 4
	5	agenda item for another meeting – a Consultation and Engagement Strategy for the Local Plan process.	TR/LS	Meeting arranged with Comms (18/12/12)	Item on Agenda for LPWG Meeting 4
	6	Housing topic of discussion for another meeting.			
	7	Provide Working Group Members with up to date folder of all evidence.	TB	ongoing	
	8	Feedback DCLG response to Members		ongoing	no commitment on date, when we will get a response
	9	The objectives need to reflect the 2010 Circular. Re-draft and bring back to this Working Group for further discussion	RD		
	10	Circulate SA Scoping Report to Working Group Members	RD	Put on intranet	
	11	Bring examples of Local connections policies for discussion at future meeting.			
2- Monday 10th December 2012	12	To have a running tally of actions	LS	done	
	13	TR to discuss Terms of Reference with Kevin Gardiner	TR		response to be discussed with Members 14/02/13
	14	What level of detail did AiRS / SDNPA (ELR) studies drill down to? (why are there discrepancies?)	TB		
	15	Look at SOTPR - need to ensure we have correct information (e.g. population figures)	TB		
	16	Officers to ensure that paragraph/page numbers are on all information	ALL		
	17	RD to speak to officers at WCC regarding a resnet resolution to have detailed evidence base (case law, etc)	RD		
	18	Need to be extremely clear in communication (with the public) of what a SHLAA is.	ALL		
	19	Look at reorganising/reworking evidence against NPPF categories	TR/LS		
	20	SFRA - discussions should include coastal communities	RD		
	21	Need to ensure plain English (e.g. spatial vision, spatial objectives, sustainable)	ALL		
	22	We can revisit the sustainability objectives through the development of the NPMP, effectively decoupling it from the South Ease Plan.	RD		
3- Monday 14th January 2013	23	post minutes and papers on the intranet for all Members to access	LS		
	24	TS will continue to work on the Terms of Reference	TS		
	25	TB to report back to Members on Settlement Hierarchy at the next meeting	TB		
	26	Ensure use of agreed, standardised terminology (when describing the National Park and National Park Authority).	ALL		
	27	TR to go back to the consultant with Members' concerns and report back to Members in due course.	TR		